

Minutes

5:30 p.m., May 17, 2022, Regular Monthly Meeting

Lancaster County School District Board of Trustees Regular Monthly Meeting

In attendance

Board members present-

Ken Buck (Secretary), Janice Dabney (Chair), Tyrom Faulkner, Margaret Gamble, Bobby Parker, Brad Small (Vice Chair), and Melvin Stroble

Board members absent-

None

District personnel-

Linda Blackwell (Elementary Director), Tim Bowers (Facilities), Rachel Bradley (Superintendent's Assistant), Rick Chandler (Attorney), Michelle Craig (Public Information Specialist), Tim Bowers (Facilities), Butch Dutton (Secondary Director), Trevor Hammond (Procurement Director), Nicki Letterman (Public Information Assistant), Jonathan Phipps (Superintendent), Lydia Quinn (Chief Operations Officer), David Small (Facilities Director), Blake Stacks (IT Director), Ray Sapp (Security Guard), Phillip Taylor (Security Guard), Bryan Vaughn (Safety & Communications Director), Jennifer White (Chief Financial Officer), Jason Ramey (VWES Principal), Teryn Dalton (HES Principal), Rosalyn Mood (LHS Principal), Sheri Watson (HSES Principal), David Shamble (ILHS Principal), Kelli Overcash (KES Principal), Kathy Richardson (Southside Director), Kevin Miller (BMS Principal), Tonya Hunter (MGE Principal), Rodney Miller (Career Center Director), Bailey Cheesman (Teacher), Jess Jollie (Teacher), Sara Vess (Teacher), Katy Ghent (Teacher), Major Victor Egbon (Teacher), Dr. Chaitra Bridges (Teacher), Payton Williams (Teacher), Mica Parker (Teacher), Krystal Ashe (Teacher), Shaleana Matthews (Teacher), Hailley Burton (Teacher), Jill McKay (Teacher), Ann Blackmon (Teacher), Kristina Ray (Teacher), Emily Locklear (Teacher), Corey Jackson (Teacher), Crystal Bradley (Teacher), Matt Broughton (Teacher), Shemeika King (Teacher)

Guests-

0

Press-

Mac Banks (The Lancaster News)

Citizens-

10

Open session

Call to order and invocation-

BABA

At 5:30 p.m., the chair called the meeting to order. Ms. Dabney gave the INVOCATION.

Notice to media-

BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, The Herald, the Kershaw News Era, The Lancaster News, WBTW, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

Executive session

Executive session-

BCBK, GBC/D, GBO, GBN, DFN, FGB

The chair announced the purpose for executive session was to receive resignations/retirements/terminations, 2022-2023 administrative employment recommendations, 2022-2023 certified employment recommendations, student transfers, superintendent evaluation.

The MOTION to enter executive session was made and seconded. The motion PASSED unanimously (7-0).

Open session

Welcome & Pledge of Allegiance -
BCB
Approval of meeting agenda-
BCBD

Executive session action-
BCBK

At 7:08 p.m., the chair welcomed the public on behalf of the board.

The chair called for approval of the agenda as emailed. In open session, a MOTION was made by Mr. Stroble and seconded by Mr. Faulkner to add ESSER funds report by program and school to Discussion Information items on the agenda.

The motion PASSED unanimously (7-0).

In open session, a MOTION was made by Mr. Small and seconded by Mr. Buck to approve the agenda as amended.

The motion PASSED unanimously (7-0).

The chair noted that the board held an executive session at 5:35 p.m.

- In open session, a MOTION was made by Mr. Buck and seconded by Mr. Stroble to accept resignations/retirements/terminations.

The motion PASSED unanimously (7-0).

- In open session, a MOTION was made by Mr. Stroble and seconded by Mr. Parker to accept the superintendent's administrative employment recommendations for the 2022-23 school year.

The motion PASSED unanimously (7-0).

- In open session, a MOTION was made by Mr. Faulkner and seconded by Mr. Stroble to accept the superintendent's certified employment recommendations for the 2022-23 school year.

- In open session, a MOTION was made by Mr. Faulkner and seconded by Mr. Stroble to accept the superintendent's recommendation to approve student transfers.

The motion PASSED unanimously (7-0).

- In open session, a MOTION was made by Mr. Faulkner and seconded by Mr. Stroble to approve the superintendent's recommendation for the additional future capital projects during the duration of the CM @ Risk Firm contract to be completed by Thompson Turner.

