

Buford Buzz



On the back
Athletic eligibilty rules

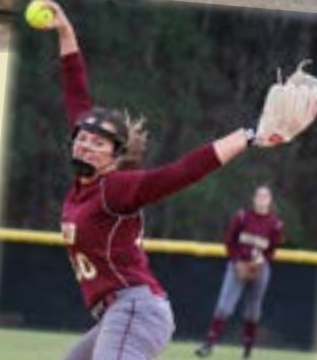
Putting Our Children First!

Buford High's Official **2017** Handbook

Bridging the Future...



...careers



Top left clockwise: Courtney Beckham working hard in shop class. Hannah Varnadore properly folding the flag for our Veteran's Day program. Hannah Stalls and Tamara Pate in this year's play, SRO Chuck Payne instructing child development students Gabby Rivers, Madison Knight, and Isabella Jones on child endangerment laws.



...athletics

Top left clockwise: Catcher Ryan Griffin waiting for the signaled pitch. Tucker Griffin, Zac Smith, Isaiah Nesbit, Ryan Moore, Cannon Cato, and Tyler Burnette celebrating a Jackets victory. Brooklyn Mullens heading toward the goal. Dakota Barton about to pin one of his many opponents. Weston Mullis and Emily Gardner performing during halftime. Sydney Sullivan delivering a pitch.



...academics



...technology

Top left clockwise: Educators Rising students Gabby Rivers, Emma Hammond, Sydney Sullivan, Courtney Trapps, Sydney Ribelin, Madison Adams, Catherine Tofts, Kaylee Caskey, and Josh Parris pose for a picture. CNA student Samantha Kirk practicing in class.



...preparation

Great things happening here

Our graduation rate has increased from 79.2%-90.1% – since 2015

...This statistic speaks for itself. However, our test scores continue to rise each year as well!

Nearly \$2.8 million in scholarships

...Our 2017 graduates earned \$2,776,800 in scholarships

FFA Named SC Gold Chapter

...At the 90th SC FFA Convention, Buford was named SC Gold Chapter for the first time, led by teachers Gayle Posipanko and Troy Helms Assistant Principal JoAnn Garris also received an Honorary State FFA Degree during the state convention.

Continued on back page

Get out of your comfort zone!

Despite the obstacles that may arise, we must always believe in our ability to rise above challenges and come out stronger on the other side

As we step into the new school year, my hope is for you to do something that challenges you.

Go outside your comfort zone, set new goals for yourself, and always believe you can rise above!



GO JACKETS!
Bailey Dingler
Bailey Dingler
Student Body President!



Top left clockwise: Chandler King, Brittany Smith, and Shelby Davis working on a lab in Chemistry Class. Nate Purser Practicing tractor operation and trailer pulling. Sydney Sullivan and Dakota Barton at Palmetto Girls and Boys State.

Together, we'll make 2017-18 great

Welcome to Buford High & the 2017–18 school year.

We have many great things going on in our clubs, sports and activities. Please get involved, and most of all, apply yourself in every class you take.



What you do the four years you are in high school will determine what you are able to do the rest of your life.

Good grades, good attendance, a good discipline report and being on time for all your classes will help you get into the college you want, get a good job in the military or get started in a good career.

We want all our students to be College and Career ready so apply yourself, listen to your teachers, counselors and administrators so you'll be globally competitive in whatever you choose to do.

I am proud to be your principal. This is a GREAT community with supportive parents, great fans and the BEST staff possible. We will all strive to give all our students the best educational opportunities possible, and if we all work together then we will have great successes.

Have a great year, and please, let us know how we can serve you. And as always, Go Jackets!

Rodney K. Miller

Rodney K. Miller
Principal

Email:
Rodney.Miller@lcsdmail.net

Phone:
803-286-7068

Academics

How our courses are organized

Our curriculum is designed to emphasize how important career planning is and has 16 clusters of study and 28 majors.

Within each major are recommended courses for a four-year College Prep or a two-year College Prep focus.

Four-year College Prep recommendations are for careers requiring a bachelor's degree or more.

Two-year College Prep recommendations are for careers requiring specific occupational skills up to an associate's degree (two-year college degree).

Either option is the "right" choice, depending upon

YOUR career goals.

Each cluster lists career-related requirements to help you select the BEST courses for the foundation, knowledge, and skills you need for your career goals.

Also listed are suggested electives that provide important experiences for a well-rounded high school education.

Before you begin selecting the courses you will take next year, please read all the Academic sections in this handbook CAREFULLY!

Note: These are minimum requirements for four-year public college admission in South Carolina. Students should check with the college of their choice to see if there are additional requirements.

What colleges require you to take

English4 units You must have at least two courses with strong grammar and composition components, with at least one in American literature and one in English literature. Completing college prep English 1, 2, 3 & 4 will meet these requirements.	Fine arts 1 unit You must have one unit in appreciation of, history of or performance in fine arts.
Foreign language2 units You must have two units of the same foreign language. Some colleges require 3 units.	Computer Science 1 unit One unit must be taken as a computer science elective. A college preparatory course in computer science – a course involving significant programming content, not simply keyboarding – is required.
Lab science3 units You must have at least 2 units from two different fields selected from biology, chemistry or physics. Your third unit may be from one of these fields or from any lab science for which biology or chemistry is a prerequisite. Courses in earth science, physical science or introductory or environmental science for which biology and/or chemistry is not a prerequisite won't meet this requirement.	Elective 1 unit You must have one unit as an elective. A college-prep course in Computer Science – a course involving specific programming content, not simply keyboarding – is strongly recommended for this elective. Other acceptable electives include college prep courses in English, fine arts, foreign languages, social science, humanities, laboratory science (excluding earth science, general physical science, general environmental science, or other introductory science courses for which biology and/or chemistry is not a prerequisite) or math courses above the level of Algebra 2.
Math 4 units Courses include Algebra 1 for which Applied Math 1 & 2 together may substitute if you successfully complete Algebra 2. You must also take Algebra 2 and Geometry. A fourth higher-level mathematics course must be selected from Pre-calculus, Calculus, Statistics or Discrete Math and should be taken <u>during your senior year</u> .	Physical Education/JROTC 1 unit You must take at least one unit in either physical education or JROTC
Social studies3 units You must have one unit of U.S. History, a half unit of economics, a half unit of government and one additional unit of social studies.	Exceptions for college requirements A state college may grant an exception for <ul style="list-style-type: none">a student not meeting the prerequisites if the failure to meet prerequisites is beyond the student's control ora student who takes Tech Prep courses and meets all other admissions criteria.

