

Minutes

6 p.m., November 13, 2018, District Board Room

Lancaster County School District Board of Trustees Regular Monthly Meeting

In attendance

Board members present-

Ken Buck, Janice Dabney (Secretary), Tyrom Faulkner (Vice-Chair), Margaret Gamble, Bobby Parker (Chair), Melvin Stroble and Bill Sumner

Board members absent-

None

District personnel-

Linda Blackwell (Elementary Instruction Director), Tim Bowers (Construction Manager), Rick Chandler (Attorney), John Duke (Construction Manager), Butch Dutton (Secondary Instruction Director), Scott Johnson (Information Technology Director), David Knight (Public Information Director), Angela McCrorey (Food Services Director), Chuck Payne (Security Guard), Lydia Quinn (Chief Operations Officer), David Small (Facilities Director), Tony Walker (Chief Financial Officer) and Jennifer White (Finance Director)

Guest-

Lesley Kelly (McGregor & Company)

Press-

Kathryn Andreoli (CN2)

Citizens-

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Open session

Call to order and invocation-

BABA

At 6:02 p.m., Mr. Chandler called the meeting to order. Mr. Parker gave the INVOCATION.

Notice to media-

BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, the Fort Mill Times, The Herald, the Kershaw News Era, The Lancaster News, WAGL, WBTW, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

Election of 2019 Chair -

BBAA, BBABA

Mr. Chandler explained the process for election of officers. Mr. Chandler called for nominations for chair.

Ms. Dabney NOMINATED Mr. Parker for chair.

Hearing no other nominations, Mr. Chandler called for a MOTION to close nominations.

A MOTION to close nominations was made and seconded.

The motion PASSED unanimously (7-0).

A vote to ELECT Mr. Parker passed unanimously (7-0).

Election of 2019 Vice Chair -

BBAA, BBABA

Mr. Parker NOMINATED Mr. Faulkner for vice chair.

Hearing no other nominations, Mr. Chandler called for a MOTION to close nominations.

A MOTION to close nominations was made and seconded.

The motion PASSED unanimously (7-0).

A vote to ELECT Mr. Faulkner passed unanimously (7-0).

Election of 2019 Secretary -

BBAA, BBABA

Mr. Chandler called for nominations for secretary.

Mr. Stroble NOMINATED Ms. Dabney for secretary.

Hearing no other nominations, Mr. Chandler called for a **MOTION** to close nominations.

A **MOTION** to close nominations was made and seconded.

The motion **PASSED** unanimously (7-0).

A vote to **ELECT** Ms. Dabney passed unanimously (7-0).

Executive session

Executive session-

BCBK, GBC/D, GBO, JD, DFN, BBE

The chair announced the purpose for executive session was to receive resignations, retirements, terminations, certified and non-certified employment recommendations, one contractual services matter and receipt of legal advice.

The **MOTION** to enter executive session was made and seconded. The motion **PASSED** unanimously (7-0).

Open session

Welcome & Pledge of Allegiance-

BCB

At 7 p.m., the chair welcomed the public on behalf of the board and led in the Pledge of Allegiance.

Results of executive session-

BCBK

The chair noted that the board held an executive session at 6:10 p.m.

- In open session, **MOTION** made, seconded to accept resignations/retirements/terminations of

- **Adult Education** – Ronnie Burns, transition specialist

- **Barr Street Learning Center** – Raylee Caskey, PT intake/recruitment/retention

- **Clinton Elementary** – Onjalic Catoe, AmeriCorps

- **Food Services** – Patricia Stone, cafeteria cashier

- **Indian Land High** – Jeannie Jamieson, home arts teacher

- **Indian Land Middle** – Melissa Preslar, EMH instructional assistant

- **Research & Development** – Kimberly Langley, AmeriCorps

- **Southside Early Childhood Center** – Sarah Baucom, 29-hour bus monitor; Ashley Broach, Head Start instructional assistant

The motion **PASSED** unanimously (7-0).

- In open session, **MOTION** made, seconded to approve superintendent's non-certified employment recommendation for the remainder of the 2018-19 school year.

- **A.R. Rucker** – Mary Cunningham, instructional assistant

- **AmeriCorps** – Onjalic Catoe (Clinton), Kammie Shropshire (Clinton)

- **Food Services** – Brenda McCuan, cafeteria operator; Karen Tilton, cafeteria operator; Vanessa Whitaker, cafeteria operator

- **Indian Land Middle** – Jessica Buwelda, instructional assistant; Kelly Moran, instructional assistant

The motion **PASSED** unanimously (7-0).

- In open session, **MOTION** made, seconded to approve superintendent's certified employment recommendations for the remainder of the 2018-19 school year.

- **Discovery School** – Kelsey Robinson, kindergarten teacher

The motion **PASSED** unanimously (7-0).

The chair reported the board had completed its executive session business.

Legislative update -

LB

Trustees Awards -

KHA

Recognition of cafeteria inspections results -

EE, KHA

Public forum -

BCBI

Approval of consent action items-

BCBD

Dr. Phipps referred board member to the appropriate agenda pages and reviewed the SCSBA 2018 Legislative Preview Webinar.

