

# Monthly Payroll

## FY 2022-2023

**Notes:**      **Deadlines:**      These deadlines are for forms due to the accounting department. If you are completing forms that require the personnel director's signature, please allow sufficient time for the personnel department to process forms and forward to accounting.

Pay period covered	All changes & time sheets due to accounting office	To be effective on pay day	Days since last pay day
--------------------	--	----------------------------	-------------------------

July	..... Tuesday,	July 6	..... Monday,	July 25	..... 30
August	..... Friday,	Aug. 6	..... Wednesday,	Aug. 24	..... 30
September	..... Tuesday,	Sept. 7	..... Friday,	Sept. 23	..... 30
October	..... Wednesday,	Oct. 6	..... Monday,	Oct. 24	..... 31
November	..... Monday,	Nov. 8	..... Wednesday,	Nov. 23	..... 30
December	..... Monday,	Dec. 6	..... Friday,	Dec. 23	..... 30
January	..... Thursday,	Jan. 6	..... Tuesday,	Jan. 24	..... 31
February	..... Monday,	Feb. 7	..... Friday,	Feb. 24	..... 31
March	..... Monday,	Mar. 7	..... Friday,	Mar. 24	..... 28
April	..... Wednesday,	April 6	..... Monday,	April 24	..... 31
May	..... Friday,	May 6	..... Wednesday,	May 24	..... 30
June	..... Monday,	June 6	..... Friday,	June 23	..... 30