

Minutes

6 p.m., November 19, 2019, District Board Room

Lancaster County School District Board of Trustees Regular Monthly Meeting

In attendance

Board members present-

Ken Buck, Janice Dabney (Secretary), Tyrom Faulkner (Vice-Chair), Margaret Gamble, Bobby Parker (Chair) and Melvin Stroble

Board members absent-

Bill Sumner

District personnel-

Linda Blackwell (Elementary Instruction Director), Tim Bowers (Construction Manager), Rick Chandler (Attorney), Michelle Craig (Public Information Specialist), John Duke (Construction Manager), Butch Dutton (Secondary Instruction Director), Angela McCrorey (Food Services Director), Jonathan Phipps (Superintendent), Lydia Quinn (Chief Operations Officer), Ray Sapp (Security Guard), David Small (Facilities Director), Blake Stacks (Information Technology Director) and Jennifer White (Chief Financial Officer)

Guest-

Harris Darver (Darver Kelly LLP)

Press-

Kayla Vaughn

Citizens-

75

Open session

Call to order-

BABA

At 6:03 p.m., Mr. Chandler called the meeting to order.

Notice to media-

BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, the Fort Mill Times, The Herald, the Kershaw News Era, The Lancaster News, WBTV, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

Election of 2020 Chair -

BBAA, BBABA

Mr. Chandler explained the process for election of officers.

Mr. Chandler called for nominations for chair.

Mr. Faulkner **NOMINATED** Mr. Parker for chair.

Hearing no other nominations, Mr. Chandler called for a **MOTION** to close nominations.

A **MOTION** to close nominations was made by Mr. Stroble and seconded by Ms. Dabney.

The motion **PASSED** unanimously (6-0).

Mr. Parker commented on his leadership as chair if elected.

A vote to **ELECT** Mr. Parker passed unanimously (5-0-1, Ms. Gamble abstained).

Election of 2020 Vice Chair -

BBAA, BBABA

Mr. Chandler called for nominations for vice chair.

Ms. Dabney **NOMINATED** Mr. Faulkner for vice chair.

Hearing no other nominations, Mr. Chandler called for a **MOTION** to close nominations.

A **MOTION** to close nominations was made by Mr. Parker and seconded by Mr. Buck.

The motion **PASSED** unanimously (7-0).

Mr. Faulkner commented on his honesty and fairness as vice-chair if elected.

A vote to **ELECT** Mr. Faulkner passed unanimously (5-0-1, Ms. Gamble abstained).

**Election of 2020 Secretary -
BBAA, BBABA**

Mr. Chandler called for nominations for secretary.
Mr. Parker NOMINATED Ms. Dabney for secretary.
Hearing no other nominations, Mr. Chandler called for a MOTION to close nominations.
A MOTION to close nominations was made by Mr. Faulkner and seconded Mr. Stroble.
The motion PASSED unanimously (6-0).
Ms. Dabney remarked that she would do what she was supposed to do as secretary if elected.
A vote to ELECT Ms. Dabney passed unanimously (5-0-1, Ms. Gamble abstained).

Executive session

**Executive session-
BCBK, GBC/D, GBO, JD, DFN, BBE**

The chair announced the purpose for executive session was to receive resignations, retirements, terminations, certified and non-certified employment recommendations, one administrative employment recommendation, one contractual services matter and receipt of legal advice.
The MOTION to enter executive session was made and seconded.
The motion PASSED unanimously (6-0).

Open session

**Welcome & Pledge of Allegiance-
BCB**

At 7 p.m., the chair welcomed the public on behalf of the board and led in the Pledge of Allegiance.

**Approval of meeting agenda-
BCBD**

The chair called for approval of the agenda as emailed.
A MOTION was made by Ms. Dabney and seconded by Mr. Stroble to approve the agenda as emailed.
The motion PASSED unanimously (6-0).

**Results of executive session-
BCBK**

The chair noted that the board held an executive session at 6:10 p.m.

- In open session, MOTION made, seconded to accept resignations/retirements/terminations.
The motion PASSED unanimously (6-0).
- In open session, MOTION made, seconded to approve superintendent's non-certified employment recommendation for the remainder of the 2019-20 school year.
The motion PASSED unanimously (6-0).
- In open session, MOTION made, seconded to approve superintendent's certified employment recommendations for the remainder of the 2019-20 school year.
The motion PASSED unanimously (6-0).
- In open session, MOTION made, seconded to approve superintendent's administrative employment recommendation for the remainder of the 2019-20 school year.
The motion PASSED unanimously (6-0).
- In open session, MOTION made by Ms. Dabney and seconded by Mr. Stroble to approve superintendent's recommendation to award a contract to AstroTurf for the new Indian Land High's synthetic turf football field.
The motion PASSED unanimously (6-0).

The chair reported the board had completed its executive session business.

**Legislative update -
LB**

Dr. Phipps reported that the senate is working on an amendment that would push more fully funded mandates.

Trustees Awards -

KHA

- On behalf of the board, the chair presented Trustees Awards to
- **2019 SCHSL 4A Girls 100-yard Butterfly State Championship**
 - **2019 SCHSL 4A Girls 100-yard Backstroke State Championship**
Makenzy Mills, Buford High
 - **2017-18 SCDE Palmetto Silver Award**
Buford Elementary
Indian Land Middle
 - **2018-19 SCDE Palmetto Silver Award**
Heath Springs Elementary
Indian Land High
Indian Land Middle
 - **2018-19 SCDE Palmetto Gold Award**
Buford Elementary
Harrisburg Elementary
Indian Land Elementary

Recognition of cafeterias winning awards -

KHA

The chair presented plaques and banners to 19 school cafeterias who received the 2019 Healthier US School Challenge: Smarter Lunchroom Award, given by the USDA FNS Child Nutrition Program. These awards mean an additional \$11,000 for our district's food service program rating from DHEC. He praised the managers and Ms. McCrorey for their leadership and hard work to achieve these ratings.