How you're assigned to a grade

- To be classified as a Freshman**
Mastery of the requirements for **Grade 8**
specified in the promotion policy

- To be classified as a Sophomore**
Successful completion of **5 units**

- To be classified as a Junior**
Successful completion of **10 units**

- To be classified as a Senior**
Successful completion of **16 units**
Must be able to schedule all other required classes for graduation

What the state requires for a high school diploma

- English** – 4 units
- U.S. History** – 1 unit
- Economics** – 1/2 unit
- Government**– 1/2 unit
- Other Social Studies** – 1 unit
- Mathematics** – 4 units
- Science** – 3 units
- Computer science** – 1 unit
- Physical Ed or JROTC** – 1 unit
- Foreign language** –1 unit for college prep
- or**
- Vocational** – 1 unit for tech prep
- Electives** – 7 units
- Total required for graduation**

Want to walk in graduation?

If you want to be eligible to participate in graduation exercises, **you must** have completed all requirements for a South Carolina high school diploma/certificate. You must have earned **all 24 required units.**

You're responsible

YOU are responsible for ensuring **YOU** have met **ALL** diploma requirements and/or college entrance requirements.

Academics

What’s an IGP anyway?

Your Individual Graduation Plan (IGP) helps you and your parents exploring educational and professional possibilities.,

It also helps you make appropriate decisons about what to take in high school and what you want to do after high school.

The IGP is part of your career folder, and your career folder builds on the courses you take, on how you do on tests and exams and on the counseling you receive in middle and high school.

The IGP is not intended to reflect all aspects of your high school experience.

Developing your IGP

◆ In 6th grade

- Career specialists, school counselors and advisors will work with you individually and in groups to determine your interests, clusters of study, majors, post-secondary choices and high school options.
- The counseling includes information on academic and professional goals, career activities,

- and access to career resources.
- Your teachers and parents being involved throughout this process is vital.

◆ In 9th grade

- Students choose a cluster of study and majors to explore.
- Students declare a major, focusing their elective choices in a particular area.
- Students review and update their IGP developed in the eighth grade.
- Students begin to explore post-secondary opportunities.

◆ In 10th grade

- Students declare a major if they have not done so in the 9th grade.
- Students have the opportunity to participate in extended learning opportunities.
- Students review and update their IGP.

Locked into a cluster? Nope.

You're never locked into a specific cluster or major.

You can change majors if your professional interests change.

You can use the curriculum framework – with its clusters of study, majors and career assessment information – to make these decisions.

- Students begin to develop post-secondary goals.

◆ In 11th grade

- Students review and update their IGP with particular attention being given to post-secondary goals.
- Students have the opportunity to participate in extended learning opportunities.
- Students have the opportunity to participate in career shadowing.

◆ In 12th grade

- Students complete requirements for a major.
- Students have the opportunity to participate in extended learning opportunities.

To graduate with a major

To graduate with a major, **YOU MUST** complete the required units of study from the offerings identified on district templates (usually four units) to make these decisions.

What's a complementary course?

- ◆ Complementary courses are drawn from both academic and professional-related courses that support the major.
- ◆ Complementary courses are chosen based on their reinforcement of skills students must master relative to the major.
- ◆ Students are encouraged, but not required, to enroll in complementary courses to make these decisions.

How does an IGP help me?

The IGP identifies learning experiences outside the classroom designed to make learning relevant and to give students an awareness of work associated with the major.

Frequently asked questions about majors

What is a major?

A major is concentration of coursework in a specialized area. A major means you've completed at least four required units of study as well as complementary electives. Majors help students focus their course selection in a specific area. There are 28 majors in our framework. These are shown under each cluster of study on the framework chart.

When do you declare a major?

In the eighth grade, you – along with your parents – meet individually with counselors and choose a career cluster that interests you. In 9th grade, you select a major to begin focusing your academic and elective choices in a specific direction.

Can you change a cluster or major?

You can change a major if you find the one you selected is no longer your area of interest. You are never locked into a specific cluster or major. Successfully completing four required courses as outlined on district IGP templates constitutes a major.

Do all students have to declare a major?

Students need to declare a major by the end of the 9th grade; however, completion of a major is not a requirement for a South Carolina High School Diploma.

Can I have more than one major?

Yes, with careful planning beginning in the 8th grade, you can complete more than one major.

Is it possible to complete a major and take other electives?

Yes, you can take electives like fine arts, physical education, JROTC and still complete a major. In fact, the district highly recommends you explore a broad range of experiences and interests during high school. You'll have plenty of time during your high school career to complete a major and take other areas of interest.

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Dizzzclaimer

Due to time constraints in the printing of this handbook, some policies may change after the printing deadline. We will make every effort to inform all parties of these changes as they are made.

Our mission

Shape sound minds and sound bodies.

