



# Minutes

6 p.m., May 15, 2018, District Board Room

Lancaster County School District Board of Trustees Regular Monthly Meeting

## In Attendance

### Board members present-

Janice Dabney (Secretary), Tyrom Faulkner (Vice Chair), Margaret Gamble (arrived at 6:55 p.m.), Don McCorkle, Bobby Parker (Chair), Melvin Stroble and Bill Sumner

### Board members absent-

None

### District personnel-

Linda Blackwell (Elementary Education Director), Rick Chandler (Attorney), Butch Dutton (Secondary Education Director), Scott Johnson (Information Technology Director), David Knight (Public Information Director), Angela McCrorey (Food Services Director), Jan Petersen (Procurement Director), David Platts (Instructional Specialist), Chuck Payne (Security Guard), Jonathan Phipps (Superintendent), Lydia Quinn (Chief Operations Officer) and Tony Walker (Chief Financial Officer)

### Guest-

Jimmy Wilhide (Moseley Architects)

### Press-

Mark Manicone, *The Lancaster News*

### Citizens-

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## Open Session

### Call to order and invocation-

BABA

At 6 p.m., the chair called the meeting to order. Mr. Parker gave the INVOCATION.

### Notice to media-

BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, CN 2, the Fort Mill Times, The Herald, the Kershaw News Era, The Lancaster News, WBTV, WRHI and WSOC were notified of the time, date, place and agenda of this meeting.

## Executive Session

### Executive session-

BCBK, GBC/D, JDE, DJE, DO, ABCC

The chair announced the purpose for executive session was to receive resignations, retirements, terminations, superintendent's 2017-18 and 2018-19 non-certified and certified employment recommendations, 2018-19 administrative employment recommendations, two personnel-student matters, two contractual property matters, one legal briefing and receipt of legal advice.

The MOTION to enter executive session was made and seconded.

The motion PASSED unanimously (6-0).

## Open Session

### Welcome & Pledge of Allegiance-

BCB

At 7 p.m., the chair welcomed the public on behalf of the board. The Pledge of Allegiance followed.

### Executive session action-

BCBK

The chair reported results of executive session.

- In open session, a MOTION was made and seconded to accept the resignations/retirements/terminations of
  - A.R. Rucker Middle** – Ashley Dover, sixth-grade math teacher; Kevin Roberts, sixth-grade social studies teacher



- **Andrew Jackson High** – Rebecca Houdek, math teacher; Alane Mills, English teacher; Sha’ron Robertson, physical education teacher
- **Andrew Jackson Middle** – Darlene Beckham, instructional assistant/computer lab manager
- **Brooklyn Springs Elementary** – Melissa Cady, fifth-grade teacher
- **Buford Elementary** – Anna Alix, special education teacher; Saundra Witherspoon, media instructional assistant
- **Clinton Elementary** – Mary Duncan, cafeteria operator
- **Harrisburg Elementary** – Catherine Lansburg, second-grade teacher; Christopher Walburn, third-grade teacher; Kristin Wilkerson, kindergarten teacher
- **Indian Land Elementary** – Hannah Couchenour, third-grade teacher; Pamela Fultz, cafeteria cashier; Lori Hurst, music teacher
- **Indian Land Middle** – Michelle Cloer, media specialist; Melanie Santizo, seventh-grade science teacher; Andra Willis, miscellaneous 29-hour classroom helper
- **Kershaw Elementary** – Marsha Baker, kindergarten instructional assistant; Michael Bender, assistant principal
- **Lancaster High** – Jennie Canty, LD resource teacher; Andrew Connolly, band director; Lillie McGriff, resource instructional assistant
- **Maintenance** – Emerson Couch, HVAC technician
- **McDonald Green Elementary** – Anna Harvey, kindergarten teacher
- **North Elementary** – Brandi Elliot, receptionist; Traci Harbin, Chromebooks instructional assistant
- **Southside Early Childhood Center** – Cynthia Dawkins, bus monitor

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made and seconded to accept the superintendent’s non-certified employment recommendations for the 2017-18 school year:
  - **Clinton Elementary** – Lauren Snipes, instructional library assistant
  - **District Office** – Regina Ledford, accounts payable administrative assistant
  - **Harrisburg Elementary** – Deanna Gerszewski, computer lab coordinator; Stacey Stein, attendance administrative assistant; Karen Thomas, bookkeeper
  - **Indian Land Elementary** – Janice Edge-Partington, assistant media specialist; Courtney Love, instructional assistant; Ashley Sibrans, 5K instructional assistant
  - **Indian Land Middle** – Elizabeth Aldridge, 29-hour classroom helper; Lauren Iovino, assistant media specialist; Patricia Morgan, 29-hour classroom helper; Danielle Spinella, 29-hour classroom helper
  - **Southside Early Childhood Center** – Beverly Miele, 29-hour bus aide
  - **Transportation** – George Stone, bus driver
  - **Van Wyck Elementary** – Rebekah Turbeville, computer lab coordinator

