

# Minutes

6 p.m., December 11, 2018, District Office Board Room

## Lancaster County School District Board of Trustees Regular Monthly Meeting

### In Attendance

#### Board members present-

Ken Buck, Janice Dabney (Secretary), Tyrom Faulkner (Vice Chair), Margaret Gamble, Bobby Parker (Chair) and Bill Sumner

#### Board members absent-

Melvin Stroble

#### District personnel-

Linda Blackwell (Elementary Instruction Director), Tim Bowers (Construction Manager), Rick Chandler (Attorney), John Duke (Construction Manager), Butch Dutton (Secondary Instruction Director), Scott Johnson (Information Technology Director), Alysia Joyce (Clinton Elementary Assistant Principal), David Knight (Public Information Director), Michelle Crosby (Clinton Elementary Principal), Chuck Payne (Security Guard), Jan Petersen (Procurement Director), Jonathan Phipps (Superintendent), Lydia Quinn (Chief Operations Officer) and Tony Walker (Chief Financial Officer)

#### Guests-

None

#### Press-

None

#### Citizens-

8

### Open Session

#### Call to order and invocation-

BABA

At 6 p.m., the chair called the meeting to order. Mr. Sumner gave the INVOCATION.

#### Notice to media-

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, the Fort Mill Times, The Herald, the Kershaw News Era, The Lancaster News, WBTV, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

### Executive Session

#### Executive session-

BCBK, GBC/D, GBO, GBK, GBN, EB

The chair announced the purpose for executive session was to receive resignations/retirements/terminations, certified and non-certified employment recommendations, one contractual services matter, one legal briefing and receipt of legal advice.

The MOTION to enter executive session was made and seconded. The motion PASSED unanimously (6-0).

## Open Session

### Welcome & Pledge of Allegiance- BCB

At 7:01 p.m., the chair welcomed the public on behalf of the board and led in the Pledge of Allegiance.

### Executive session results- BCBK

The chair noted the board held an executive session at 6 p.m.

- In open session, a MOTION was made and seconded to accept the resignations/retirements/terminations of
  - **Andrew Jackson High**– Amber Forrester, 29-hour classroom helper
  - **Brooklyn Springs Elementary**– Kisha Hammond, 29-hour classroom helper; Stephanie Nelson, 29-hour classroom helper
  - **Clinton Elementary**– Kimberly Funderburk, school nurse; Lori Smith, teacher/math coach
  - **Communities in Schools**– Sandra Drum, nurse; Toni Flynn, mentoring coordinator; Terri Lee, case manager
  - **Food Services**– Rhonda Baker, cafeteria operator (LHS); Andrea Summers, cafeteria operator (ILM); Cynthia Thomas, cafeteria operator (HE)
  - **Heath Springs Elementary**– Kayla Hines, instructional assistant
  - **Indian Land Elementary**– Alicia Bauder, instructional assistant; Lisa Stewart, 29-hour classroom helper; Beth Young, instructional assistant
  - **Indian Land Middle**– Ronald Brooks, special education teacher
  - **McDonald Green Elementary**– Garrett James, 29-hour classroom helper
  - **Transportation**– Orenthal Abraham, bus driver

The motion PASSED unanimously (6-0).
- In open session, a MOTION was made and seconded to accept the superintendent's non-certified employment recommendations for the remainder of the 2018-19 school year for
  - **Adult Education**– Patricia Jones, PT ESL instructor
  - **Brooklyn Springs Elementary**– Julie Davis, 29-hour miscellaneous classroom helper; Jennifer Reese, 29-hour miscellaneous classroom helper; Deborah Truesdale, 29-hour miscellaneous classroom helper
  - **Buford High**– Magdalene Williams, instructional assistant
  - **Buford Middle**– Emily Faulkenberry, 29-hour miscellaneous classroom helper
  - **Discovery School**– Cathryn Torres, PT guidance/enrichment
  - **Facilities**– Layton Frasier, maintenance apprentice 1; Rene Martinez-Cabrera, maintenance apprentice 1
  - **Indian Land Elementary**– Courtney McGriff, bookkeeper; Carol Romanelli, 29-hour miscellaneous classroom helper

- **Indian Land Middle**– Kasey Gaddy, instructional assistant; Rebecca Hildebrandt, 29-hour miscellaneous classroom helper
  - **McDonald Green Elementary**– Serra Bryant, instructional assistant
  - **Southside Early Childhood Center**– Lita Brown, 29-hour bus aide; Harold McIlwain, bus monitor; Sheila Miller, bus monitor; Bobbie Tatah, family service worker; Beatrice Walker, disabilities safety NU
- The motion PASSED unanimously (6-0).

- In open session, a MOTION was made and seconded to accept the superintendent’s certified employment recommendation for the remainder of the 2018-19 school year for
  - **Brooklyn Springs Elementary**– Theadora Rossano, fifth-grade teacher
  - **Clinton Elementary**– Alicia Brown, teacher/math coach
  - **Heath Springs Elementary**– Lee Michelle Coyle, first-grade teacher; Jaclyn Miller, third-grade teacher; Ashli Sellers, fifth-grade teacher
  - **Kershaw Elementary**– Erin Blackmon, third-grade teacher

The motion PASSED unanimously (6-0).
- In open session, a MOTION was made and seconded to accept the superintendent’s recommendation to approve Compass Municipal Advisers as an exempted vendor and for the firm to continue as the district’s bond financial adviser.

