

# Safety & Transportation

Reports to **Superintendent**

## Our demographics

**Director:** Bryan Vaughn      **Year in position:** 1993      **In district:** 1993      **In education:** 1993

**Staff:** Lonnie Plyler, Coordinator

Donna Faile, Administrative Assistant/Office Manager

Megan Jenkins, Office Assistant

**Location:** Barr Street Learning Center

## Our focus

Our department provides administrative and direct support, to the school system in all matters of school safety, to include student discipline, emergency planning, internal investigations and crisis response.

Our department supervises and directs all aspects of the district transportation system.

## Our functions

- **Student discipline** – We provide technical support to the schools in this area to include investigation, disposition and data collection.
- **Emergency Planning and Crisis Response** – Our office serves as the lead department in all emergency matters ranging from bomb threats to suicides. We coordinate all aspects of response.
- **School Resource Officer Program** – Our office supervises this program for the school district.
- **Employee investigations** – Our office serves as an investigative arm of the Superintendent and Human Resources in internal investigative matters of the district.
- **Safe and Drug Free Schools** – Director serves as the district Safe and Drug Free Schools contact with the State Department of Education.
- **School Safety** – Director serves as the district liaison in all matters of school safety.
- **School Volunteers** – Our office conducts screenings of school volunteers.
- **Bullying investigation and prevention**
- **Canine services for drug and weapon detection**
- **Crime reporting and investigation of school related issues**
- **Driver education vehicle maintenance and assignment**
- **Employee badging and building access**
- **Employee drug testing program**

- **Event security request and assignment**
- **Internal investigations of employees, and students in reference to violations of board policy**
- **Legal training in school safety matters such as search and seizure, custody issues, and personnel investigation**
- **Maintenance and assignment of activity buses**
- **Media relations on Safety/Transportation issues**
- **Routing of buses**
- **School attendance lines, boundaries and mapping**
- **School bus field trips**
- **School bus discipline**
- **School emergency planning, training, and drills**
- **School related traffic and crossing guard services**
- **School surveillance systems and release of such video to third parties**
- **Student discipline guidance and support**
- **Transportation program oversight and supervision**
- **Visitor control procedures**

Our department oversees all aspects of transportation to include:

- **Recruitment**
- **Training**
- **In-service**
- **Student bus discipline**
- **Routing**
- **Activity buses**
- **Scheduling of trips**
- **Drug testing**

### Our department strengths

- Experience and knowledge of the subject matter which we oversee
- Organizational strength
- Ability to work well in difficult situations
- Continuity: Our department has been able to retain the majority of our employees for a long period of time, and this has really helped our department excel.
- Innovative: Our department has constantly worked to find ways to improve our service delivery to students, parents and faculty.

### Our honors & awards

- South Carolina School Resource Officer Program of the Year, 2005