

# Minutes

5:00 p.m., August 16, 2022, Regular Monthly Meeting

## Lancaster County School District Board of Trustees Regular Monthly Meeting

### In attendance

<b>Board members present-</b>	Ken Buck (Secretary), Janice Dabney (Chair), Tyrom Faulkner, Margaret Gamble, Bobby Parker, Brad Small (Vice Chair), and Melvin Stroble
<b>Board members absent-</b>	None
<b>District personnel-</b>	Michael Belk (BHS Principal), Linda Blackwell (Elementary Director), Tim Bowers (Facilities), Ashley Bradley (Buford Middle Principal), Rachel Bradley (Superintendent's Assistant), Rick Chandler (Attorney), Michelle Craig (Public Information Specialist), Michelle Crosby (ARRMS Principal), Alex Dabney (Data Specialist), Teryn Dalton (HES Principal), Sarah Deason (ILE Principal), John Duke (Facilities), Butch Dutton (Secondary Director) Mary Faile (Finance Director), Trevor Hammond (Procurement Director), Dominic Hawkes (Culinary Arts Teacher), Vernon Hunter (ILHS Coach), Nicki Letterman (Public Information Assistant), Keishea Mickles (NES Principal), Rodney Miller (Career Center Director), Jonathan Phipps (Superintendent), Blake Stacks (IT Director), Ray Sapp (Security Guard), Quinton Thomas (LearnTV), Bryan Vaughn (Safety & Communications Director), Janet Vecchio (ILE Teacher), Kendra Watts (Fiscal Services), Jennifer White (Chief Financial Officer)
<b>Guests-</b>	Alex Sherard (White & Story, LLC), Kathy Mahoney (Halgan, Mahoney & Williams, P.A.)
<b>Press-</b>	Mac Banks (The Lancaster News)
<b>Citizens-</b>	32

### Open session

<b>Call to order and invocation-</b> BABA	At 7:03 p.m., the chair called the meeting to order. Ms. Dabney gave the <u>INVOCATION</u> .
<b>Notice to media-</b> BCBB	In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, The Herald, the Kershaw News Era, The Lancaster News, WBTW, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

### Executive session

<b>Executive session-</b> BCBK, GBC/D, GBO, GBN, DFN, FGB	The chair announced the purpose for executive session was to receive resignations/retirements/terminations, 2022-2023 working retirees employment recommendations 2022-2023 administrative employment recommendations, 2022-2023 certified employment recommendations, student transfers, contractual service matters and receipt of legal advice. The <u>MOTION</u> to enter executive session was made by Mr. Buck and seconded by Mr. Stroble. The motion <u>PASSED</u> unanimously (7-0).
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## Open session

**Welcome & Pledge of Allegiance -  
BCB**

At 7:03 p.m., the chair welcomed the public on behalf of the board.

**Approval of meeting agenda-  
BCBD**

The chair called for approval of the agenda as emailed. In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Buck to amend the agenda to remove Discussion Action I6, Recommendation to approve first reading of revisions to Board Policy GBRIB/GCRGB - *Professional Classified Staff Leaves and Absences* and Memo for future consideration.

The motion **PASSED** unanimously (7-0).

In open session, a **MOTION** was made by Mr. Small and seconded by Mr. Buck to approve the agenda as amended.

The motion **PASSED** unanimously (7-0).

**Executive session action-  
BCBK**

The chair noted that the board held an executive session at 5:05 p.m.

- In open session, a **MOTION** was made by Mr. Faulkner and seconded by Mr. Buck to accept resignations/retirements/terminations.

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made by Mr. Small and seconded by Mr. Faulkner to accept the superintendent's working retirees employment recommendations for the 2022-23 school year.

The motion **PASSED** unanimously (7-0).

- In open session, a motion was made by Mr. Stroble and seconded by Mr. Parker to accept the superintendent's administrative employment recommendations for the 2022-23 school year.