Vision

We envision a school where

- ✓ the student's character development is as important as his academic development.
- ✓ students and teachers are respected.
- ✓ students are facilitators of their own learning and achievement.
- ✓ all learning styles are accommodated.
- ✓ students are all equally accepted regardless of their different backgrounds.
- ✓ all students are provided equal access to educational experiences and technologies.

Beliefs

We believe that

- ✓ All students in our school need an equal opportunity to learn in a safe, comfortable environment that promotes student learning.
- ✓ Students learn best when they are actively engaged and are held accountable in the learning process.
- ✓ All staff should have similar and consistent expectations for student achievement, character and behavior.
- ✓ Students learn more when provided with a variety of instructional approaches where all learning styles are accommodated.

Buford Buzz

The official handbook of Buford High

Buford Buzz is published by Buford High School. For additional copies, call the school office at 286-7068 between 8 a.m.-4 p.m. or write Buford High School, 4290 Tabernacle, Lancaster, SC 29720.

District non-discrimination policy – The Lancaster County School District does not discriminate on the basis of race, color, national origin, age, sex, religion, immigrant status, limited English speaking status and /or disability admission to, access to, treatment or employment in its programs and activities. The following district staff has been designated to handle inquiries regarding the non-discrimination policies:

Section 504 inquires: Dr. Kathy Durbin, Student Services Director, 302 W. Dunlap Street, Lancaster, SC 29720, 803-285-8439

Title IX & Title II of ADA inquires: Gwendolyn Conner, Human Resources Director, 307 South Catawba Street, Lancaster, SC 29720, 803-286-6972 • Fax: 803-416-8866

Board of Trustees Chair: Bobby Parker
Superintendent: Jonathan Phipps
Principal: Rodney Miller
Assistant principals: Joann Garris, Martin Orr
Handbook Staff: Earline Bowers, Courtney Crump

This Student Handbook serves as a guide for students. The handbook is designed to help you be aware of your privileges and obligations in your life at Buford High. It is your responsibility to maintain creditable standards and to promote a better total educational program within our school and community.

In addition to this handbook, you will receive a school district *Learning* newsletter that provides specific information regarding attendance, discipline and instructional policies. Please familiarize yourself with these policies and share the information with your parents.

Academics

Our uniform grading policy

The state legislature and the State Board of Education adopted a uniform grading system effective August, 2016.

The policy mandates a numerical grading scale for Grades 1-12 and a process for weighting courses.

The grading scale	
A	90-100
B	80-89
C	70-79
D	60-69
F	59 & below

- Each grade, 51-100, has a different weight.
- Honors courses – also called Pre-AP – have an extra 0.5 weight
- Advanced Placement courses and Dual Credit have an extra 1.0 weight.
- All Pre-AP courses, 8th grade Pre-AP Algebra I and 8th grade Pre-AP English I will have honors weight.

Grading scale & weights									
Numeric Average	Grade	College Prep	Honors	AP/IB/ Dual Credit	Numeric Average	Grade	College Prep	Honors	AP/IB/ Dual Credit
100	A	5.000	5.500	6.000	75	C	2.500	3.000	3.500
99	A	4.900	5.400	5.900	74	C	2.400	2.900	3.400
98	A	4.800	5.300	5.800	73	C	2.300	2.800	3.300
97	A	4.700	5.200	5.700	72	C	2.200	2.700	3.200
96	A	4.600	4.100	5.600	71	C	2.100	2.600	3.100
95	A	4.500	4.000	5.500	70	C	2.000	2.500	3.000
94	A	4.400	4.900	5.400	69	D	1.900	2.400	2.900
93	A	4.300	4.800	5.300	68	D	1.800	2.300	2.800
92	A	4.200	4.700	5.200	67	D	1.700	2.200	2.700
91	A	4.100	4.600	5.100	66	D	1.600	2.100	2.600
90	A	4.000	4.500	4.000	65	D	1.500	2.000	2.500
89	B	3.900	4.400	4.900	64	D	1.400	1.900	2.400
88	B	3.800	4.300	4.800	63	D	1.300	1.800	2.300
87	B	3.700	4.200	4.700	62	D	1.200	0.625	1.125
86	B	3.600	4.100	4.600	61	D	1.100	1.600	2.100
85	B	3.500	4.000	4.500	60	D	1.000	1.500	2.000
84	B	3.400	3.900	4.400	59	F	0.900	1.400	1.900
83	B	3.300	3.800	4.300	58	F	0.800	1.300	1.800
82	B	3.200	3.700	4.200	57	F	0.700	1.200	1.700
81	B	3.100	3.600	4.100	56	F	0.600	1.100	1.600
80	B	3.000	3.500	4.000	55	F	0.500	1.000	1.500
79	C	2.900	3.400	3.900	54	F	0.400	0.900	1.400
78	C	2.800	3.300	3.800	53	F	0.300	0.800	1.300
77	C	2.700	3.200	3.700	52	F	0.200	0.700	1.200
76	C	2.600	3.100	3.600	51	F	0.100	0.600	1.100

- 8th grade Pre-AP Algebra I counts as an Algebra I credit.
- 8th grade Pre-AP English I counts as English I Honors credit.

Policies for withdrawing from a course

- WF/ WP

- A student who withdraws from a course within the first three days in a 45-day course or the first five days in a 90-day course will not be receive a failing grade.
 - The first day of a student's enrollment in a course begins the three ot five-day grace period.,
 - A student who withdraws from a course after three days in a 45-day course or five days in 90-day course will receive a WF (Withdrawal due to failure), and the F (as a grade of 51) will be calculated in the students overall grade point average.
 - The three and five-day grace periods for withdrawing from a course without penalty do not apply to course or course-level changes approved for distance learning courses.
 - Policies for distance learning courses will be established by local districts.