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made and seconded to accept the superintendent’s certified employment recommendations for the 2018-19 school year:

- **A.R. Rucker Middle** – LaShanda Foust, math
- **Brooklyn Springs Elementary** – Flechia Priode, special education; Veronica Shannon, special education
- **Buford High** – Natalie Korda, Spanish; Patrick O’Neal, music
- **Clinton Elementary** – Savannah Dover, elementary; Ariel Smith, early childhood
- **Discovery School** – Dawn Edwards, elementary
- **Harrisburg Elementary** – Katy Ghent, special education; Brittany Price, elementary
- **Heath Springs Elementary** – Greg Knight, elementary
- **Indian Land Elementary** – Courtney Ackerman, early childhood; Kallie Holdren, elementary; Courtney Lewis, elementary; Eric Streeter, physical education; Lauren Templeton, physical education
- **Indian Land High** – David Levesque, automotive; Daniel Marchildon, social studies; Collette Reid, science; Jennifer Wilkins, social studies
- **Indian Land Middle** – Jodi Mallett, English Language Arts
- **Kershaw Elementary** – Erin Byrd, elementary
- **Lancaster High** – Sheneika King, cosmetology; Sylvia Myers, English
- **North Elementary** – Jennifer Brant, elementary; Casey Carnes, early childhood
- **South Middle** – Destiny Cumbee, English Language Arts
- **Van Wyck Elementary** – Kijuana Ellam, guidance counselor; Judith Friello, elementary; Kristin Glaeser, technology; Ashlynd Griffith, elementary; Amanda Gyemant, special education; Joseph Morris, physical education; Kaylee Stokes, elementary; Allyssa Verdone, elementary

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made and seconded to accept the superintendent’s administrative employment recommendations for the 2018-19 school year:

- **Buford High** – Kinsey Long, assistant principal
- **Indian Land High** – Robert Horton, assistant principal
- **Indian Land Middle** – Darryall White, assistant principal
- **Van Wyck Elementary** – April Nicole Little-Lee, assistant principal

The motion **PASSED** unanimously (7-0).

The chair reported the board completed its executive session business.

Dr. Phipps referred the board to the appropriate pages and reviewed highlights of the state budget being considered by the legislature.

On behalf of the board, the chair presented Trustees Awards to

- **2017-2018 Duke University TIP Program State Recognition Qualifiers**
  - Jaden Fairfax, A.R. Rucker Middle
  - Torie Johnson, A.R. Rucker Middle
  - Emma Estridge, Andrew Jackson Middle
  - Savannah Lyles, Buford Middle
  - Louis Henighan, Indian Land Middle

On behalf of the board, the chair presented a Purchase Award and \$75 to Indian Land High freshman Noelle Edmonds for winning Best of Show for her 2-D art in the Youth Art Contest.

Her artwork is on display in the district office.

**Legislative update -**

LB

**Trustees Awards -**

KHA

**Purchase Award -**

KHA

**Public forum-**

BCBI

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward.

A.R. Rucker Middle parent Kim Blackmon, addressed the board, stating that she had had an issue with her child receiving medication at the exact time listed on the prescription. When she investigated, she learned that school nurses have a 30-minute window around the prescribed time to give medicine.

She stated that she and the nurse resolved her issue, but she asked the district to include the 30-minute window regulation in the *Learning* newsletter.

**Approval of consent action items-**

BCBD

The chair called for approval of the consent action items below.

- **Minutes** of April 17 regular meeting (BCBH)
- **Early Head Start** financial report (DJ)
- **Head Start** financial monthly report (DJ)
- Continuation of the Early Head Start Refunding grant **application** and one-time **supplement** for 2018-19 (IDDH)
- 2018 *Healthy Students/Healthy Adults: A wellness plan for our district* – **memo** and wellness **plan**(AH-R)

A motion to approve the report was made and seconded.

The motion **PASSED** unanimously (7-0).

**Regular monthly financial report -**

DCH

Dr. Phipps referred board members to appropriate agenda pages and recognized Mr. Walker, who stated revenues and expenditures were in line with the budget.