The motion PASSED unanimously (6-0).
- In open session, a MOTION was made and seconded to accept the superintendent’s recommendation to approve Theodore DuBose of Haynsworth, Sinkler & Boyd as an exempted vendor and continue as the district’s bond counsel.

The motion PASSED unanimously (6-0).

The chair noted the board completed its executive session items.

**Special recognition-**  
KHA

The chair recognized Margaret Gamble for receiving the 2018 Alumni Distinguished Service Award from Winthrop University’s Alumni Association.

He congratulated her on behalf of the board for this accomplishment and commended her for her commitment to public education – both K-12 and higher education.

**Public forum-**  
BCBI

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward.

Buford resident Joye Whitaker addressed the board, questioning why she did not know that the Buford Multipurpose Center had been changed from a two-story facility to one-story and did not have the raised walking track in the original plan. She also state that having to schedule use of the facility

through a person at the district office sent the message that the facility did not belong to the school. She said her grandson told her his team could not use the gym on a rainy day until it checked with the scheduler at the district office and that made him feel like the facility was not really theirs. She stated that the builder should be penalized for not completing the building on time and that the parking lot and driveway were in horrible condition and needed to be paved. She then said the sound booth between the stands blocked the view of spectators who sat next to the sound booth and criticized the design. She also said the community was told we would have world-class schools, but the media had just reported eight of our schools had lower ratings than 2014 on new state report cards just issued. She then showed a photo of a 2008 chemistry textbook being used at Buford High, stating chemistry had advanced and asking why the old text was still being used. She stated the perception in Buford was that the board is just stirring the pot.

Buford parent Angie Hunter addressed the board, stating that she sat in the stands by the sound booth in the Buford Multipurpose Center and could not see. She said the center was not what the community deserved.

Lancaster resident Melissa Jones-Horton addressed the board, asking that training for substitutes include more about discipline procedures and that substitutes need either keys to doors or magnetic cards and walkie talkies. She also asked that the more extensive training be offered online and that substitutes be required to pass tests on the information before they're allowed to sub.

**Approval of consent action items-  
BCBD**

The chair called for approval of the consent action items below.

- Minutes of **Nov. 13** regular meeting (BCBH)
- FY 2017-18 FY 2017-18 **external audit memo and audit** (DID)
- **Early Head Start** monthly financial report (DC)
- **Head Start** monthly financial report
- **USCL STAT 110** – Introduction to Statistical Reasoning as a dual enrollment course

The motion PASSED unanimously (6-0).

**Recommendation to approve regular  
monthly **financial report**-  
DCH**

Dr. Phipps referred board members to appropriate agenda pages and recognized Mr. Walker who reported expenditures and revenues were in line with the budget.

A MOTION was made and seconded to approve the report.

The motion PASSED unanimously (6-0).

**Recommendation to approve first  
reading of revision to **Board  
Policy DM** and **memo**-  
BDE, DM**

Dr. Phipps referred board members to appropriate agenda pages and recognized Mr. Walker, who explained that the board needed to revise the *Position on Fund Balance* policy

Receipt of consent  
information items-  
BCBD

Clinton Elementary transition from  
Priority Status – **SDE letter** and  
**state report card** information-  
MK

Facilities **update** & **PowerPoint**-  
EBI, FGD

to comply with the state’s new fiscal accountability requirements. The requirements mandate a fund balance equal to a minimum one-month of estimated general fund operating expenditures.

He told the board that for our district, that balance would equal 8.33% of our general fund. He also stated that because our monthly expenditures vary, we recommend setting our district minimum at “no less than the state minimum requirement” and that the district will continue our practice of maintaining our fund balance at 15%.

Dr. Phipps stated board policy revisions require two readings and recommended the board approve first reading of the revision.

A **MOTION** was made & seconded to approve first reading of the revision.

The motion **PASSED** unanimously (6-0).

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- **STEAM** initiative update (IC)
- **District Spelling Bee** – Jan. 29 (IH)
- **End-of-first-semester** schedule/First day of second semester (AEA)
- Parent/teacher **conference totals** (IHAD)
- **Celebrate Great Teaching** (GAD)
- **Celebration of Excellence** – May 13 & 14 (GBQ, GCO, IH)
- 2019 Lancaster County Education Hall of Fame **nomina-tions** (KHA)
- Early Head Start/Head Start monthly **federal progress summary** (IDDH)
- Early Head Start/Head Start monthly **enrollment and attendance** (IDDH)
- SCSBA **information** (MGB, BBBC)

Dr. Phipps recognized Ms. Blackwell, who updated the board Clinton’s removal from the priority list and invited the board to a celebration of the accomplishment at Clinton from 10-a.m.-noon Dec. 17 at the school.

Dr. Phipps commended the school’s teachers, staff and parents for their hard work to accomplish this goal.

Dr. Phipps referred board members to the appropriate agenda page, and recognized Mr. Duke, who gave an update on progress on new Indian Land High construction, and Mr. Bowers, who gave an update on progress on Andrew Jackson Fine Arts Center construction.

**Adjournment-**  
BCBF

With no other business before the board, the chair wished those present a safe and happy holiday and adjourned the meeting at 8:01 p.m.

**Respectfully submitted,**

**Approved:** \_\_\_\_\_

\_\_\_\_\_  
Janice C. Dabney, Secretary

\_\_\_\_\_  
Robert W. Parker, Chair