

# Minutes

6 p.m., February 19, 2019, District Board Room

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## Lancaster County School District Board of Trustees Regular Monthly Meeting

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### In attendance

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**Board members present-**

Ken Buck, Janice Dabney (Secretary), Tyrom Faulkner (Vice Chair), Margaret Gamble, Bobby Parker (Chair), Melvin Stroble and Bill Sumner

**Board members absent-**

None

**District personnel-**

Linda Blackwell (Elementary Instruction Director), Rick Chandler (Attorney), Michelle Craig (Public Information Administrative Assistant), Butch Dutton (Secondary Instruction Director), Chuck Payne (Security Guard), Jan Petersen (Procurement Director), Jonathan Phipps (Superintendent), Lydia Quinn (Chief Operations Officer), David Small (Facilities Director), Tony Walker (Chief Financial Officer)

**Guest-**

Emily Sobczak (GreeneFinney, LLP)

**Press-**

Mark Manicone (*The Lancaster News*)

**Citizens-**

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### Open session

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**Call to order and invocation-**  
BABA

At 6 p.m., the chair called the meeting to order. Ms. Dabney gave the INVOCATION.

**Notice to media-**  
BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, the Fort Mill Times, The Herald, the Kershaw News Era, The Lancaster News, WBTV, WRHI and WSOC were notified of the time, date, place and agenda of this meeting.

### Executive session

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**Executive session-**  
BCBK, GBC/D, GBO, GBN, DFN

The chair announced the purpose for executive session was to receive resignations, retirements, terminations, certified employment recommendations, non-certified employment recommendations, an administrative employment recommendation, two contractual services matters and receipt of legal advice.

The MOTION to enter executive session was made and seconded. The motion PASSED unanimously (7-0).

# Open session

Welcome & Pledge of Allegiance-  
BCB

Results of executive session-  
BCBK

At 7:02 p.m., the chair welcomed the public on behalf of the board and led in the Pledge of Allegiance.

The chair noted the board held an executive session at 6 p.m.

- In open session, a **MOTION** was made by Ms. Gamble and seconded by Mr. Sumner to accept the resignations of
    - **Andrew Jackson High** – Pamela Neal, French teacher; Amanda Williams, instructional assistant
    - **Andrew Jackson Middle** – LaShay Collins, math teacher
    - **Brooklyn Springs Elementary** – Jean Marie Harris, instructional assistant
    - **Buford High** – Pamela Rollings, instructional assistant; Julie Thompson, English teacher
    - **Discovery School** – Jordan Canty, fourth-grade teacher
    - **District Office** – Mika Couch, procurement administration assistant; David Knight, public information director
    - **Erwin Elementary** – Jane Gaston, principal
    - **Food Services** – Hally Adams, cafeteria manager (BH); Angel Blocker, cafeteria operator (KE); Annette Callori, cafeteria operator (ILH); Rickyia Pace, cafeteria operator (HE)
    - **Indian Land Elementary** – Grace Neill, special education teacher
    - **Indian Land High** – David Levesque, automotive teacher
    - **Indian Land Middle** – Sharlina Honeycutt, eighth-grade ELA teacher; Michelle White, seventh-grade science teacher; Burma Wooten, sixth-grade science teacher
    - **Kershaw Elementary** – Debbie Anglin, fourth-grade teacher; Alesia Dutton, first-grade teacher; Jennifer Parker, second-grade teacher; Mary Powers, physical education teacher; Traci Schneider, second-grade teacher
    - **Lancaster County Career Center** – Leslie Sinclair, administrative assistant
    - **Lancaster High** – Lesia Allen, PMD nurse; Venise Grier, teacher mentor/recruiter; Lauren Killingsworth, math teacher; Joyce Meyer, English teacher; Mark Strickland, teacher/athletic director; Diane Walker, physical education teacher
    - **South Middle** – Timothy Jowers, 29-hour classroom helper
    - **Student Services** – Cynthia Kirk, records clerk
    - **Transportation** – Randolph Barnes, bus driver; Herbert Parker, bus driver
    - **Van Wyck Elementary** – Casey Cato, kindergarten teacher
- The motion **PASSED** unanimously (7-0).
- In open session, a **MOTION** was made by Ms. Dabney and seconded by Mr. Buck to accept the superintendent's certified employment recommendations for the remainder of the 2018-19 school year
    - **A.R. Rucker Middle** – Tracy Sims, sixth-grade social studies teacher

- **Buford Elementary** – Geanina Rimer, LD Resource teacher

The motion PASSED unanimously (7-0).

