



# Minutes

6:30 p.m., June 26, 2018, District Board Room

## Lancaster County School District Board of Trustees Regular Monthly Meeting

### In Attendance

#### Board members present-

Janice Dabney (Secretary), Tyrom Faulkner (Vice Chair), Margaret Gamble, Don McCorkle, Bobby Parker (Chair), Melvin Stroble and Bill Sumner

#### Board members absent-

None

#### District personnel-

Rick Chandler (Attorney), Michelle Craig (Public Information Administrative Assistant), Kathy Durbin (Student Services Director), Butch Dutton (Secondary Instruction Director), Angela McCrorey (Food Services Director), Chuck Payne (Security Guard), Jan Petersen (Procurement Director), Jonathan Phipps (Superintendent), David Small (Facilities Director), Melanie Vaughn (Student Services Specialist) and Tony Walker (Chief Financial Officer)

#### Guests-

Theo DuBose (Haynsworth, Sinkler & Boyd); Julie Bowers, Pat Clancy, Debra Gardner, Lisa Hallman, Ryan Jones, Regina Maxfield and Marion Taylor (*Good Samaritan Scholarship Foundation*)

#### Press-

Kayla Vaughn (*The Lancaster News*)

#### Citizens-

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### Open Session

#### Call to order and invocation-

BABA

At 6:32 p.m., the chair called the meeting to order. Mr. Stroble gave the INVOCATION.

#### Notice to media-

BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable News 2, Fort Mill Times, The Herald, Kershaw News Era, The Lancaster News, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

### Executive Session

#### Executive session-

BCBK, GBC/D, GBO, CGD, GBN, DFN

The chair announced the purpose for executive session was to receive resignations, retirements and terminations, certified employment recommendations, non-certified employment recommendations, administrative employment recommendations, two contractual property matters, two contractual services matters, superintendent evaluation and receipt of legal advice.

The MOTION to enter executive session was made and seconded. The motion PASSED unanimously (7-0).

### Open Session

#### Welcome & Pledge of Allegiance-

BCB

At 7:21 p.m., the chair welcomed the public on behalf of the board, and led in the Pledge of Allegiance.

Results of executive session-  
BCBK

- The chair noted the board held an executive session at 6:32 p.m.
- In open session, a **MOTION** was made and seconded to accept the resignations, retirements or terminations of
    - **Andrew Jackson Middle**– Robbie Ellis, instructional assistant; Lori Kee, administrative assistant/bookkeeper
    - **District Office**– Lisa Watson, office manager
    - **Erwin Elementary**– Monique Kirk, second-grade teacher; Kelsey Robinson, 29-hour miscellaneous- resources
    - **Food Services**– Stephanie Conroy, cafeteria operator (ILE); Megan Ellis, cafeteria operator (Buford Middle)
    - **Indian Land Elementary**– Arlene Lathan, office clerk; Jessica Therell, first-grade teacher;
    - **Indian Land High** – Gayla Sutton, administrative assistant-guidance
    - **Lancaster High**– Angela Stewart, art teacher
    - **North Elementary**– Erica Cureton, third-grade teacher
    - **Southside Early Childhood Center**– Talashea Foster, EHS-CCP; Celeste Graham, mentor coach
    - **Van Wyck Elementary**– Kristin Flaeser, technology coach; Madalina Tudor, ESOL teacher
- The motion **PASSED** unanimously (7-0).
- In open session, a **MOTION** was made and seconded to accept the superintendent’s certified employment recommendations for the 2018-19 school year:
    - **A.R. Rucker Middle**– Kayla Bakker, elementary; Rhonda Mihalic, ELA
    - **Andrew Jackson Middle**– LaShay Collins, math; Thomas Moncrief, math; Emily Rapposelli, art
    - **Buford Elementary**– Erika Holmes, elementary
    - **Buford Middle**– Ramie Miller, ELA
    - **Clinton Elementary**– Nadege Baron, speech; Jennifer Coby, elementary; Chelsea Twitty, physical education
    - **Erwin Elementary**– Gordon Threatt, special education
    - **Harrisburg Elementary**– Sarah Anderson, music; Sharon Veritzan, elementary
    - **Heath Springs Elementary**– Ruth Northness, elementary; Tara Steele, elementary
    - **Indian Land Elementary**– Kham Carr, elementary; Donna Schmidt, psychology
    - **Indian Land High**– Michael Edwards, physical education; James Ledford, guidance; Margaret Morris, physical education; Erica Raheja, math; Armah Shiancoe, business
    - **Indian Land Middle**– Monica Echols, math; Nancy Gearhart, special education; Alison Harris, media specialist; Jeri McGuffin, chorus; Kymberly Rejda, business
    - **Lancaster High** – Scott Lykens, art
    - **North Elementary** – Marian Berks, elementary; Teresa Freeman, special education
    - **South Middle**– Elizabeth Durham, math; Deena Faris, chorus; Meredith Hastings, science; Cameron Patterson, science
    - **Van Wyck Elementary**– Margaret Wilson, elementary
- The motion **PASSED** unanimously (7-0).
- In open session, a **MOTION** was made and seconded to accept the superintendent’s non-certified employment recommendations for the 2018-19 school year:
    - **A.R. Rucker Middle**– Gloria Campos, bilingual receptionist; Carrie Knight, 29-hour miscellaneous classroom helper
    - **Brooklyn Springs Elementary**– Loma Anthony, TMD assistant