- A.R. Rucker Middle (silver)
- Andrew Jackson High (bronze)
- Andrew Jackson Middle (bronze)
- Brooklyn Springs (bronze)
- Buford Elementary (bronze)
- Buford High (bronze)
- Buford Middle (bronze)
- Clinton (bronze)
- Erwin (bronze)
- Harrisburg (bronze)
- Indian Land Elementary (bronze)
- Indian Land High (bronze)
- Indian Land Middle (bronze)
- Kershaw (silver)
- Lancaster High (bronze)
- McDonald Green (bronze)
- North (bronze)
- South (silver)

Public forum -

BCBI

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward.

No one came forward.

Approval of consent action items -

BCBD

- The chair called for approval of the consent action items below.
- Minutes of **Oct. 15** regular meeting & **Oct. 26** planning meeting minutes (BCBH)
 - Recommendation to approve second reading of **removal of board policy AC** – School District Organizational Plan (BDE)
 - Recommendation to approve **Early Head Start** monthly financial report (DC)
 - Recommendation to approve **Head Start** monthly financial report (DC)

A **MOTION** to approve the consent items without discussion was made by Ms. Dabney and seconded by Mr. Stroble.

The motion **PASSED** unanimously (6-0).

Recommendation to approve regular monthly financial report -
DCH

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. White, who reported expenditures and revenues were in line with budget.

Dr. Phipps recommended the board approve the report.

A **MOTION** to approve the report was made by Mr. Buck and seconded by Mr. Stroble.

The motion **PASSED** unanimously (6-0).

Recommendation to approve first reading of revisions to board policy GBRK & Memo – Vacations and Holidays -
GBRK, BDE

Dr. Phipps recognized Ms. Quinn that referred board members to appropriate agenda pages and explained that revisions to the policy were recommendations from the salary study to line up with other local school districts.

A **MOTION** to approve first reading of revisions was made by Ms. Dabney and seconded by Mr. Stroble.

The motion **PASSED** unanimously (6-0).

Recommendation to approve first reading of revisions to board policy GCRH/I & Memo – Vacations and Holidays -
GCRH/I, BDE

Dr. Phipps recognized Ms. Quinn that referred board members to appropriate agenda pages and explained that revisions to the policy were recommendations from the salary study to line up with other local school districts.

A **MOTION** to approve first reading of revisions was made Ms. Dabney and seconded by Mr. Buck.

The motion **PASSED** unanimously (6-0).

Recommendation to approve Course Guide – memo
IDAB

Dr. Phipps referred board members to the handout and recognized Mr. Dutton, who reviewed the changes to the course guide.

Dr. Phipps recommended the board approve the changes.

A **MOTION** was made by Ms. Dabney and seconded by Mr. Buck to approve the document.

The motion **PASSED** unanimously (6-0).

Affirmation of board policies for 2020 -
BDE

Dr. Phipps stated the board needed to affirm its policies and the board could change the policies during the year as allowed by policy.

A **MOTION** to affirm policies was made by Mr. Stroble and seconded by Mr. Buck.

The motion **PASSED** unanimously (6-0).

Statement of 2020 regular meeting dates and times -
BCAA, BCAB

Dr. Phipps stated the board meetings would be on the third Tuesday, except for June, November and December. He also noted the board would set its spring and fall board-superintendent planning meetings later.

A **MOTION** to set the board meeting dates and times was made by Ms. Dabney and seconded by Mr. Buck.

The motion **PASSED** unanimously (6-0).

Consent information items-
BCBD

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- **2019 College Application Day** (JE)
- **Parent/teacher conferences** (IHAD)
- Early Head Start/Head Start monthly **director's monthly report** (IDDH)
- Early Head Start/Head Start monthly **federal progress summary** (IDDH)
- Early Head Start/Head Start monthly **enrollment & attendance** (IDDH)
- S.C. School Boards Association **information** (MGB, BBBC)

November 19, 2019 Regular Monthly Meeting Minutes

**Receipt of FY2018-19 external audit -
DID**

Dr. Phipps recognized Ms. White, who introduced Mr. Darver. He reviewed the audit and stated the district received a good audit with one deficiency, that an asset didn't get posted.

He thanked the accounting staff for its cooperation and commended the district for its financial program. The report will be presented for approval during Dec. 10 meeting.

**School highlights -
IDAB, IJ**

Dr. Phipps recognized Mr. Dutton, who stated that the secondary department would give updates to the board about things happening in the secondary schools and next month there would be a video.

**Facilities update & presentation -
EE**

Dr. Phipps recognized Mr. Small, who introduced Mr. Bowers and Mr. Duke, who discussed the renovations at South Middle, Brooklyn Springs Elementary and McDonald Green Elementary.

Mr. Small gave an update on the new high school, which included information concerning a mistake made using the wrong conduit. Moseley Architects are making sure the mistake is corrected.

Adjournment-

With no other business before the board, the chair adjourned the meeting at 8:43 p.m.

Respectfully submitted,

Approved: _____

Janice C. Dabney, Secretary

Robert W. Parker, Chair