The motion **PASSED** unanimously (7-0).

- In open session, a motion was made by Mr. Stroble and seconded by Mr. Buck to accept the superintendent's certified employment recommendations for the 2022-23 school year.

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Buck to accept the superintendent's recommendation to approve student transfers.

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Parker to accept the superintendent's recommendation for the Board to approve the extension of the following contract for the 2022-2023 year, beginning October 31, 2022 through October 30, 2023.

- Procurement Audit Services

**Greene Finney, LLP** (FY21/22 Expenditures \$5,900)

The motion **PASSED** unanimously (7-0).

The chair reported that the board had completed its executive session business.

**Trustee Awards -**

On behalf of the board, the chair presented Trustees Awards to

- **2021-22 S.C. Junior Scholars**  
**Buford Middle School**  
Ileigh Gamble  
Caleb Mellichamp  
Elijah Watts
- **2022 Class 4-A Individual State Golf Championship:**  
- Mason Kucia
- **2022 Teacher of they Year by the SC Chapter of American Legion**  
- Janet Vecchio
- **2022 Teacher of the Year by the South Carolina Culinary Arts Teachers Association**  
- Dominic Hawkes
- **2022 Teacher of the Year by the South Carolina Association of Career and Technical Educators**  
- Anna Snipes
- **12 Years of Perfect Attendance**  
- Olivia Vincent

**Public forum-  
BCBI**

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward. Two members of the public came forward. Mr. Steve Giagiakos spoke about his concerns regarding government involvement in education. Ms. Demetra Cornwell spoke about her concerns regarding student surveys and the books students have access to through school.

**Approval of consent action items-  
BCBD**

The chair called for approval of consent action items below.

- Minutes of **July 26** called meeting
- **Early Head Start** monthly financial report
- **Head Start** monthly financial report
- Recommendation to approve second reading of revisions to **Board Policy EBBC - Safety Plans and Drills and Memo**
- Recommendation to approve second reading of revisions to **Board Policy EDAE - Bus Safety Program and Memo**

A MOTION to approve the items was made by Mr. Parker and seconded by Mr. Faulkner.  
The motion PASSED unanimously (7-0).

**Financial report, Fiscal Watch, audit update -**  
DCH

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. White, who reported expenditures and revenues were in line with the budget. Ms. White also gave an update on impact fees for the district. Ms. White gave an update to the board regarding the Fiscal Watch. The auditors will begin the 2021-2022 audit at the district office on August 29th. Ms. White explained that once the audit is turned in to the SC State Department and has been reviewed, the state will then contact the district regarding the status of the Fiscal Watch declaration.

A MOTION to approve the monthly financial report was made by Mr. Parker and seconded by Mr. Faulkner.

The motion PASSED unanimously (7-0).

**Recommendation to approve corrected FY 23 Certified Salary Schedule -**

Dr. Phipps referred board members to appropriate agenda page and recognized Ms. White, who explained there was an clerical error on the FY 23 Certified Salary Schedule that has been corrected and did not affect any employee's pay.

A MOTION to approve the resolution was made by Mr. Small and seconded by Mr. Buck.

The motion PASSED unanimously (7-0).

**Recommendation to approve first reading of revisions to Board Policy Section A - School District Organization and Memo -**

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Mahoney who explained to the board the details and revisions of Board Policy Section A - *School District Organization*.

A MOTION to approve the first reading of Board Policy Section A- *School District Organization* with recommended modifications and Memo was made by Mr. Buck and seconded by Mr. Faulkner.

The motion PASSED unanimously (7-0).

**Recommendation to approve first reading of revisions to Board Policy Section B - School Board Operations and Memo -**

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Mahoney who explained to the board the details and revisions of Board Policy Section B - *School Board Operations*

A MOTION to approve the first reading of Board Policy Section B- *School Board Operations* with recommended modifications and Memo was made by Mr. Faulkner and seconded by Mr. Stroble.