A **MOTION** to approve the report was made and seconded.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve proposed 2018-19 student fees -**

DFG

Dr. Phipps recognized Mr. Walker, who reviewed the fees and noting the administration recommended increasing

- out-of-county in-state tuition fees from \$3,450 to \$3,496 because of the anticipated increase in local revenue.
- out-of-state tuition fees from \$8,049 to \$8,604 because of the anticipated increase in state revenue.
- elementary lunch fees from \$1.75 to \$1.85 because of increases in costs of food items.
- secondary lunch fees from \$2.25 to \$2.35 because of increases in costs of food items.
- athletic event tickets by \$1.00.

Dr. Phipps then recommended the board approve the fees.

A **MOTION** to approve the fees was made and seconded.

The motion **PASSED** unanimously (7-0).

**Consideration of using construction management at-risk on remaining bond referendum projects -**

FGD

Dr. Phipps recognized Ms. Petersen and Mr. Wilhide, who reviewed the pros and cons of the project management methods available to the district and answered board members' questions.

After discussion, a **MOTION** to approve using construction management at-risk for the remaining bond projects was made and seconded.

The motion **PASSED** unanimously (7-0).

**Recommendation to approve revisions to Assessing & Reporting Student Progress Regulations & Procedures - memo & regulations & procedures**

IHAB, IHE

Dr. Phipps referred board members to appropriate agenda pages and recognized Dr. Blackwell and Mr. Platts, who reviewed the process for revising the Assessing & Reporting Student Progress Regulations & Procedures and the changes made.

Dr. Blackwell and Mr. Platts then answered board members' questions.

**Recommendation to waive eclipse make-up half-day –**

- **June 27, 2017 memo**
- **memo** requesting waiver
- end-of-semester **schedule**

**Recommendation to approve SCSBA officer/board nominations, resolutions and constitutional changes -**

MGB

**Consent information items-**

BCBD

**Presentation of proposed FY 2018-19 general fund and debt service budget -**

DCC

**2018-19 Capital Improvement Plan-**

FG

**Facilities update -**

FE, FED

Dr. Phipps recommended the board approve the revisions. A **MOTION** to approve the revisions was made and seconded. The motion **PASSED** unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and reviewed the request to waive the half-day used for the eclipse so the last Thursday of school would be a half-day for students.

Dr. Phipps recommended the board approve waiving the half-day.

A **MOTION** to approve waiving the half-day was made and seconded.

The motion **PASSED** unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and reviewed the opportunities for the board to make nominations or propose resolutions or constitutional changes.

Dr. Phipps reported that the deadline to submit is June 22. The chair asked that the item be included on next meeting's agenda.

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- FY 2017 **Discovery School audit report** (DID)
- FY2017 **Lancaster Educational Assistance Program audit report** (DID)
- **Bond Anticipation Note** update (DID)
- 2018 **graduation/baccalaureate** information (IHF)
- **National Nurses Week** – May 6-12 (ED)
- 2018 **Duke TIP** qualifiers (IDDD)
- **School Bus Driver Appreciation** Week (AEA)
- Early Head Start/Head Start monthly **federal progress summary** (IDDH)
- Early Head Start/Head Start monthly **enrollment & attendance** (IDDH)
- SCSBA **information** (MGB, BBBC)

Dr. Phipps recognized Mr. Walker, who referred board members to appropriate handout and reviewed the proposed budget.

Mr. Walker stated he would continue to refine the budget as more information on local and state revenues comes in.

A public hearing for the proposed budget will be held June 26 at 5:30 p.m., and the board will then receive the budget for approval during a called board meeting at 6 p.m., provided the board does not decide to delay approval based on input received during the public forum.

Dr. Phipps recognized Mr. Walker, who reviewed the PowerPoint outlining the plan.

Dr. Phipps referred board members to appropriate agenda pages and reviewed the facilities update.

Dr. Phipps also gave the board an update on the fire at Kershaw Elementary:

- Two classrooms were affected, and those classes have been sealed off and will be repaired during the summer.
- Students and staff did not miss a school day.
- The hall was cleaned and air scrubbers were used all weekend.

- The estimate for repairs is \$60,000.  
Dr. Phipps reminded the board that it will have a called board meeting at 8 a.m. June 5 to receive personnel recommendations.

**Adjournment-**  
BCBF

With no other business before the board, the chair adjourned the meeting at 9:01 p.m.

**Respectfully submitted,**

**Approved:** \_\_\_\_\_

\_\_\_\_\_  
Janice C. Dabney, Secretary

\_\_\_\_\_  
Robert W. Parker, Chair