

# Minutes

5:30 p.m., February 15, 2022, Regular Monthly Meeting

## Lancaster County School District Board of Trustees Regular Monthly Meeting

### In attendance

<b>Board members present-</b>	Ken Buck (Secretary), Janice Dabney (Chair), Tyrom Faulkner, Margaret Gamble, Bobby Parker, Brad Small (Vice Chair), and Melvin Stroble
<b>Board members absent-</b>	None
<b>District personnel-</b>	Linda Blackwell (Elementary Director), Tim Bowers (Facilities), Rachel Bradley (Superintendent's Assistant), Rick Chandler (Attorney), Michelle Craig (Public Information Specialist), Butch Dutton (Secondary Director), Trevor Hammond (Procurement Director), Chaquell Johnson (Security Guard), Nicki Letterman (Public Information Assistant), Angela McCrorey (Food Service Director), Jonathan Phipps (Superintendent), Lydia Qunn (Chief Operations Officer), David Small (Facilities Director), Blake Stacks (IT Director), Ray Sapp (Security Guard)
<b>Guests-</b>	0
<b>Press-</b>	Mac Banks (The Lancaster News)
<b>Citizens-</b>	13

### Open session

<b>Call to order and invocation-</b> BABA	At 5:30 p.m., the chair called the meeting to order. Ms. Dabney gave the <u>INVOCATION</u> .
<b>Notice to media-</b> BCBB	In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, The Herald, the Kershaw News Era, The Lancaster News, WBTW, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

### Executive session

<b>Executive session-</b> BCBK, GBC/D, GBO, GBN, DFN, FGB	The chair announced the purpose for executive session was to receive resignations/retirements/terminations, 2022-2023 certified employment recommendations, 2021-22 certified employment recommendations. The <u>MOTION</u> to enter executive session was made and seconded. The motion <u>PASSED</u> unanimously (7-0).
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### Open session

<b>Welcome &amp; Pledge of Allegiance -</b> BCB	At 7:03 p.m., the chair welcomed the public on behalf of the board.
<b>Approval of meeting agenda-</b> BCBD	The chair called for approval of the agenda as emailed. In open session, a <u>MOTION</u> was made by Mr. Faulkner and seconded by Mr. Buck to approve the agenda as emailed. The motion <u>PASSED</u> unanimously (7-0).
<b>Executive session action-</b> BCBK	The chair noted that the board held an executive session at 5:35 p.m.

- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Faulkner to accept resignations/retirements/terminations.  
The motion **PASSED** unanimously (7-0).
- In open session, a **MOTION** was made by Mr. Small and seconded by Mr. Parker to accept the superintendent's certified employment recommendations for the 2022-23 school year.  
The motion **PASSED** unanimously (7-0).
- In open session, a **MOTION** was made by Mr. Small and seconded by Mr. Parker to accept the superintendent's certified employment recommendations for the 2021-22 school year.  
The motion **PASSED** unanimously (7-0).
- In open session, a **MOTION** was made by Ms. Gamble and seconded by Mr. Parker to approve the superintendent's recommendation that the following services be exempt from the competitive bid process for the FY 2022-2023?
  - Wastewater Treatment Plant Testing  
**JG Environmental** (Wastewater Treatment Plant at Buford High School) (FY21/22 Expenditures \$53,092.62)
  - Elevator Maintenance & Repair Services  
**Thyssenkrupp Elevator Service** (Elevators at Clinton & Lancaster High Schools) (FY21/22 Expenditures \$9,443.81)
  - Worker's Compensation & Property and Casualty Insurance  
**SCSBIT (South Carolina School Boards Insurance Trust)** (FY21/22 Expenditures \$1,252,337.00)
  - Non-Instructional Student Activity Insurance  
**Bates Brokers, Inc.** (Maksin Group/American International Group (AIG) is the under writer with an AM Best rating A++ and a financial class of XV. The Maksin Group also administers our catastrophic coverage, provided for all student activities.) (FY21/22 Expenditures \$74,038.00)
  - Criminal Background Check Services  
**Chapman Corporation**  
(FY21/22 Expenditures \$12,981.00)
  - Financial Services Related to Bond Issues  
**Compass Municipal Advisors**  
(FY21/22 Expenditures \$38,808.00)
  - Bond Counsel  
**Haynsworth, Sinkler, and Boyd**  
(FY21/22 Expenditures \$40,952.05)
  - Emergency Communication Services  
**Remind Communication System**  
(FY21/22 Expenditures \$21,498.75)
  - Web-Based Debt and Cash Management Solution  
**Navigator Solutions Group**  
(FY21/22 Expenditures \$3,780.00)The motion **PASSED** unanimously (7-0).
- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Faulkner to accept the superintendent's