- A student who drops out of school or is expelled after the grace periods for withdrawal but before the end of the grading period will be assigned grades in accordance with the policies below:
 - The student will receive a WP (Withdrawal but passing) if he/she is passing the course. The grade of WP will carry no units and no quality points to be factored into the student's GPA.
 - The student will receive a WF if he was failing the course. The grade of WF will carry no units but will be factored into the student's GPA as a 51.
 - If a student fails a course due to excessive absences, an FA will be recorded on his transcript. The grade of FA will carry no units but will be factored into the student's GPA as a 51.

How class rank/GPA are computed for transfer/home school students

The school will use the procedure below to assist in determining the grade point average and class rank of a student who transfers to Buford High and for those who enter from a home-school situation.

The procedure will help us ensure fairness to the entering student and to students already attending Buford.

- A transfer student and home-schooled student transferring during his/her freshman year will be treated as if he/she were at Buford for his/her entire school career.
- Transfer grades will be determined by converting letter grades to numerical grades using the S.C. Uniform Grading Scale or by taking numerical averages from the transferring school.
- The GPA and rank-in-class a student brings with him/her will be used with grades earned at Buford to determine the student's Buford GPA and class rank.
- For a student to receive honors credit for a transfer grade, the transcript from the previous school must indicate the course was honors

Home schooled students may be asked to take Buford High prepared final exams if questions arise about the academic content in the home-school curriculum. The exam will be used to determine proper placement for the next semester.

Graduation Recognition

For a student to be recognized at graduation as one of the "top three," he/she must have been enrolled at Buford for 5 consecutive semesters before graduation.

The "top three" are the students who traditionally speak at graduation.

Administration will have the option of allowing an extra graduation speaker.

Junior Marshals

To qualify as a junior marshal, a student must have been enrolled full-time at Buford High during 3 semesters prior to the end of the junior year.

Administration will have the option of allowing an extra Junior Marshal

Academics

Look! You get cool, FREE stuff when you do well in school

We want to reward you for doing well in school.

That's why we created our Student Academic Incentive Program.

Any student who maintains a 4.25 grade point ratio or above earns a GOLD I.D. Card at the beginning of the school year.

GOLD Card privileges will include, but are not limited to,

- \$10 off all sports pass
- FREE parking spot
- CHOICE parking in the faculty parking lot
- 1/2 off prom ticket
- Free admission to the homecoming football game
- Free admission to the basketball senior night

Any student who maintains a 4.0 grade point ratio or above earns a SILVER I.D. Card at the beginning of the school year.

SILVER Card privileges will include, but are not limited to,

- FREE admission to the homecoming football game.
- FREE admission to the basketball senior night.



Student health

Rules for taking medicine at school

If under exceptional circumstances a child is required to take medication during the school day and the parent cannot be at school to administer the medication, the school nurse or principal's designee will administer the medication in compliance with these regulations.

- All medication must be in its original container and taken to the nurse upon arrival at school.
 - The container must be marked with the child's name.
 - The original prescription label for inhalers and epi-pens must be on file in the nurse's office.
- The district prescription medication form must be completed and signed by the parent before medication can be brought to school or consumed on school property.
 - This form is available from the nurse or the attendance secretary.

Permission to Dispense Prescription Medication

Student Services

Student information

Student's first name _____ Middle name _____ Last name _____

Grade _____ School year _____ Birth date _____

Is student allergic to any food, medicines or other items? ☐ No ☐ Yes (List allergies) _____

By signing this form, I understand that (check each item to indicate you understand)

☐ Medication should be administered by a parent/guardian before or after school hours, when possible.

☐ Initial doses of a medication that the student has never taken before should NOT be given at school.

☐ Medication to be given at school must be accompanied by this form.

☐ Medication must be given to the school in the original labeled container (from the pharmacist who filled the prescription).

☐ Medication must be given to the school in a container that appropriately identifies the medication and must be accompanied by a note signed and dated by the prescribing health care provider. The note must include the student's name, directions for proper administration and the name, address and phone number of the prescribing health care provider.

☐ "Sample" medications must be provided in a container that appropriately identifies the medication and must be accompanied by a note signed and dated by the prescribing health care provider.

☐ A separate form for each medication must be given at school.

☐ A separate form for each child must be submitted, even if more than one of your children needs the medication at school.

Medication information

Medication name _____ Dosage _____ Frequency _____ Time to be given at school _____

Routes ☐ By mouth ☐ By injection ☐ Other _____ Is this medication a controlled substance? ☐ No ☐ Yes _____

Anticipated number of days medication will be given at school _____ Rest of school year _____ days _____ weeks _____

Special storage requirements ☐ None ☐ Refrigerate ☐ Other _____ Possible side effects _____

Purpose of medication _____

Health care provider information

Print health care provider's name _____ Office phone _____ Office fax number _____

City _____ State _____ Zip _____

Address _____

Permissions (check each item to indicate you understand)

☐ I give permission for my child, named above, to be given the above medication as prescribed.

☐ I give permission for the school nurse to contact the health care provider named above or the pharmacist who filled the prescription to discuss this medication and my child's health.

☐ I give permission for the health care provider named above, the pharmacist and/or their designated employees to provide information about this medication and my child's health to the school nurse, principal and/or other designated personnel.

☐ I give permission for this "Permission to Dispense Prescription Medication" to apply if I transfer my child to another school in any district during the current school year.

☐ I understand the school will require that I agree to deposit rules about medications before this medicine will be dispensed.

☐ I understand that I am responsible for notifying the school if my child's medication changes in any way.

Printed name of parent/guardian _____ Signature of parent/guardian _____ Deying phone _____ Date _____

300 South Catawba Street, Lancaster SC 29720

SS-PM-Updated 6/1/12

- If over-the-counter medication, such as Tylenol, is to be administered at school, the student must bring the medication and the completed Permission Form to Take Over-the-counter medication to the office.

