

# Monthly Payroll

## FY 2019-2020

**Notes: Deadlines:** These deadlines are for forms due to the accounting department. If you are completing forms that require the personnel director's signature, please allow sufficient time for the personnel department to process forms and forward to accounting.

**Please note:** August payday is four days later due to late school start date. December payday is four days earlier due to the holidays. The January payroll is 35 days later.

Pay period covered	All changes & time sheets due to accounting office	To be effective on pay day	Days since last pay day
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July	Monday,	July 8	Wednesday	July 24	30
August	Friday,	Aug. 9	Wednesday	<b>Aug. 28</b>	<b>35</b>
September	Monday,	Sept. 9	Tuesday,	Sept. 24	27
October	Tuesday,	Oct. 8	Thursday	Oct. 24	30
November	Tuesday,	Nov. 5	Friday,	Nov. 22	29
December	Wednesday,	Dec. 4	Friday,	Dec. 20	28
January	Thursday,	Jan. 9	Friday,	Jan. 24	35
February	Friday,	Feb. 7	Monday,	Feb. 24	31
March	Monday,	Mar. 9	Tuesday,	Mar. 24	29
April	Thursday,	April 9	Friday,	April 24	31
May	Friday,	May 8	Friday,	May 22	28
June	Monday,	June 8	Wednesday	June 24	33