- **Buford Elementary**- Susan Stroud, instructional assistant; Rosemary Young, instructional assistant-kindergarten
- **Buford High**- Jamaal Brown, special education assistant
- **Buford Middle**- Tammie Funderburk, receptionist
- **Harrisburg Elementary**- William Craig, computer lab manager; Krista Lenard, 29-hour miscellaneous classroom helper; Margaret Manders, nurse; Molly Rice, 29-hour miscellaneous classroom helper; Kaitlyn Tillman, 29-hour miscellaneous classroom helper; Maryanne Wilson, 29-hour miscellaneous classroom helper
- **Indian Land Elementary**- Stephanie Cabe, instructional assistant-special education; Michael Davis, instructional assistant-special education; Joyce Mullis, instructional assistant-special education
- **Lancaster High**- Tristian Ewing, instructional assistant
- **North Elementary**- April Deese, receptionist; Mica Edwards, nurse
- In open session, a **MOTION** was made and seconded to accept the superintendent's administrative employment recommendation for the 2018-19 school year:
  - **Indian Land Elementary** - Haley Steele, assistant principal  
The motion **PASSED** unanimously (7-0).
- In open session, **MOTION** made & seconded to accept the superintendent's recommendation to exempt from the bid process services for: wastewater treatment plant testing-JG Environmental; garbage collection services-Allied Waste/Republic Services; elevator maintenance and repair services-Thyssenkrupp Elevator Service (elevators at Clinton Elementary and Lancaster High schools); worker's compensation and property and casualty insurance-SCSBIT; non-instructional student activity insurance-Bates Brokers Inc.; criminal background check services-Chapman Corporation; and transcript request services-Advance Imaging Systems.  
The motion **PASSED** unanimously (7-0).
- In open session, **MOTION** made & seconded to accept the superintendent's recommendation to sell the Chesterfield Avenue property and transfer Camp Creek property.  
The motion **PASSED** unanimously (7-0).  
The chair reported that the board had completed its executive session business.

Dr. Phipps stated there was nothing to report this month.

On behalf of the board, the chair presented Trustees Awards to

- **Twelve Years of Perfect Attendance**  
Semaj Digby, Andrew Jackson High
- **2018 SC Class AAAA Golf State Championship**  
Lancaster High Golf Team
- **2018 North-South All-Star Golf Tournament**  
Brady Hinkle, Lancaster High

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward.

Discovery School Expansion Committee members Andrea Campbell, Shellie Mitchell and Michelle Pepper addressed the board, asking that Discovery School be expanded by adding another class to each grade level, beginning in 2019-20 school year.

They asked that the Student Services Department be moved to another school to free up the six classes needed for the expansion.

**Legislative update-**  
LB  
**Trustees Awards -**  
KHA

**Public forum-**  
BCBI

**Good Samaritan Scholarship Foundation presentation -**

LB

They also asked the district to build a larger media center and to add a cafetorium since students have nowhere to eat lunch.

Dr. Phipps referred board members to the appropriate agenda pages and recognized Ms. Gardner, who introduced foundation board members. She then gave the board an overview of the foundation's mission and upcoming activities.