- Each medication administered must have a separate permission form and cannot be combined on one form.
- The school nurse or school personnel will
 - inform appropriate staff members of the medication
 - keep a record of the administration of medication
 - keep medication in a secure place
 - return the unused portions of the medication to the parent, guardian or student unless instructed otherwise.
- The student's parents must inform the school nurse or school attendance secretary of any changes in the child's health or medication.
- The school reserves the right to refuse requests to administer medication under special circumstances.

Know the rules for student parking

- Gold Card holders will be allowed to park in choice spaces in the front parking area provided they display the proper parking pass.
- All students must have completed the **Alive at 25** course to park in any Lancaster County School District student parking space.
 - All students **MUST** take the **Alive at 25** course to purchase a parking pass.
 - A student only has to take and pass the **Alive at 25** course only one time.
 - The cost of the **Alive at 25** course is \$35.
 - A student will be issued a certificate upon successful completion of the **Alive at 25** course.
 - A student should get a credit on your car in-surance if the certificate is presented to the insurance company.
 - To enroll in the **Alive at 25** course, go to <http://www.scaliveat25.org> or call the **Alive at 25** office at 803-732-6778. The website will have available classes and locations as well.
- The cost for a parking pass is \$20 for the entire school year.
- Parking passes are available in the main office.
- A parking pass must be visible on the mirror or dash of the car at all times while parking on campus.
- If a student is parking on campus without a pass, a ticket will be issued with the consequences below.
 - **1st** offense Warning
 - **2nd** offense \$5 fine
 - **3rd** offense \$10 fine
 - **4th** offense & subsequent offenses \$15 fine & possible towing
- Larger trucks will be assigned accommodating parking spaces, slots 139-168 (near Tabernacle Road) and 169-181 (near the recreation softball field).
- The administration reserves the right to assign numbered spaces. Unfortunately, the school only has a limited number of parking spaces available. For that reason, the passes will be issued on a "first-come, first-served" basis.
- Once the parking spaces are sold out, **NO MORE WILL BE MADE AVAILABLE.**
- If you do **not** have a parking pass, you will **not** be allowed to park on the school campus.

Student pick-up

For separated or divorced parents, the law stipulates that we can't decide which parents may pick up the child. We must release the child to either parent, regardless of which parent registered the child, unless the custodial, enrolling parent has a court order on visitations or pick-up. In that case, we must retain a copy of the court order in our files.

Students with Special Health Care Needs

Many health care services can be provided for students to keep them at school so they can learn and participate with other students. Our goal is to provide information to parents and legal guardians about some of the services and programs available for addressing the health care needs of students during the school day to help students succeed in school. It is important that the necessary health care information is shared with the appropriate people – such as teachers on duty during break, bus drivers and cafeteria employees – to make sure the students' needs are met throughout the school day.

Individual Health Care Plans or Individual Health Plans (IHP)

Students with special health care needs — chronic health conditions requiring treatments, procedures, medications and/or monitoring – must have IHPs performed by school personnel. Students with inhalers and epi-pens must also have IHPs.

Section 504 of the Rehabilitation Act of 1973

- ◆ Section 504 is a federal law that requires public schools to make adjustments so that students with certain disabilities can learn and participate in settings like other students who do not have disabilities.
- ◆ To be eligible for services under Section 504, a student must have a condition that substantially limits one or more major life activities.
- ◆ A team decides if a student is eligible. The team should include the student's parent or legal guardian, the student (if able), and others who know the student or know about the student's disability, such as a teacher, a guidance counselor, a school nurse and other school staff.
- ◆ If the student is eligible, the team develops an individual accommodation plan.
- ◆ The individual accommodation plan explains how the student's needs will be met while at school and may include health services for the student during the school day if needed.
- ◆ To learn more about Section 504, contact Student Services Director, Kathy Durbin, 803-285-8439, 302 West Dunlap Street, Lancaster, SC 29720.

Individual with Disabilities Education Act (IDEA)

- ◆ Students, ages 3-21 years, may receive services under the IDEA if the student needs special education and related services to benefit from his or her educational program.
- ◆ A team decides if a student qualifies for services under IDEA. The team includes the student's parent or legal guardian, teachers and other school staff.
- ◆ The team develops an Individualized Education Program (IEP) if the student meets federal and state requirements.
- ◆ The IEP outlines a plan for helping the student receive a free appropriate public education and meet goals set by the team.
- ◆ IEP may include health services for the student during the school day if needed.
- ◆ Contact Student Services Director Kathy Durbin, 803-285-8439, 302 West Dunlap Street, Lancaster SC 29720 to learn more about the IDEA.

Attendance

Our rules about missing school

Absences

- The State Board of Education has established the definition of lawful and unlawful absences beyond those specifically named in state laws.
- Such additional regulations are necessary for the orderly enrollment of students to provide for uniform dates of entry.

Lawful absences (Legal)

- A student who is ill and whose attendance at school would endanger his/her health or the health of others may be temporarily excused from attendance.
- A student who has an immediate family member who is seriously ill or who dies may be excused from attendance.
- A student may be excused from attendance in school in accordance with the district school board policies.
- A student may be excused from attendance for recognized religious holidays of his/her faith.

Unlawful absences (Illegal)

- Unlawful absence is defined as a student's willful absence from school without knowledge of the parent or guardian, or a student's absence from school without sufficient reason, with knowledge of the parent.
- A student is allowed 3 absences in 1/2 unit classes and 6 absences in unit classes.
- Only the Lancaster School District Board may grant credit to a student who exceeds these totals.

Excuses

- A student should bring a written excuse for all absences – **both excused and unexcused**
 - signed by the parent or guardian,
 - giving the student's name,
 - date of absence,
 - reason for absence and
 - the telephone number where a parent may be reached during the day.

