

Minutes

6 p.m., February 16, 2021, Virtual Meeting

Lancaster County School District Board of Trustees Regular Monthly Meeting

In attendance

Board members present-

Ken Buck, Janice Dabney (Vice Chair), Tyrom Faulkner (Chair), Margaret Gamble, Bobby Parker (Secretary), Brad Small, and Melvin Stroble

Board members absent-

None

District personnel-

TJ Armbrust (LearnTV), Linda Blackwell (Elementary Director), Rachel Bradley (Superintendent's Assistant), Rick Chandler (Attorney), Michelle Craig (Public Information Specialist), Alex Dabney (Athletic Director), Butch Dutton (Secondary Director), Trevor Hammond (Procurement Director), Tom McDuffie (Discovery School), Jonathan Phipps (Superintendent), Lydia Quinn (Chief Operations Officer), David Small (Facilities Director), Blake Stacks (IT Director), Ray Sapp (Security Guard), Quinton Thomas (LearnTV) and Jennifer White (Chief Financial Officer)

Guests-

Emily Sobczak (Green Finney), Colin McAweeney (Tischler-Bise)

Press-

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Citizens-

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Open session

Call to order and invocation-

BABA

At 6:15 p.m., the chair called the meeting to order. Ms. Dabney gave the INVOCATION.

Notice to media-

BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, The Herald, the Kershaw News Era, The Lancaster News, WBTW, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

Executive session

Executive session-

BCBK, GBC/D, GBO, GBN, DFN, FGB

The chair announced the purpose for executive session was to receive resignations/retirements/terminations, 2020-21 administrative and certified employment recommendations.

The MOTION to enter executive session was made and seconded. The motion PASSED unanimously (7-0).

Open session

Welcome & Pledge of Allegiance -

BCB

At 7:19 p.m., the chair welcomed the public on behalf of the board.

Approval of meeting agenda-

BCBD

The chair called for approval of the agenda as emailed.

A MOTION was made by Ms. Gamble and seconded by Mr. Stroble to approve the agenda as emailed.

The motion PASSED unanimously (7-0).

**Executive session action-
BCBK**

The chair noted that the board held an executive session at 6:15 p.m.

- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Small to accept resignations/retirements/terminations.

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made by Mr. Small and seconded by Mr. Buck to accept the superintendent's recommendation to extend the contract for **Chester Rental Uniform** for uniform rental services for the 2020-2021 school year.

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Buck to accept the superintendent's recommendation to extend the following for services for the 2020-2021 school year:

– Refinishing, Sanding & Re-Coating of Gym Floors:

Beckham's Floors

– Air Filters: **Hoffman & Hoffman**

– Lease of Modular Classrooms: **Vanguard Modular**

Building Systems

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Small to accept the superintendent's recommendation to award the contract to **Navigator Solutions Group, LLC** to provide Intelligent Portfolio for the district.

The motion **PASSED** unanimously (7-0).

- Do I hear a **MOTION** to accept the superintendent's recommendation to exempt the following vendors from the competitive bid process for FY 2021-2022,

– Wastewater Treatment Plant Testing: **JG Environmental**

– Elevator Maintenance & Repair Services: **Thyssenkrupp Elevator Service**

– Worker's Compensation & Property and Casualty Insurance: **SCSBIT**

– Non-Instructional Student Activity Insurance: **Bates Brokers, Inc.**

– Criminal Background Check Services: **Chapman Corporation**

– Financial Services Related to Bond Issues: **Compass Municipal Advisors**

– Bond Counsel: **Haynsworth, Sinkler, and Boyd**

– Emergency Communication Services: **Remind Communication System**

The motion **PASSED** unanimously (7-0).

The chair reported the board had completed its executive session business.

COVID-19 Update -

Dr. Phipps recognized Ms. Quinn who gave an update on the county and district COVID-19 numbers. Dr. Phipps updated the board on the latest news regarding the 5 day in-person instruction mandate going to the SC State House for a vote. The board discussed options for returning to a 5 day in-person school week

- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Buck to have middle and high school students return to 4 days of in-person instruction on March 15th, 2021.

An **AMENDMENT** to the **MOTION** was made by Mr. Parker and seconded by Mr. Stroble to change the date to March 22nd, 2021 for middle and high school students to return to 4 days of in-person instruction, Monday through Thursday, with the flex day being Friday.

The amendment passed unanimously. (7-0)

The board then voted on the amended motion.

The amended motion passed unanimously (7-0).

**Public forum-
BCBI**

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward.

No member of the public came forward.

**Approval of consent action items-
BCBD**

The chair called for approval of consent action items below.

- Minutes of **January 19** regular meeting (BCBH)
- **Early Head Start** monthly financial report (DC, IDDH)
- **Head Start** monthly financial report (DC, IDDH)

A **MOTION** to approve the items was made by Ms. Gamble and seconded by Mr. Stroble

The motion **PASSED** unanimously (7-0).

**Recommendation to approve regular
monthly financial report-
DCH**

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. White, who reported expenditures and revenues were in line with the budget.

A **MOTION** to approve the report was made by Mr. Parker and seconded by Mr. Buck.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve
FY 2019-2020 Procurement
Audit-**

Dr. Phipps referred board members to appropriate agenda pages and recognized Mr. Hammond who introduced Emily Sobczak from Green Finney. Ms. Sobczak gave a presentation on the FY 2019-2020 Procurement Audit and stated that the department passed all procedures. Ms. Sobczak informed the board that Procurement had exceeded the .5% state requirement for utilizing minority businesses with 11% in the 2019-2020 fiscal year.

A **MOTION** to approve the report was made by Mr. Small and seconded by Mr. Stroble.

The motion **PASSED** unanimously (7-0).

Recommendation to approve the Impact Fee Study -

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. White, who introduced Colin McAweeney from TischlerBise. Mr. McAweeney gave a presentation on the latest developments regarding the Impact Fee study. There was a discussion on the details of the plan to be submitted to Lancaster County

A MOTION to approve the report was made by Mr. Stroble and seconded by Mr. Buck.

The motion PASSED unanimously (7-0).

**Receipt of consent information items-
BCBD**

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- **Black History Month** activities
- National Board Certification **renewals**
- Early Head Start/Head Start **director's monthly report**
- Early Head Start/Head Start **Jan. Policy Council Minutes**
- Early Head Start/Head Start **monthly federal progress summary** (IDDH)
- Early Head Start/Head Start **monthly enrollment & attendance** (IDDH)
- South Carolina School Boards Association **information** (MGB, BBC)

Instruction Update-

Dr. Phipps recognized Mr. McDuffie who gave a presentation on Discovery School.

**Facilities Update -
IHA**

Dr. Phipps recognized Mr. Small who gave an update on the status of the new Indian Land High School.

**Adjournment-
BCBF**

With no other business before the board, the chair adjourned the meeting at 10:12 p.m.

Respectfully submitted,

Approved: _____

Robert W. Parker, Secretary

Tyrom Faulkner, Chair