- Renovations at Barr Street Learning Center

- Discovery School Plumbing Replacement

- Renovations of Indian Land Elementary Mobiles

- Andrew Jackson High School Paving and Lift Station Improvements

- New Lancaster Bus Office

The motion PASSED unanimously (6-1).

Mr. Small voted against.

The chair reported that the board had not completed its executive session business and would need to return after open session.

Trustee Awards -

On behalf of the board, the chair presented Trustees Awards to

• **2021 S.C. Junior Scholars**

AR Rucker Middle

Gabriella Cotten

Andrew Jackson Middle

Jayden Knight
Aubrey Rascon
William Stokes
Destiny Taylor
Allison Brown
Jaden Point
William "Banks" Steele

Indian Land Middle

Kaylee Belcher
Grace Cantley
Madelyn Carlson
Julian Carrillo
Lucas Cobb
Zoey Devore
Bryce Dunham
Marissa Eckard
Lucy Hansen
Roksolana Hudymyak
Jackson Idle
Zoe Komatsu

Indian Land Middle

(continued)

Madalene Lange
Mason Long
Sara Luis
Kylie Martin
Everett Maupin
Matthew McGinn
William Micci
Sierra Morris
Maraya Osson
Nicholas Pasquarelli
Jash Patel
Gabrielle Pesackis
Gavin Peterson
Emerson Rhodes
Ann Rugina
Lena Shelton
Noah Terry
Alexandra Vorontsov
Bridget Waldron
Isaac Wardell

South Middle

Victoria

School Level Teachers of the Year Recognition -

The board chair introduced the principals from the following schools who recognized their school's Teacher of the Year and Beginning Teacher of the Year:

Buford Middle
Harrisburg Elementary
Heath Springs Elementary
Indian Land High
Kershaw Elementary
Lancaster Career Center
Lancaster High
McDonald Green Elementary
Southside Early Childhood Center
Van Wyck Elementary

**Public forum-
BCBI**

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward. Two members of the public came forward. Steve Giagiakos about his concerns regarding education and the district. Tonya Ross spoke about her concerns regarding education and fiscal management in the district.

**Approval of consent action items-
BCBD**

The chair called for approval of consent action items below.

- Minutes of **April 14th** called meeting, **April 26th** regular meeting, and **April 29th** planning meeting
- **Early Head Start** monthly financial report

Recommendation to approve regular monthly financial report-

DCH

Recommendation to approve proposed 2022-2023 student fees & hourly rates -

Recommendation to approve second reading of revisions to Board Policy Section I- Instructional Program and Memo -

Recommendation to approve 2023-2024 school year calendar -

Recommendation to approve the COLA Early Head Start/ Head Start grant applications -

Receipt of consent information items-

BCBD

- **Head Start** monthly financial report
A MOTION to approve the items was made by Mr. Parker and seconded by Mr. Stroble.
The motion PASSED unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. White, who reported expenditures and revenues were in line with the budget. Ms. White also gave an update on impact fees for the district.
A MOTION to approve the report was made by Mr. Parker and seconded by Mr. Faulkner.
The motion PASSED unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. White, who explained the changes and updates to student fees and the miscellaneous hourly salary schedule for the 2022-2023 school year.
A MOTION to approve the report was made by Mr. Parker and seconded by Mr. Faulkner.
The motion PASSED unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details of Board Policy Section I - *Instructional Program* and the revisions for the policies.
A MOTION to approve the second reading of Board Policy Section I - *Instructional Program* and Memo was made by Mr. Faulkner and seconded by Mr. Parker.
The motion PASSED unanimously (7-0).

Dr. Phipps referred board members to appropriate handouts and recognized Ms. Craig who reviewed the two options for the 2023-2024 school year. Ms. Craig explained the additional feedback received from employees and stated that there were a total of 812 votes from the survey.
A MOTION to approve calendar option one for the 2023-2024 school year calendar was made by Mr. Small and seconded by Mr. Buck. The motion PASSED unanimously (7-0).

Dr. Phipps referred board members to appropriate handouts and introduced Ms. White and Ms. Richardson who briefly explained the Cost of Living Adjustment applications for the Early Head Start and Head Start programs.
A MOTION to approve the COLA Early Head Start/Head Start applications was made by Mr. Faulkner and seconded by Mr. Stroble.
The motion PASSED unanimously (7-0).