Arriving at & leaving school

- ◆ All students are to exit their vehicles when they arrive at school in the morning (You **can-not** stay in parking lot or sit in vehicles).
- ◆ All students are to go to the commons area until the first bell rings.
- ◆ No student is to go to the student parking lot in the morning or during the school day without permission from an administrator.
- ◆ Once school is dismissed at the last bell, all students should exit the building and clear the parking lot unless doing work for a teacher or participating in a sport/practice.

- All excuses should be presented to the first period teacher or the attendance secretary on the day the student returns to school; teachers will send excuses collected to the office for entry on the students attendance record.
- A medical excuse must specify whether the student is excused for the entire day.

Early release/late arrival

- If a student arrives at school after 8:45 a.m., he/she is considered absent for first period and must be signed in by a parent or guardian.
- If a student is late due to a medical appointment, a medical excuse should be presented to the attendance clerk upon arrival to school.
- In the event a student needs to be dismissed early, the student should bring a note from his/her parent or guardian and present it to the office upon arrival at school. Also, the student must not miss more than 15 minutes or he/she will be considered absent for that block.
- If the student misses more than 15 minutes during any block, he/she is considered absent for that block.
- If the student is not present by the above times, the student must be signed in by a parent or guardian.
- If the student leaves school early, a parent or guardian must sign him out.

Tardies

- Each student must be in 1st period by 8:30 a.m. each morning, or he/she will be counted tardy.
- If a student misses more than 15 minutes of a class, the student will be counted absent.
- A student should be in school by 8:45 a.m. to not be counted absent.
- A student arriving after 8:45 a.m. must report to the main office to be signed in.
- Every 4 tardies in any class equals a Level II office referral.

Recovery for absences

- ◆ Students who miss more than 6 days in a semester course, or 3 days in a 1/2 semester course must serve Recovery.
- ▶ The principal may make exceptions for medical excuses.
- ◆ Recovery should begin as soon as you return to school and owe time.
- ◆ Students should have some type of school work to do during Recovery.

What happens if you're tardy

- ◆ 1st offense – (4 tardies)..... Parent notification & student conference
- ◆ 2nd offense – (8 tardies) 1 day ISS
- ◆ 3rd offense – (12 tardies)..... 2 days ISS
- ◆ 4th offense – (16 tardies)..... 3 days ISS
- ◆ 5th offense – (20 tardies)..... 4 days ISS
- ◆ 6th offense – (24 tardies)..... 1 day OSS

School delays or closings for bad weather/ special emergencies

- Notifications about a school delay or closing will be announced
 - ◆ on local radio & TV stations
 - ◆ on the district website – www.lancastercsd.com
 - ◆ by a Blackboard Connect call
 - ◆ on our Facebook page

Homework/make-up work requests

- ◆ If a student has to be absent from school for any reason and requests make-up work, the teacher is given 24 hours to get the assignments/work to the office.
- ◆ The 24-hour period is because of teacher's teaching schedules and their lack of free-time during the school day.

Student I.D. required

- ◆ Every students must have his/her school I.D. in his/her possession at all times while on school property.

Discipline

Your behavior affects your success

The Discipline Code

Any student or students who knowingly and willingly encourage, aid, advise, assist or cause any other student or students to violate the provisions of the Discipline Code shall be subject to the same penalties as the student or students who actually commit the violation.

Determining punishment

The principal and teacher – at their discretion – may determine appropriate punishment for misconduct not specifically covered in the Discipline Code (refer to District Learning Newsletter).

Attending school/events

At the discretion of the principal, and in accordance with the Discipline Code, a student who has been suspended may not be allowed to return to school until a conference has occurred between the principal or his designee and the parent or guardian.

Furthermore, a student who is suspended out of school may not participate in any school activities or be on the campus for any reason during the suspension without the principal's permission.

Student Assistance Team

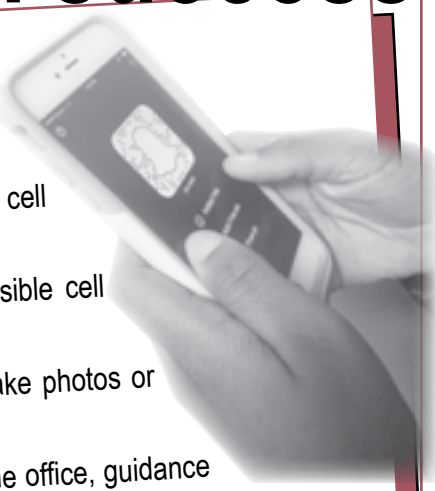
At the discretion of the principal and the procedures below set forth in the Discipline Code, a student may be referred to the Student Assistance team, may be required to attend counseling with the School Intervention Program or may be referred to the Department of Youth Services.

Searches

- The principal or his designee has the right to search students or students' lockers if he feels that he has reasonable cause.
- Lockers are considered to be school property which students are allowed to use and are subject to unannounced search.

Telephone – Cell Phones

- ◆ Students are allowed to use the telephone in the office if they have a bona fide emergency.
- ◆ Students with staff adult permission may use cell phones during instruction.
- ◆ Students who have activated and/or have visible cell phones during class will be disciplined.
- ◆ Students may not use their cell phones to take photos or videos at ANY time during the school day.
- ◆ Students may not use cell phones while in the office, guidance area or in the hallways during instructional/class time.



Cheating

We expect all students to conduct themselves ethically and honorably and to earn their grades through work they perform. Our staff will not condone nor will we tolerate any student submitting work not produced solely by the student's own initiative.

The behaviors below are cheating.

