

Bus Passenger Registration Form

Bus no _____

Start date _____

 New Change

Safety & Transportation Office • 610 E. Meeting St., Lancaster, SC 29720 • (803) 285-6009

Why we need this form – To ensure your child is accurately assigned to a bus route. Also, in case an emergency occurs on the school bus.

When we need this form – Registration for the 2018-19 school year will close June 1, 2018. Students not registered for bus service by the established deadline will not be allowed to ride a school bus until after Labor Day (special needs transportation is exempt). If registering your child after Labor Day, there will be up to a 5 day waiting period before bus service is guaranteed. The student's parent or legal guardian will be responsible for providing transportation until bus service has been approved.

How to submit this form – You can complete the registration form online by visiting the Lancaster County School District's website at <http://www.lancastercsd.com/> and email it to transportation@lcsdmail.net OR you can print the form and mail it to the Lancaster County School District, Attn: Transportation Office, 300 South Catawba St, Lancaster, SC 29720 OR you can fax the completed form to (803) 285-2468.

Student information

 Regular route Special needsRide bus (check one) a.m. only p.m. only Mid-day a.m. & p.m.

Student's full name _____

Date of birth _____

Street Address (city, state, zip) _____

PM drop off if different (only exception – if drop off is at a commercially licensed daycare or government run program)

Subdivision _____

School student will attend during 2018-19 school year _____

Grade for 2018-19 school year _____

Parent's name _____

Home phone number _____

Other phone number _____

Parent's name _____

Home phone number _____

Other phone number _____

Emergency contact

Emergency contact if parent can't be reached _____

Phone number _____

Relationship _____

Verification

I have completed the above information and verify that it is correct. If I need to make a change in my child's pick up or drop off, I must submit a new form prior to such change to the Safety and Transportation Office.

Parent's signature _____

Date _____