

# Planning & Accountability

Reports to **Superintendent**

## Our demographics

**Executive Director:** Lydia Quinn      **Years in position:** 6      **In district:** 22      **In education:** 22

**Staff:** Melinda Adams & Jackie Grove, Administrative Assistants

Scott Johnson, Information Technology Director

Paul McKenzie, Research and Development Director

Mary Sherman, Procurement Director

Mary Thompson, Food Service Director

Gabriel Barrett, Kevin Cauthen & Estella Ramos, Home/School Liaisons

**Location:** 300 South Catawba Street, Lancaster, SC

## Our focus

The focus of planning and accountability is to provide support to all facets of district leadership, with particular emphasis on assessment/analysis, accountability/compliance, legal issues, and superintendent/staff support.

## Our functions

- Analyze and interpret data related to significant achievement and non-achievement measures that affect teaching and learning.
- Work with principals, appropriate directors, and instructional staff to assure that data resulting from the analyses of significant achievement and non-achievement measures are used effectively to promote continuous improvement in teaching and learning.
- Coordinate and oversee the evaluation of academic programs and related initiatives.
- Provide leadership to the school and district accreditation processes required by the South Carolina Department of Education and the Southern Association of Colleges and Schools.
- Oversee implementation of the federal and state accountability initiatives, including the Education Oversight Committee school report card system, the No Child Left Behind Adequate Yearly Progress initiative and retraining grant planning and implementation.
- Coordinate the teacher evaluation processes, including ADEPT and GBE.
- Provide support to the strategic plan development and annual update processes.
- Provide support to the Academic Assistance plan development and implementation process.
- Oversee the E-rate application process and funding compliance.

- Oversee and coordinate the functions of Procurement, Information Technology, Instructional Technology and Research and Development.
- Serve as chair for the district's Celebration of Excellence.
- Serve as the district contact for School Improvement Councils.

### Our department strengths

- **Technology Proficiency** – With the use and understanding of technology, as well as an understanding of the district employees, our department helps analyze available technology and match possible solutions to various situations.
- **Analysis and Decision-Making Skills** – Through the data that our department provides to school and district staff, decisions can be made on facts rather than on emotions and assumptions.
- **Interpersonal Skills** – Our goal is to make the job of Lancaster County School District administrators and stakeholders easier. By working with principals, directors, parents and students and understanding their concerns and hurdles, we can help find solutions to the challenges they face.
- **Collaboration and Team Work** – Our department works together to coordinate our efforts with district efforts in the most efficient and sensible manner, while always keeping students as our first priority.