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- Bond Anticipation Note **update**
- National Nurses Day **memo**
- Early Head Start/Head Start Director's monthly **report**

- Early Head Start/Head Start April Policy Council **minutes**
- Early Head Start/Head Start monthly federal **progress summary**
- Early Head Start/Head Start monthly **enrollment & attendance**

Presentation of proposed FY 2022-2023 general fund & debt service budget -

Dr. Phipps referred board members to appropriate handouts and recognized Ms. White who presented the rough draft of the 2022-2023 school year budget. Ms. White explained that the budget may have changes once the legislature passes the state budget in June. She informed the board that the budget team met with all principals and department heads in March to review all budget requests and needs. Ms. White also discussed raising the millage rate to help with the increasing operating costs and salary raises.

5 year capital plan/long range athletic improvement plan and Short and long term growth impact -

Dr. Phipps recognized Mr. Vaughn who reviewed for the board the plans that have been suggested for helping alleviate the large growth in the Indian Land attendance area. There has been discussion of freezing new housing developments that have yet to break ground and having students from these neighborhoods be temporarily placed at Van Wyck Elementary while the district begins the process of buying land and building a new school in the area. Mr. Vaughn also discussed reviewing attendance lines once the process of building the new elementary school has begun.

Fiscal Watch -

Dr. Phipps referred board members to appropriate handout and recognized Ms. White who updated the board on the status of the district's Fiscal Watch. Ms. White read the letter from the State Department sent on May 17th, that stated the district's recovery plan was approved. Ms. White explained to the board that the recovery plan began with the board's approval of the change in Food Service accounting method at the April board meeting. The auditor will begin the 2021-2022 LCSD audit in August in hopes of it being completed and reviewed by the state department early and the Fiscal Watch removed as soon as possible.

Insurance Claims Report -

Dr. Phipps referred board members to appropriate handout and recognized Ms. Quinn who gave a presentation to the board regarding property insurance claims as well as workers' compensation claims over the last few school years. Ms. Quinn also explained the types of claims, how they are reported, and the approved medical facilities where employees are treated. Mr. Small also informed the board that most often, any property damage insurance claim funds were fully expended on the restoration and repairing of the damaged property. Ms. Quinn stated that district staff would work to provide the board with the financial details of the property insurance claims over the last few school years.

Head Start Continuation Grant Status -

Dr. Phipps recognized Ms. Richardson and Dr. Blackwell who gave an update on the Head Start Continuation grant applica-

tion status. Ms. Richardson stated that the application was ready to be officially submitted once the approved and signed minutes from the April 26th regular board meeting were ready. Ms. Richardson explained that the budget did not change but there were updates made regarding the site location address and the name of the current Board Chair, Ms. Dabney.

Facilities Update -

Dr. Phipps referred board members to the appropriate handout and recognized Mr. Small and Mr. Bowers who gave a facilities update. Mr. Bowers updated the board on the pedestrian bridge at Indian Land High School and that it would be ready for upcoming graduation. He also stated that the Facilities department would be meeting with the contractor soon to make a plan for having all punch list items completed before the students come back to school in August. Mr. Small explained that the paving projects throughout the district will vary depending on the needs at each location.

ESSER Funds by location -

Dr. Phipps recognized Ms. Quinn who stated that the report for the ESSER funds by location was not completed yet since the item was added to the agenda at 7:00 p.m. Ms. Quinn did show the board the data that was able to be compiled and explained that this information included projects from the IT department and the Facilities and Maintenance departments. Ms. Quinn stated that the list was being updated and would be complete by the next board meeting.

Executive session -

At 9:50 p.m, the chair announced that the board would need to continue their executive session to complete their business. The **MOTION** to re-enter executive session was made by Mr. Buck and seconded by Mr. Stroble. The motion **PASSED** unanimously (7-0).

Open session -

At 11:38 p.m., the chair announced that the board needed a motion to go out of executive session. The **MOTION** to go out of executive session was made by Mr. Small and seconded by Mr. Buck. The motion **PASSED** unanimously (6-0). Mr. Faulkner was absent.

**Executive session action-
BCBK**

- In open session, a **MOTION** was made by Mr. Small and seconded by Mr. Stroble to accept the superintendent’s administrative employment recommendation for the 2022-23 school year. The motion **PASSED** unanimously (6-0). Mr. Faulkner was absent.

**Adjournment-
BCBF**

With no other business before the board, the chair adjourned the meeting at 11:39 p.m.

Respectfully submitted,

Approved: _____

Ken Buck, Secretary

Janice C. Dabney, Chair