	<p>recommendation for the Board to approve the extension of the following contract for the 2022-2023 year?</p> <ul style="list-style-type: none"><li>- <u>Inspections Cleaning of Hoods &amp; Fire Extinguishers Camden Fire Extinguishers of Camden, SC</u> Contract beginning May 25, 2022 through May 24, 2023 (6th year) (FY21/22 Expenditures \$13,830.01)</li></ul>
<p><b>COVID-19 Update-</b></p>	<p>Dr. Phipps recognized Ms. Quinn who gave an update on the latest COVID-19 cases in the district and county. Ms. Quinn also updated the board on the LCSD COVID-19 testing site information, including the extended hours Monday through Friday.</p>
<p><b>Public forum- BCBI</b></p>	<p>The chair outlined the procedures for addressing the board and invited any member of the audience to come forward. Six members of the public came forward. Tonya Ross spoke about her concerns about students at Clinton Elementary. Janet Dosa spoke about the possible rotation of board meeting locations. Chicora Gbeni came to speak about the possible rotation of board meeting locations. Amanda Contesso came forward to speak about her concerns regarding the new COVID-19 Test to Stay guidelines. Steve Giagiakos spoke about his concerns regarding COVID-19 guidelines and the increase of technology in schools. Joye Whitaker spoke about her concerns regarding student engagement and learning while of quarantine.</p>
<p><b>Approval of consent action items- BCBD</b></p>	<p>The chair called for approval of consent action items below.</p> <ul style="list-style-type: none"><li>• Minutes of <b>January 28th</b> called meeting and <b>January 28th</b> planning meeting (BCBH)</li><li>• <b>Early Head Start</b> monthly financial report (DC, IDDH)</li><li>• <b>Head Start</b> monthly financial report (DC, IDDH)</li></ul> <p>A <u>MOTION</u> to approve the items was made by Mr. Stroble and seconded by Mr. Parker. The motion <u>PASSED</u> unanimously (7-0).</p>
<p><b>Recommendation to approve regular <b>monthly financial report-</b> DCH</b></p>	<p>Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. White, who reported expenditures and revenues were in line with the budget. Ms. White stated that the COVID-19 stipends would be reflected in next month's Finance report. Mr. Stroble requested that employees be notified, possibly by the weekly staff newsletter, that the COVID-19 stipends were approved by the board. Ms. White also discussed the capital savings the district has acquired by utilizing Maintenance and Facilities staff to complete work instead of outsourcing. This gives the district savings that is used to cover the costs of other work that has to be outsourced. Ms. White also informed the board that the State Department has stated that, if needed, ESSER funds could be used to cover the cost of the additions to Harrisburg Elementary. A <u>MOTION</u> to approve the report was made by Mr. Faulkner and seconded by Mr. Parker. The motion <u>PASSED</u> unanimously (7-0).</p>

**Recommendation to approve second reading of revision to **Board Policy Section J-Students and Memo****

Dr. Phipps referred board members to appropriate agenda pages and introduced Ms. Quinn who explained the revisions to Board Policy Section J. Ms. Quinn informed the board that Board Policy Section J consists of 56 policies and deals with student activities, grades, conduct, and discipline.

A **MOTION** to approve the first reading of revisions to Board Policy Section J to include the review of JAB and JB and the capitalization of the words Board and District when referring directly to the Lancaster County School District Board of Trustees or the District was made by Mr. Faulkner and seconded by Mr. Stroble.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve the 2022-2023 school year **calendar** -**

Dr. Phipps referred board members to the handout and introduced Ms. Craig who presented two options for the 2022-2023 school year calendar. Ms. Craig explained the state requirements for creating a school year calendar and informed the board of teacher feedback on each option. Ms. Craig informed the board that Option 1 was selected by teachers as their preferred option and is the recommendation to be approved by the board.

A **MOTION** to approve Option 1 for the 2022-2023 school year calendar was made by Mr. Buck and seconded by Mr. Small.

The motion **PASSED** unanimously (7-0).

**Rotation of Board meeting locations -**

The board discussed their views on rotating the monthly board meetings once a quarter to the Lancaster area, Andrew Jackson area, Buford area, and Indian Land area during the January 28th Board Planning meeting and Ms. Dabney called for the request to be voted on during the February regular board meeting.

A **MOTION** to approve the rotation of board meeting locations once a quarter to the Lancaster area, Andrew Jackson area, Buford area, and Indian Land area was made by Mr. Stroble and seconded by Mr. Buck.

The motion **FAILED** (3-4).

**Receipt of consent information items-  
BCBD**

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- **New** Procurement **code** changes
- Black History Month **activities**
- July-December 2021 Procurement **reports**
- National Board Certification **renewals**
- Early Head Start/Head Start director's monthly report for **Jan. & Feb.**
- Early Head Start/Head Start **Dec. & Jan.** Policy Council Minutes
- Early Head Start/Head Start **Oct. & Dec.** federal progress summary
- Early Head Start/Head Start **Dec. & Jan.** enrollment & attendance
- South Carolina School Boards Association **information**

(MGB, BBC)

**Facilities Update -**

IHA

Dr. Phipps referred board members to appropriate agenda pages and recognized Mr. Small and Mr. Bowers. Mr. Small informed the board that he was working with the realtor to search for future land for schools in the Indian Land area. Mr. Small explained that he hoped to discuss further details during the April regular monthly board meeting. Mr. Bowers informed the board that the Indian Land High School auditorium is nearly complete and should be done soon. Mr. Bowers explained that the sports teams are practicing on the Indian Land High School fields already and these fields will be ready for games during the Spring sports season. Mr. Bowers also informed the board of the signage at Indian Land High School and explained how the new signs should allow for more clarity when navigating entering and exiting the school.

**Food Services Update -**

Dr. Phipps recognized Ms. McCrorey who gave an update on Food Services within the district. Ms. McCrorey informed the board that Food Services has been going through a rough time due to production, food line, and transportation issues. These issues began during the COVID-19 pandemic and are being slowly resolved but Ms. McCrorey stated that she did not expect a full recovery until next year.

**Lancaster County Comprehensive Plan Update -**

Mr. Stroble gave a presentation on the Lancaster County 2040 Comprehensive Plan. Mr. Stroble is a member of the Lancaster County Comprehensive Plan steering committee on behalf of the Lancaster County School District Board of Trustees. Mr. Stroble went over the baseline review summary released on February 1, 2022 and updated the board on the latest meetings of the steering committee.

**Adjournment-**

BCBF

With no other business before the board, the chair adjourned the meeting at 9:07 p.m.

Respectfully submitted,

Approved: \_\_\_\_\_

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Ken Buck, Secretary

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Janice C. Dabney, Chair