- **Plagiarism** (which includes searching for answers/essays from the internet to copy and turn in as your own ideas)
- **Copying** another student's test/assignment
- **Allowing** others to copy your work
- **Cheat sheets**, including electronic devices
- **Passing** notes during an exam, having someone do your assignment for you (homework, project, book report, etc.),
- **Stealing** exams
- **Using bribery**, blackmail, threats and/or intimidation in pursuit of a better grade.

Students caught cheating will face the consequences below.

- A zero for the assignment with no make-up opportunity
- Communication to parents/guardians regarding the incident

- A referral placed in student's permanent record to record the cheating event

Repeat offenders

Any student who achieves status as a repeat offender will have a conference with the administration and further disciplinary action may occur.

PDA

No public display of affection.

Throwing

No throwing objects of any kind.

Details on Discipline Code

The policies here are intended to apply to grades 8-12.

Specific details of the District Discipline Code are explained in The Learning Newsletter each student receives as the school year begins.

Students and parents should read this newsletter to be familiar with the discipline codes.

Off-campus behavior

Any off-campus behavior that impairs or has a debilitating effect on the ability of school officials to maintain appropriate discipline at school will be subject to disciplinary actions.

Discretion on discipline

The administration or disciplinarian has the right to use his/her discretion regarding punishment.

Littering

- ◆ Students are expected to use containers for paper and trash.
- ◆ Any students who litter, thereby contributing to an undesirable atmosphere, will be subject to disciplinary action.

Lockers

- ◆ Lockers are school property and subject to periodic inspections.
- ◆ You must use the locker assigned to you.
- ◆ Each locker has a combination lock.
- ◆ If you lose the lock, you will be charged \$5 to replace it.
- ◆ It is your responsibility to make sure your locker is locked when unattended.
- ◆ Lockers are located on the hallway of the main campus.
- ◆ 100 Hall – 1-218 • 200 Hall – 219-364 • 300 Hall – 365-550

Food & drink

- ◆ All food and drink should be consumed in the cafeteria during assigned times.
- ◆ NO food or drink will be permitted in the hallways or classrooms!
- ◆ Water can be consumed in the classroom as long as it is in a clear container.
- ◆ No outside food shall be brought in for student consumption during lunch.

Cafeteria/Commons

◆ Breakfast prices

- Regular price \$1.25
- Reduced 30¢

◆ Lunch prices

- Regular price \$2.25
- Reduced 40¢

- ◆ When you are in the cafeteria, your conduct should be courteous and above reproach.

- ◆ Students are expected to
 - talk in a normal voice and remember proper manners;
 - keep cafeteria lines orderly.
 - show your student ID to the faculty member on duty.

- ◆ After finishing breakfast or lunch, students are expected to clean up their tables and empty all trash and debris into the proper containers.

Care of the Building

- ◆ The vast majority of students at Buford High take great pride in their school and its equipment.
- ◆ No student is expected to stand idly by and watch his own property being damaged or defaced without taking proper steps to remedy the situation.
- ◆ Any student reported and found guilty of vandalism will be punished in accordance with the discipline code.

Student Dress Code

A student cannot. . .

- ◆ Wear tops exposing the stomach, being too tight or see-through or strapless, being too low in the front, exposing cleavage, or being too low in the back, male or female.
- ◆ Wear tank tops
- ◆ Wear studded belts, gloves, or large chains.
- ◆ Wear pajamas, flannel pants, or bedroom shoes.
- ◆ Wear leggings, jeggings, tights, hose, yoga pants—any leg covering without a zipper (spandex) or any pants that are too tight and are a distraction – unless top worn is 2 inches above the knee – NO FORM FITTING CLOTHES.
- ◆ Wear skirts, any slits, dresses or shorts with a hemline more than 2 inches above the knee.
- ◆ Wear the waist of slacks, shorts, or skirts lower than the natural waistline (above the pelvic bones).
- ◆ Wear clothing with profane or obscene words or gestures
- ◆ Wear clothing or carry items that advertise alcoholic beverages, have sexually explicit terms, express ethnic slurs,

1st offense

Go to ISS until proper clothing is attained

2nd offense

1-day ISS

- no gang related items, or anything that closely resembles these types of items, nothing fully covering the head.
- ◆ Wear any clothing with holes in it that comes above the knees and shows skin.
- ◆ Wear bandannas, headbands, sweatbands, hats or head-dresses, including hoods, inside the school building at any time, except to athletic events.
- ◆ Wear any other items identified by the principal that in his/her judgment have an adverse effect on discipline or the effectiveness of the instructional program.
- ◆ Have blankets or quilts in classrooms.
- ◆ No undergarments should be visible
- ◆ Shirts must be worn at all times even during athletic events and practices or classes

Great things

(Continued from front page)



Troy Helms
District & High School Celebrate Great Teaching Award Winner

Sydney Sullivan

- All Region for volleyball
- Softball
- Region Player of the Year
- All State
- North South All Star
- HSSR All State

Alma Mater

Here's to Buford High School;
she's brave and bold.

Here's to her colors;
maroon and old gold.

Here's to Alma Mater;
she'll stand by you.

Here's to Buford High School;
we'll always love you.

