

Minutes

6 p.m., January 21, 2020, District Board Room

Lancaster County School District Board of Trustees Regular Monthly Meeting

In attendance

Board members present-

Ken Buck, Janice Dabney (Secretary), Tyrom Faulkner (Vice Chair), Margaret Gamble, Bobby Parker (Chair) and Melvin Stroble

Board members absent-

Bill Sumner

District personnel-

Linda Blackwell (Elementary Instruction Director), Tim Bowers (Construction Manager), Rick Chandler (Attorney), Michelle Craig (Public Information Specialist), John Duke (Construction Manager), Butch Dutton (Secondary Instruction Director), Kim Linton (Adult Education Director), Blake Stacks (Information Technology Director), Tom McDuffie (Gifted/Talented Director), Ray Sapp (Security Guard), Trevor Hammond (Procurement Director), Jonathan Phipps (Superintendent), Lydia Quinn (Chief Operations Officer), Chris Timmons (Andrew Jackson Middle Principal), David Small (Facilities Director), Bryan Vaughn (Safety & Transportation Director), Jennifer White (Chief Financial Officer) and Staci White (Instructional Specialist)

Guest-

Emily Sobczak (Greene Finney, LLP)

Press-

Kayla Vaughn (*The Lancaster News*)

Citizens-

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Open session

Call to order and invocation-

BABA

At 6 p.m., the chair called the meeting to order. Mr. Faulkner gave the INVOCATION.

Notice to media-

BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, the Fort Mill Times, The Herald, the Kershaw News Era, The Lancaster News, WBTV, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

Executive session

Executive session-

BCBK, GBC/D, GBO, GBN, DFN, FGB

The chair announced the purpose for executive session was to receive resignations/retirements/terminations, 2019-20 certified and non-certified employment recommendations, one 2019-20 administrative employment recommendation, four contractual services matters and receipt of legal advice.

The MOTION to enter executive session was made and seconded. The motion PASSED unanimously (6-0).

Open session

Welcome & Pledge of Allegiance -

BCB

At 7:06 p.m., the chair welcomed the public on behalf of the board and led in the Pledge of Allegiance.

**Approval of meeting agenda-
BCBD**

The chair called for approval of the agenda as emailed.

A **MOTION** was made by Mr. Stroble and seconded by Mr. Faulkner to approve the agenda as emailed.

The motion **PASSED** unanimously (6-0).

**Executive session action-
BCBK**

The chair noted that the board held an executive session at 6 p.m.

- In open session, a **MOTION** was made by Ms. Dabney and seconded by Mr. Stroble to accept resignations/retirements/terminations.

The motion **PASSED** unanimously (6-0).

- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Faulkner to accept the superintendent's non-certified employment recommendations for the 2019-20 school year.

The motion **PASSED** unanimously (6-0).

- In open session, a **MOTION** was made by Ms. Dabney and seconded by Mr. Buck to accept the superintendent's certified employment recommendation for the 2019-20 school year.

The motion **PASSED** unanimously (6-0).

- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Faulkner to accept the superintendent's administrative employment recommendation for the 2019-20 school year.

The motion **PASSED** unanimously (6-0).

- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Buck to accept the superintendent's recommendation to extend the contracts for Chester Rental Uniform for uniform rental services; Hinson Electric Inc. for electrical services; Beckham's Floors for refinishing, sanding and re-coating of gym floors; and Hoffman & Hoffman for air filters.

The motion **PASSED** unanimously (6-0).

- In open session, a **MOTION** was made by Mr. Buck and seconded by Ms. Dabney to accept the superintendent's recommendation to exempt the competitive bid process for emergency communication system and obtain these services from Remind Communication System.

The motion **PASSED** unanimously (6-0).

- In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Faulkner to accept the superintendent's recommendation to move forward with a contract for HVAC replacement at Erwin Elementary to Steele's Mechanical.

The motion **PASSED** unanimously (6-0).

The chair reported the board had completed its executive session business.

