

# Minutes

8:30 a.m., January 28, 2022, Called Meeting

## Lancaster County School District Board of Trustees Called Meeting

### In attendance

|                               |  |
|-------------------------------|--|
| <b>Board members present-</b> | Ken Buck (Secretary), Janice Dabney (Chair), Tyrom Faulkner, Margaret Gamble, Bobby Parker, Brad Small (Vice Chair), and Melvin Stroble  |
| <b>Board members absent-</b>  | None   |
| <b>District personnel-</b>    | Linda Blackwell (Elementary Director), Rachel Bradley (Superintendent's Assistant), Rick Chandler (Attorney), Michelle Craig (Public Information Specialist), John Duke (Facilities), Trevor Hammond (Procurement Director), Nicki Letterman (Public Information Assistant), Angela McCrorey (Food Service Director), Jonathan Phipps (Superintendent), Blake Stacks (IT Director), Ray Sapp (Security Guard), Lydia Quinn (Chief Operations Officer), Kevin Miller (Buford Middle Principal), Andrea Ribelin (Buford Elementary Principal), Mark Rhoden (Indian Land High School Assistant Principal), Quinton Thomas (LearnTV) |
| <b>Guests-</b>                | Harris Darver (DarverKelly)  |
| <b>Press-</b>                 | 0  |
| <b>Citizens-</b>              | 0  |

### Open session

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| <b>Call to order and invocation-</b><br>BABA | At 8:30 a.m., the chair called the meeting to order. Ms. Dabney gave the <u>INVOCATION</u> .  |
| <b>Notice to media-</b><br>BCBB              | In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, The Herald, the Kershaw News Era, The Lancaster News, WBTW, WRHM and WSOC were notified of the time, date, place and agenda of this meeting. |

### Executive session

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| <b>Executive session-</b><br>BCBK, GBC/D, GBO, GBN, DFN, FGB | The chair announced the purpose for executive session was to receive resignations/retirements/terminations, 2021-22 certified employment recommendations.<br>The <u>MOTION</u> to enter executive session was made and seconded. The motion <u>PASSED</u> unanimously (7-0). |
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### Open session

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| <b>Welcome &amp; Pledge of Allegiance -</b><br>BCB | At 9:16 a.m., the chair welcomed the public on behalf of the board.  |
| <b>Approval of meeting agenda-</b><br>BCBD         | The chair called for approval of the agenda as emailed. In open session, a <u>MOTION</u> was made by Ms. Gamble and seconded by Mr. Parker to approve the agenda as emailed. The motion <u>PASSED</u> unanimously (7-0). |

**Executive session action-  
BCBK**

The chair noted that the board held an executive session at 8:35 a.m.

- In open session, a **MOTION** was made by Mr. Faulkner and seconded by Mr. Small to accept resignations/retirements/terminations.

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made by Mr. Faulkner and seconded by Mr. Parker to accept the superintendent's certified employment recommendations for the 2021-22 school year.

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made by Ms. Gamble and seconded by Mr. Small to accept the superintendent's recommendation to approve to move forward with The Snipes Team for real estate services.

The motion **PASSED** unanimously (7-0).

**COVID-19 Update-**

Dr. Phipps recognized Ms. Quinn who gave an update on the latest COVID-19 cases in the district and county. Ms. Quinn updated the Board that the LCSD COVID-19 testing sites have been consolidated to the central location of the Lancaster Multipurpose Building. The testing is Monday through Friday from 12:00 p.m. to 4:00 p.m. This provides for more days available to staff and students to get tested and consistent testing hours. Ms. Quinn stated the district is working on improving the process by adding more parking and direction signs to the building. Mr. Stroble requested that if possible, it would be beneficial to increase the testing hours to help accommodate staff and students who find it difficult to make it to the testing site by 4:00 p.m.

**Public forum-  
BCBI**

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward. No members of the public came forward.

**Approval of consent action items-  
BCBD**

The chair called for approval of consent action items below.

- Minutes of **December 14** regular meeting (BCBH)
- **Early Head Start** monthly financial report (DC, IDDH)
- **Head Start** monthly financial report (DC, IDDH)

A **MOTION** to approve the items was made by Mr. Parker and seconded by Mr. Stroble.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve regular  
monthly financial report-  
DCH**

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. White, who reported expenditures and revenues were in line with the budget.

A **MOTION** to approve the report was made by Mr. Buck and seconded by Mr. Stroble

The motion **PASSED** unanimously (7-0)

**Recommendation to approve addi-  
tional COVID-19 Stipends -**

Dr. Phipps recognized Ms. White who explained to the Board about the stipends that will be given to employees as compensation for additional duties related to COVID-19 performed

Recommendation to approve second reading of revision to **Board Policy GAE - Complaints & Grievances and Memo**

during this school year. There will be two stipends, one for each semester of the 2021-2022 school year.

A **MOTION** to approve the additional COVID-19 stipends was made by Mr. Small and seconded by Mr. Faulkner.

The motion **PASSED** unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained the revisions to Board Policy GAE. Ms. Quinn noted that these revisions were at the request of the Board to help provide more continuity and clarity.

A **MOTION** to approve the second reading of revisions to Board Policy GAE was made by Mr. Parker and seconded by Mr. Faulkner.

The motion **PASSED** unanimously (7-0).

Recommendation to approve second reading of revision to **Board Policy GAA - Goals & Objectives and Memo**

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained the revisions to Board Policy GAA. Ms. Quinn noted that the changes were in line with the suggestions made by the Board at the previous month's meeting.

A **MOTION** to approve the second reading of revisions to Board Policy GAA was made by Mr. Faulkner and seconded by Mr. Parker.

The motion **PASSED** unanimously (7-0).

Receipt of consent information items-  
BCBD

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- Discovery School Annual Report - **annual report, instructional staff, board members, statement of assurances, approved budget**
- Updated employee travel authorization and reimbursement **form**

Receipt of FY 2020-21 external audit

Dr. Phipps recognized Ms. White who introduced Mr. Darver who gave a presentation of the FY 2020-21 LCSD audit. Mr. Darver stated that there were no deficiencies. There was one material weakness that is currently being addressed and corrected.

ESSER funds **update**

Dr. Phipps recognized Ms. White who updated the Board on the ESSER funds. Ms. White explained the spending deadlines, encumbered money, and the plans for future projects utilizing these funds.

Adjournment-  
BCBF

With no other business before the board, the chair adjourned the called meeting at 11:10 a.m. and began the board planning meeting.

Respectfully submitted,

Approved: \_\_\_\_\_

Ken Buck, Secretary

Janice C. Dabney, Chair