On behalf of the board, the chair presented Trustees Awards to

- **2018 S.C. ACDA Honor Choir participants**
 - Alex Bowers, Indian Land High
 - Miranda Broome, Indian Land High
 - Jackie Centeno, Indian Land High
 - Thomas Drake, Indian Land High
 - Naiyona Foster, Indian Land High
 - Macy Gillespie, Indian Land High
 - Trinity McCrorey, Indian Land High
 - Jessica Morgan, Indian Land High
 - Leonardo Palomares-Cidrian, Indian Land High
 - Morela Taffe, Indian Land High
 - Ryker Tinholt, Indian Land High
 - Raivyn Traps, Indian Land High
 - Nicole Urribarri, Indian Land High
 - Joseph Whitney, Indian Land High
- **2018 SNA Food Services Chopped Contest State Winners**
 - Hally Adams, Buford High
 - Jessica Ayers, South Middle
 - Rhodica Harris, Van Wyck Elementary

The chair presented certificates to the cafeteria managers whose cafeterias received 100% rating from DHEC. He praised the managers and Ms. McCrorey for their leadership and hard work to achieve these ratings.

- A.R. Rucker Middle – Fall 2017
- Brooklyn Springs – Fall 2017 & Spring 2018
- Buford Elementary – Fall 2017 & Spring 2018
- Buford High – Fall 2017
- Buford Middle – Fall 2017 & Spring 2018
- Clinton Elementary – Spring 2018
- Kershaw Elementary – Fall 2017 & Spring 2018
- Lancaster High – Fall 2017
- McDonald Green Elementary – Fall 2017
- North Elementary – Fall 2017
- South Middle – Spring 2018

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward.

Rev. Eddie Boykin addressed the board.

He thanked the board for its partnership and asked the board to give his church more time to gather the resources to relocate the portables his church leased for use in the Promise Neighborhood.

The chair called for approval of the consent action items below.

- Minutes of **Oct. 16** regular meeting & **Nov. 2** called meeting (BCBH)
- Recommendation to approve **Early Head Start** monthly financial report (DC)
- Recommendation to approve **Head Start** monthly financial report (DC)

A **MOTION** to approve the consent items without discussion was made and seconded.

The motion **PASSED** unanimously (7-0).

Recommendation to approve regular monthly financial report -
DCH

Dr. Phipps referred board members to appropriate agenda pages and recognized Mr. Walker, who reported expenditures and revenues were in line with budget.

Dr. Phipps recommended the board approve the report.
A **MOTION** to approve the report was made and seconded.
The motion **PASSED** unanimously (7-0).

Affirmation of board policies for 2019-
BDE

Dr. Phipps stated the board needed to affirm its policies and the board could change the policies during the year as allowed by policy.
A **MOTION** to affirm policies was made and seconded.
The motion **PASSED** unanimously (7-0).

Statement of 2019 regular meeting dates and times -
BCAA, BCAB

Dr. Phipps stated the board meetings would be on the third Tuesday, except for June, November and December. He also noted the board would set its spring and fall board-superintendent planning meetings later.
A **MOTION** to set the board meeting dates and times was made and seconded.
The motion **PASSED** unanimously (7-0).

Recommendation to approve Head Start grant application -
IDAA

Dr. Phipps referred board members to appropriate pages and reviewed the grant request.
A **MOTION** was made and seconded to approve first reading.
The motion **PASSED** unanimously (7-0).

Recommendation to approve Course Guide – memo and draft course guide -
IDAB

Dr. Phipps referred board members to appropriate agenda pages and and handout and recognized Mr. Dutton, who reviewed the changes to the course guide.
Dr. Phipps recommended the board approve the changes.
A **MOTION** was made and seconded to approve the document.
The motion **PASSED** unanimously (7-0).

Recommendation to approve revisions to facility rental agreement, proposed personnel fees and proposed application -
EBB

Dr. Phipps referred board members to appropriate pages and recognized Ms. Quinn and Mr. Small, who reviewed the revised facility and personnel fees for rentals.
A **MOTION** was made and seconded to approve the revisions.
The motion **PASSED** unanimously (7-0).

Delegates to SCSBA Delegate Assembly -
LD, DF

Dr. Phipps stated the board needed to select delegates for the assembly. After discussion, the board agreed by consensus, that Mr. Faulkner, Ms. Gamble and Mr. Sumner would serve as delegates/alternates.

Consent information items-
BCBD

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- FY 2018-19 45-day **average daily membership**
- Summer programs (IDCA)
 - **Enrollment** in summer programs
 - **EAA middle school** summer programs
 - **High school** summer programs
 - Early Head Start/Head Start monthly **federal progress summary** - June-Oct. (IDDH)
 - Early Head Start/Head Start monthly **enrollment & attendance** (IDDH)
 - S.C. School Boards Association **information** (MGB, BBBC)

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**Receipt of FY2017-18 external audit -
DID**

Dr. Phipps recognized Mr. Walker, who introduced Ms. Kelly. She reviewed the audit and stated the district received a clean, unqualified opinion.

She thanked the accounting staff for its cooperation and commended the district for its financial program. The report will be presented for approval during Dec. 11 meeting.

**Facilities update & PowerPoint -
EB**

Dr. Phipps recognized Mr. Small, Mr. Bowers and Mr. Duke, who gave the board an update on the construction projects.

**Adjournment -
BCBF**

With no other business before the board, the chair adjourned the meeting at 8:21 p.m.

Respectfully submitted,

Approved: _____

Janice C. Dabney, Secretary

Robert W. Parker, Chair