**Legislative update -
LB**

Dr. Phipps informed about the education reform bill, voucher bill and pay increases for teachers. He stated that senate is still meeting about these and there are several concerns on the affect will have on our district.

Trustees Award-

KHA

On behalf of the board, the chair presented a Trustees Award to

- **Ranked in top 10 S.C. Programs for High School Diplomas Earned for 2018-10**
LCSD Adult Education Department

Public forum-

BCBI

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward.
No one came forward.

Approval of consent action items-

BCBD

The chair called for approval of consent action items below.

- Minutes of **December 10** regular meeting (BCBH)
- **Early Head Start** monthly financial report (DC, IDDH)
- **Head Start** monthly financial report (DC, IDDH)

A MOTION to approve the items was made by Ms. Dabney and seconded by Mr. Stroble.
The motion PASSED unanimously (6-0).

Recommendation to approve 2018-19 procurement audit-

DID

Dr. Phipps recognized Ms. White, who introduced Ms. Sobczak. Ms. Sobczak noted that there were no findings in the audit. The board had no questions, and Dr. Phipps recommended the board approve the report.

A MOTION was made by Ms. Gamble and seconded by Ms. Dabney to approve the report.
The motion PASSED unanimously (6-0).

Recommendation to approve regular monthly financial report-

DCH

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. White, who reported expenditures and revenues were in line with the budget. Ms. White will have a report of mid-year at the February board meeting.

A MOTION to approve the report was made by Ms. Dabney and seconded by Mr. Faulkner.
The motion PASSED unanimously (6-0).

Recommendation to approve the 2020-21 school calendar-

AEA

Dr. Phipps referred board members to appropriate agenda pages and explained to the board that the only difference in the calendar was when first semester ended; before winter break. Dr. Phipps recommended that the board approve calendar option 1 for school year 2020-21.

A MOTION to approve the report was made by Mr. Buck and seconded by Ms. Dabney.
The motion PASSED unanimously (6-0).

Recommendation to approve home-bound instruction salary increase-

IDDC

Dr. Phipps referred board members to appropriate agenda pages and explained that by raising the homebound instruction rate, would be more in line with the state.

A MOTION to approve the report was made by Mr. Faulkner and seconded by Mr. Stroble.
The motion PASSED unanimously (6-0).

**Receipt of consent information items-
BCBD**

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- July-December 2019 **Athletic Financial Activity Report** and **memo** (LEB/LEC)
- July-December 2019 **Procurement Reports** (DJE)
- Discovery School **Annual Report** - annual report, instructional **staff**, financial **audit**, board **members** & statement of **assurances** (ID)
- **Advanced Placement** Scholars (ID)
- District **Spelling Bee** – Jan. 28 (IH)
- MLK *I Have a Dream* **essay** contest **winners** (ID)
- District **science fair** competition (IDF)
- **Celebrate Great Teaching** Program (GAD)
- **Celebration of Excellence** – May 11-13 (GBQ, GCO, IH)
- *2020 Lancaster County Education* **Hall of Fame** nominations (KHA)
- Early Head Start/Head Start monthly **director's monthly report**
- Early Head Start/Head Start monthly **federal progress summary** (IDDH)
- Early Head Start/Head Start monthly **enrollment and attendance** (IDDH)
- SC School Boards Association **information** (MGB, BBBC)

**Instruction update-
IC**

Dr. Phipps recognized Ms. Blackwell and Mr. Dutton. Ms. Blackwell gave a data update to the board about elementary level reading and writing and how teachers are teaching reading and writing. Mr. Dutton recognized Mr. Timmons who gave a presentation on how Andrew Jackson Middle forms relationships with students and how it helps with test scores.

**Facilities update-
LB**

Dr. Phipps recognized Mr. Duke and Mr. Bowers, who gave an update on the projects around the district. They reported that the conduit project at the new Indian Land school was going well.

Respectfully submitted,

Approved: _____

Janice C. Dabney, Secretary

Robert W. Parker, Chair