

Monthly Payroll FY 2023-2024

Notes: Deadlines:

These deadlines are for forms due to the accounting department. If you are completing forms that require the personnel director's signature, please allow sufficient time for the personnel department to process forms and forward to accounting.

Pay period covered	All changes & time sheets due to accounting office	To be effective on pay day	Days since last pay day
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July	Thursday,	July 6	Monday,	July 24	30
August	Monday,	Aug. 7	Thursday,	Aug. 24	30
September	Thursday,	Sept. 7	Monday,	Sept. 24	31
October	Friday,	Oct. 6	Tuesday,	Oct. 24	29
November	Monday,	Nov. 6	Friday	Nov. 24	30
December	Wednesday,	Dec. 6	Friday	Dec. 22	29
January	Friday,	Jan. 5	Wednesday,	Jan. 24	33
February	Wednesday,	Feb. 7	Friday,	Feb. 23	29
March	Thursday,	Mar. 7	Monday,	Mar. 25	31
April	Friday,	April 5	Wednesday,	April 24	29
May	Monday,	May 6	Friday,	May 24	30
June	Thursday,	June 6	Monday,	June 24	30