The motion PASSED unanimously (7-0).

**Recommendation to approve first reading of revisions to Board Policy Section C - General School Administration and Memo -**

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Mahoney who explained to the board the details and revisions of Board Policy Section C - *General School Administration*.

A MOTION to approve the first reading of Board Policy Section A- *General School Administration* and Memo was made by Mr. Parker and seconded by Mr. Stroble.

The motion PASSED unanimously (7-0).

**Recommendation to approve the Minority Business Enterprise Utilization Plan -**

Dr. Phipps referred board members to the appropriate agenda pages and introduced Mr. Hammond who presented the district's Minority Business Enterprise Utilization Plan to the board per the district's Procurement Code. Mr. Hammond explained the goals of the plan and that the district would solicit SC Certified Minority vendors to participate in the overall procurement process of the District.

A **MOTION** to approve the Minority Business Plan was made by Mr. Stroble and seconded by Mr. Parker.

The motion **PASSED** unanimously (7-0).

**Receipt of consent information items-  
BCBD**

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- FY 2021-22 external **audit update**
- Teacher supply check **update**
- Early Head Start/Head Start **June & July** Director's monthly report
- Early Head Start/Head Start **June & July** Policy Council minutes
- Early Head Start/Head Start **May & June** monthly federal progress summary
- Early Head Start/Head Start **June & July** monthly enrollment & attendance

**Facilities Update -**

Dr. Phipps referred board members to the appropriate handout and recognized Mr. Duke and Mr. Bowers who gave updates on various projects across the district. Mr. Duke updated the board on the asbestos that was found at some schools and explained the process of how the district monitors it. Mr. Duke also informed the board that the district uses a 3rd party service to inspect and survey any area of concern before beginning renovations so as to not disturb the asbestos and to protect the school.

**ESSER Update-Instruction -**

Dr. Phipps referred board members to the appropriate handout and recognized Dr. Blackwell and Mr. Dutton who informed the board of the instructional programs that are funded by ESSER funds. Dr. Blackwell introduced Ms. Dalton who gave a presentation on how Harrisburg Elementary has been positively impacted by ESSER funds. Ms. Mickles presented information on how ESSER funds have helped North Elementary. Ms. Crosby and Mr. Belk gave a dual presentation on how ESSER funds have been utilized at their schools and the improvements students have made.

**Procurement reports for emergency purchases, sole source procurements, trade-ins update and money spent with minority vendors update -**

Dr. Phipps referred board members to the appropriate agenda pages and recognized Mr. Hammond who explained to the board the procurement reports and the list of minority vendors used by the district. Mr. Hammond also informed the board of the processes of sole source procurements, emergency procurements, and trade-ins.

**Transportation update -**

Dr. Phipps introduced Mr. Vaughn who gave a quick update on transportation during the first day of school. Mr. Vaughn stated that it was a typical first day of school. He stated that it takes about two weeks to iron out any normal issues that arise with transporting students to and from school. Mr. Vaughn informed the board that the second day of school was better than the first day and that he believes each day will show improvement.

**Gold Pass and school supply drive update -**

Dr. Phipps introduced Mr. Vaughn who gave an update on the district-wide school supply drive and the amount of senior gold passes the district has distributed for the upcoming home athletic games. Mr. Vaughn showed the board a quick video of all of the supplies that have been collected and will be given out to students across the district. He stated the success of the supply drive was due to the hard work of the Communications department and the collaboration with multiple communities and businesses around the district. Mr. Vaughn stated that the Communications department had given out around 350 gold passes to seniors in Lancaster County so far this year.

**Adjournment-**  
BCBF

With no other business before the board, the chair adjourned the meeting at 10:23 p.m.

Respectfully submitted,

Approved: \_\_\_\_\_

\_\_\_\_\_  
Ken Buck, Secretary

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Janice C. Dabney, Chair