**Approval of consent action items -**

BCBD

The chair called for approval of the consent action items below.

- Minutes of **May 15 regular meeting** and **June 5 called meeting** (BCBH)
- One percent **cost of living increase** for EHS/HS staff (DC)
- **Early Head Start** monthly financial report (DC)
- **Head Start** monthly financial report (DC)

A **MOTION** to approve the items was made and seconded.

The motion **PASSED** unanimously (7-0).

**Regular monthly financial report -**

DCH

Dr. Phipps referred board members to the appropriate agenda pages and recognized Mr. Walker, who reviewed the report.

After discussion, Dr. Phipps recommended the board approve the report.

A **MOTION** to approve the report was made and seconded.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve 2018-19 capital improvement plan -**

EBI, FDB

Dr. Phipps referred board members to appropriate agenda pages and Mr. Small reviewed the plan and answered board members' questions.

Dr. Phipps then recommended the board approve the report.

A **MOTION** to approve the report was made and seconded.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve resolution to sell 8% general obligation bonds for debt services and capital improvement projects -**

DFD

Dr. Phipps referred board members to appropriate agenda pages and recognized Mr. Walker, who introduced Mr. DuBose.

Mr. DuBose reviewed the purpose of the 8% general obligation bonds and the 2018-19 capital improvements.

A **MOTION** to issue the bonds was made and seconded.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve first reading of Board Policy GAK – Personnel Records – Memo & policy -**

BDE, GAK

Dr. Phipps referred board members to appropriate agenda pages and reviewed the proposed revisions.

Dr. Phipps then recommended the board approve first reading of the revisions to the policy. Policy requires two readings so second reading of the policy will be during the next regular board meeting.

A **MOTION** to approve the policy revisions on first reading was made and seconded.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve first reading of Board Policy GBCA – Notification of Vacancies – Memo & policy -**

BDE, GBCA

Dr. Phipps referred board members to appropriate agenda pages and reviewed the proposed revisions.

Dr. Phipps then recommended the board approve first reading of the revisions to the policy. Policy requires two readings so second reading of the policy will be during the next regular board meeting.

A **MOTION** to approve the policy revisions on first reading was made and seconded.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve first reading of Board Policy IHF– Graduation Requirements – Memo & policy–**

BDE, IHF

Dr. Phipps referred board members to appropriate agenda pages and reviewed the proposed revisions.

Dr. Phipps then recommended the board approve first reading of the policy revisions. Policy requires two readings so second reading of the policy will be during the next regular board meeting.

A **MOTION** to approve the policy revisions on first reading was made and seconded.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve first reading of Board Policy IHFA – S.C. High School Credential – Memo & policy and law & SDE regulation -**

BD, BDB, IHFA

Dr. Phipps referred board members to appropriate agenda pages and reviewed the proposed policy that the State Department of Education is requiring districts to include in their policy manuals.

Dr. Phipps recommended the board approve first reading of the policy. Policy requires two readings so second reading of the policy will be during the next regular board meeting.

A **MOTION** to approve the policy on first reading was made and seconded.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve S.C. High School Credential regulations IHFA -R – Memo & regulation -**

BDF, IHFA-R

Dr. Phipps referred board members to appropriate agenda pages and reviewed the proposed regulations and procedures to support Policy IHFA.

Dr. Phipps recommended the board approve the regulations. Regulations require only one reading.

A **MOTION** to approve the regulations was made and seconded.

The motion **PASSED** unanimously (7-0).

**Consent information items -**

BCBD

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- Early Head Start/Head Start monthly **federal progress summary** (IDDH)
- Early Head Start/Head Start monthly **enrollment & attendance** – (IDDH)
- South Carolina School Boards Association **information** – (MK)

**Facilities update & powerpoint -**

FG

Dr. Phipps recognized Mr. Small, who gave an update on the bond construction projects and on summer capital improvement and maintenance projects.

Mr. Wilhide presented a PowerPoint update on the bond projects.

**Adjournment-**

BCBF

With no other business before the board, the chair adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Approved: \_\_\_\_\_

\_\_\_\_\_  
Janice C. Dabney, Secretary

\_\_\_\_\_  
Robert W. Parker, Chair