

# Parent Classroom Observation Procedure

---

2011-2012

Our district has an open policy inviting parents to observe their children's interactions in the classroom.

The guidelines below are in place to ensure classroom instruction is not compromised.

- All visitors must report to the school office upon arrival and receive the principal's authorization before visiting elsewhere in the building.
- The purpose of the classroom observation is to observe your child. If a parent has concerns about the classroom teacher or curriculum, this should be addressed through a parent-teacher conference.
- Classroom observations should be scheduled with the administration at times that will cause the least interruption of the learning process.
- Classroom observations must be scheduled through the administration for a designated period of time.