Dakota Barton

- 2015-2016 State 2A Wrestling Champion
- 2016-2017 State 2A Wrestling Champion
- Back to Back All-State Performer
- Back to Back All-Region Performer

Athletic eligibility – General requirements

- ◆ A student must live with his parent or parents or legally appointed guardian except as authorized by the SC High School League.
- ◆ A student must attend the high school serving the attendance area in which his parents reside, except as authorized by the SC High School League.
- ◆ A student that turns 19 before July 1, going into his senior school year, is ineligible. If that student turns 19 after July 1st, he may complete the season in progress.
- ◆ A student must have a valid birth certificate certified by the SC High School League.
- ◆ A student may not participate in interscholastic competition for more than four school years, beginning at the time of entry into the ninth grade.
- ◆ A student who transfers from one member school to another without a corresponding change of residence by the parents or guardian will be eligible after 1 calendar year from the date of entry.
- ◆ Must have a physical dated April 1, of the current school year. The doctor has to use the official physical form (may obtain one from school office) and use blue ink. The form must be signed and dated by the doctor, parent, and student.
- ◆ A student must meet academic requirements as specified below:
To participate in interscholastic activities, a student in grades 9-12 must achieve an overall passing average and either
 - A. a student must pass at least 5 units of credit applicable toward a diploma, 2 of which must be in the spring term and/or summer school of the previous year or in the fall **or**
 - B. if the student is eligible fall term, he/she must pass the equivalent of 2 units of credit in the fall. If the student is **not** eligible fall term, he must pass the equivalent of 2 1/2 units of credit.
- ◆ Each student's overall passing average shall be determined by a numerical average of all courses taken during the previous term.
- ◆ A passing average shall be consistent with the district's established grading systems.



Fire & Disaster Drills

- ◆ Fire and disaster drills will be held regularly as required by law.
- ◆ Drill instructions are posted in each class and will be reviewed with each student at the beginning of school.
- ◆ Drills must be orderly and quiet.
- ◆ Remain with your class and walk to your assigned area and remain there until the all clear signal is given.
- ◆ All students and staff members must participate in fire and disaster drills.

Visitors & Loitering

- Buford High is always pleased to welcome visitors; however, in the best interest of students, the regulations below govern all visits:
- ◆ All visitors must report to the main office, sign the register and get a visitor's pass.
 - ◆ No person – other than students or employees – will be allowed to circulate in the building or on the grounds during the school day unless he/she has principal/designee permission.
 - ◆ Parent conferences may be arranged through the guidance office.
 - ◆ Coming on school property without principal/designee permission is considered trespassing and will be dealt with accordingly.

Bell Schedules

Regular schedule

- ◆ 1st Block8:30–10:00 a.m.
- ◆ 2nd Block 10:07–11:37 a.m.
- ◆ 3rd Block & Lunch
 - 1st Lunch..... 11:37 a.m.–12:10 p.m.
Class for 1st Lunch12:15–1:50 p.m.
 - 2nd Lunch12:20–12:50 p.m.
Class (1st half) 11:45 a.m.–12:15 p.m.
Class (2nd half)12:55–1:50 p.m.
 - 3rd Lunch12:55–1:50 p.m.
Class (1st half) 11:45 a.m.–12:55 p.m.
Class (2nd half)1:30–1:50 p.m.
- ◆ 4th Block 1:58-3:30 p.m.

Homeroom schedule

- ◆ Homeroom..... 8:30-9:45 a.m.
- ◆ 1st Block9:45–10:35 a.m.
- ◆ 2nd Block 10:40–11:35 a.m.
- ◆ 3rd Block & Lunch
 - 1st Lunch..... 11:40 a.m.–12:10 p.m.
Class for 1st Lunch12:15–1:50 p.m.
 - 2nd Lunch12:20–12:50 p.m.
Class (1st half) 11:45 a.m.–12:15 p.m.
Class (2nd half)12:55–1:50 p.m.
 - 3rd Lunch12:55–1:50 p.m.
Class (1st half) 11:45 a.m.–12:15 p.m.
Class (2nd half)1:30–1:50 p.m.
- ◆ 4th Block 1:55-3:30 p.m.

Pep rally schedule

- ◆ 1st Block8:30–9:35 a.m.
- ◆ 2nd Block9:40–10:45 a.m.
- ◆ 3rd Block & Lunch
 - 1st Lunch..... 10:50 a.m.–11:48 p.m.
Class for 1st Lunch11:48–12:13 p.m.
 - 2nd Lunch12:23–12:48 p.m.
Class (1st half) 11:48 a.m.–12:23 p.m.
Class (2nd half)12:48–1:48 p.m.
 - 3rd Lunch12:53–1:18 p.m.
Class (1st half) 11:48 a.m.–12:53 p.m.
Class (2nd half) 1:18-1:48 p.m.
- ◆ 4th Block 1:55-2:40 p.m.
- ◆ Pep rally 2:40-3:30 p.m.
Get bookbags

Two-hour delay schedule

- ◆ 1st Block10:30-11:35 a.m.
- ◆ 3rd Block & Lunch
 - 1st Lunch..... 11:40 a.m.–12:10 p.m.
Class for 1st Lunch12:15–1:25 p.m.
 - 2nd Lunch12:15–12:45 p.m.
Class (1st half) 11:40 a.m.–12:15 p.m.
Class (2nd half)12:50–1:25 p.m.
 - 3rd Lunch12:50–1:20 p.m.
Class (1st half) 11:40 a.m.–12:50 p.m.
Class (2nd half)1:25 p.m.
Get bookbags
- ◆ 2nd Block 1:25-2:25 p.m.
- ◆ 4th Block 2:30-3:30 p.m.

Assemblies

- ◆ Assembly programs are an important part of school life and can be justified as often as they contribute to the total learning process of the student body.
- ◆ It is expected that an atmosphere of respect will be maintained throughout all assemblies.
- ◆ Applause is always in good taste except during assemblies with religious significance.
- ◆ Whistling, shouting, yelling and foot-stomping are never in good taste and reflect unfavorably upon the students and the school.
- ◆ This type of conduct is considered to be disrespectful and will be handled accordingly.
- ◆ Students are expected to be present for all assemblies unless they have a medical excuse.
- ◆ All students are expected to stand and participate in the singing of the Alma Mater.

Public Address Announcements

- ◆ All announcements must be approved before-being read over the P.A. system.
- ◆ Daily announcements will be made twice, at 8:30 a.m. and 3:25 p.m.