- In open session, a MOTION was made by Mr. Stroble and seconded by Mr. Faulkner to accept the superintendent's non-certified employment recommendations for the remainder of the 2018-19 school year

- **Adult Education** – Stephanie Allen, instructional assistant

- **Andrew Jackson High** – Jarrod Maltby, 29-hour miscellaneous classroom helper

- **Barr Street** – Brittany Harrison, 29-hour guidance counselor

- **Brooklyn Springs Elementary** – Jamilia Brevard, instructional assistant; Brittany Helms, 29-hour miscellaneous classroom helper; Sandra Kirk, 29-hour miscellaneous classroom helper; Nellie Wright, 29-hour miscellaneous classroom helper

- **District Office** – Melissa Jenkins, payroll clerk

- **Erwin Elementary** – Brittany Short, 29-hour miscellaneous classroom helper

- **Food Services** – Jessica Bly, cafeteria operator (ILMS); Bethany Elias cafeteria operator (ILMS); Lori Fox, cafeteria operator (HES); Patricia Hanson, cafeteria operator (HES); Cynthia Haston, cafeteria operator (ILES); Debra Napper, cafeteria operator (KES); Omeka Williams, cafeteria cashier (EES)

- **Heath Springs Elementary** – Sunni Vick, 29-hour miscellaneous classroom helper

- **Indian Land Elementary** – Diosa Hall, 29-hour miscellaneous classroom helper

- **Indian Land Middle** – Nakeya Nelson-Mitchell, 29-hour miscellaneous classroom helper

- **Lancaster County Career Center** – Arlene Lathan, 29-hour miscellaneous receptionist

- **Lancaster High** – Crystal Carnes, PMD LPN nurse

- **North Elementary** – Annie Demby, 29-hour miscellaneous classroom helper

- **South Middle** – Dianne Cole, 29-hour miscellaneous classroom helper; Shane Sanders, instructional assistant

- **Transportation** – Orenthal Abraham, bus driver; Marlee Byrd, bus driver; Lottie Mungo, bus driver; Jeffrey Steele, bus driver

- **Van Wyck Elementary** – Fiona Murray, 29-hour miscellaneous classroom helper

The motion passed unanimously (7-0).

- In open session, a MOTION was made by Mr. Stroble and seconded by Ms. Gamble to accept the superintendent's administrative employment recommendations for the 2018-19 school year

- **District Office** – James Stacks, information technology director

- **Student Services** – Lindsey Marino, administrator

The motion passed unanimously (7-0).

- In open session, a **MOTION** was made by Mr. Faulkner and seconded by Mr. Stroble to accept the superintendent's recommendation to extend the contract with First Citizens Bank for banking services for the 2019-2020 school year. The motion passed unanimously (7-0).
- In open session, a **MOTION** was made by Mr. Faulkner and seconded by Mr. Stroble to accept the superintendent's recommendation to extend the contract with Chester Rental Uniform for uniform rental services for the 2019-2020 school year, with the option to renew for 2020-2021. The motion passed unanimously (7-0).
- In open session, a **MOTION** was made by Mr. Stroble and seconded by Ms. Dabney to accept the superintendent's recommendation to extend the contract with Hinson Electric Inc. for electrical services for the 2019-2020 school year, with the option to renew for 2020-2021. The motion passed unanimously (7-0).  
The chair reported that the board had completed its executive session business.

**Trustees Awards-**

KHA

On behalf of the board, the chair presented Trustees Awards to

- **2019 S.C. Junior Scholars** – **A.R. Rucker Middle** – Jaden Fairfax, Landon Gardner, Torie Johnson, Clay Mathis and Freycer Villalobos; **Andrew Jackson Middle** – Emma Estridge, Natolee Faulkenberry, Lilly Horton, Cierra McCormick, Homer Nash and Peyton Shaw; **Buford Middle** – Cody Ayres, Savannah Lyles and Owen Thomas; **South Middle** – Gracie Belk, Jassaira Daiz, Ryder Emerson, David Hernandez-Tapia and Hunter Snipes

**Special recognition-**

ID

Dr. Phipps recognized Dr. Blackwell, who reported that the district now has 85 National Board Certified teachers.

Dr. Blackwell, Dr. Phipps and the board congratulated 10 National Board Re-Certified teachers: Michelle Bruce, McDonald Green; Lee Harris, McDonald Green; Paige Johnson, Buford Middle; Mary Beth Mize, Buford Middle; Simela Oueini, Lancaster High; Suzan Ribelin, Erwin; Ellenia Russell, Kershaw; Ernest Stroud, Lancaster County Career Center; Wendy Sullivan, Buford High; Pamela Waldenmayer, Indian Land Elementary.

**Public forum-**

BCBI

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward.

Marley Bos and Mary Beth Mize, representing Lancaster County's Special Olympics, addressed the board and invited members to be a part of this year's event from 10 a.m. to 1 p.m., Friday, May 3. They said there were more than 1,500 volunteers and clubs that helped out last year. They also announced a Spirit Night fund-raiser for the event to be held from 5-9 p.m. Feb. 25 at Hwy. 55 on Lancaster By-pass East.

Melissa Horton addressed the board concerning a proposal to expand the cosmetology program at the career center. She also

**Approval of consent action items-  
BCBD**

spoke about several safety concerns with the Adult Education department and possible solutions. She requested lights be added at the field adjacent to the Barr Street Learning Center campus that serves more than 200 children with football and cheerleading.

A Junior Scholar parent, Mallory DeLeon, addressed the board with concerns about course offerings at the different high schools and how limited students are at the choices available at each particular school.

The chair called for approval of consent action items below.

- Minutes of Jan. 15 **regular meeting** and Feb. 9 Board/superintendent **planning meeting** (BCBH)
- **Early Head Start** monthly financial report (IDDH)
- **Head Start** monthly financial report (IDDH)

A MOTION to approve the items was made by Mr. Faulkner and seconded by Ms. Gamble.

The motion PASSED unanimously (7-0).

**Recommendation to approve  
regular **monthly financial report-**  
DCH**

Dr. Phipps referred board members to appropriate agenda pages and recognized Mr. Walker, who reported that expenditures and revenues were in line with the budget.

A MOTION was made by Ms. Dabney and seconded by Mr. Sumner to approve the report.

The motion PASSED unanimously (7-0).

**Recommendation to approve  
**school budget revisions-**  
DCH**

Mr. Walker referred board members to appropriate agenda pages and reviewed the revision requests.

Dr. Phipps recommended the board approve the revisions.

A MOTION to approve the school budget revisions was made by Ms. Dabney and seconded by Mr. Sumner.

The motion PASSED 6-1 (with Ms. Gamble voting against).

**Recommendation to approve  
**district-wide budget revisions-**  
DCH**

Mr. Walker referred board members to the appropriate handout and reviewed the revision requests.

Dr. Phipps recommended the board approve the revisions.

A MOTION to approve the district-wide budget revisions was made by Ms. Dabney and seconded by Mr. Stroble.

The motion PASSED unanimously (7-0).

**Recommendation to approve  
FY2017-18 **procurement audit-**  
DID**

Dr. Phipps referred board members to the appropriate handout and recognized Ms. Petersen, who recognized Ms. Sobczak. Ms. Sobczak reported the district received a clean audit and complimented the procurement staff and the district for its procurement practices.

A MOTION was made by Ms. Dabney and seconded by Mr. Sumner to approve the audit as presented.

The motion PASSED unanimously (7-0).

**Recommendation to approve the  
2019-2020 school calendar-  
AEA**

Dr. Phipps referred board members to the appropriate agenda pages and reviewed the process for developing the calendar, including **Option 1, Option 2, pros/cons** of each option, survey **results** and **comments**.

Dr. Phipps recommended the board approve Option 1 as the 2019-2020 school calendar.

A **MOTION** was made by Mr. Stroble and seconded by Ms. Dabney to approve the recommendation.

The motion **PASSED** unanimously (7-0).

**Consent information items-  
BCBD**

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- **2019 Spelling Bee** winners (ID)
- **Black History Month** activities (ID)
- **Celebrate Great Teaching** Program (GAD)
- **Celebration of Excellence** – May 13 & 14 (GBQ, GCO, IH)
- **2019 Lancaster County Education Hall of Fame** nominations (KHA)
- Early Head Start/Head Start monthly **federal progress summary** (IDDH)
- Early Head Start/Head Start **enrollment & attendance** (IDDH)
- SCSBA **information** (MGB, BBBC)

**Budget update-  
DCC**

Dr. Phipps recognized Mr. Walker, who gave an update and said administrators would be meeting with schools/departments over the next two weeks to discuss their budget needs for 2019-20.

**Facilities update-  
FG**

Dr. Phipps recognized Mr. Small, who recognized Mr. Bowers and Mr. Duke. They reported on new projects at Kershaw, Heath Springs and Lancaster High.

Heath Springs and Kershaw contracts have been signed for construction. Contractors will be mobilizing in early March. They will be clearing and grading new roadways at both sites. Some parts of the projects can take place while school is still in session, and renovations can begin as soon as school is out for the summer.

LHS HVAC replacement for approximately 100 units is in progress. Ductwork will be in all classrooms, which will help with noise and air distribution. Also, with this energy management system, they will be able to cut back and save in the process.

**Adjournment-  
BCBF**

With no other business before the board, the chair adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Approved: \_\_\_\_\_

\_\_\_\_\_  
Janice C. Dabney, Secretary

\_\_\_\_\_  
Robert W. Parker, Chair

Respectfully submitted,

Approved: \_\_\_\_\_

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Janice C. Dabney, Secretary

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Robert W. Parker, Chair