

Minutes

6 p.m., November 14, 2017, District Board Room

Lancaster County School District Board of Trustees Regular Monthly Meeting

In attendance

Board members present-

Janice Dabney (Secretary), Tyrom Faulkner (Vice-Chair), Margaret Gamble (arrived at 7:21 p.m.), Don McCorkle, Bobby Parker (Chair), Melvin Stroble and Bill Sumner

Board members absent-

None

District personnel-

Linda Blackwell (Elementary Instruction Director), Rick Chandler (Attorney), Butch Dutton (Secondary Instruction Director), Beverly Gilliam (Human Resources Coordinator 2), Cory Hyslop (North Elementary Assistant Principal), Scott Johnson (Information Technology Director), David Knight (Public Information Director), Angela McCrorey (Food Services Director), Keishea Mickles (North Elementary Principal), Chuck Payne (Security Guard), Jonathan Phipps (Superintendent), Lydia Quinn (Planning & Accountability Executive Director), Andrea Ribelin (Buford Elementary Principal), David Small (Facilities Director), Shirnetha Stinson (Brooklyn Springs Elementary Principal), Bryan Vaughn (Safety and Transportation Director) and Tony Walker (Chief Financial Officer)

Guests-

Dean Faile (Chamber of Commerce); Lesley Kelly (McGregor & Company)

Press-

Hannah Strong (*The Lancaster News*)

Citizens-

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Open session

Call to order and invocation- BABA

At 6:02 p.m., Mr. Chandler called the meeting to order. Mr. Parker gave the INVOCATION.

Notice to media- BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, the Fort Mill Times, The Herald, the Kershaw News Era, The Lancaster News, WAGL, WBTV, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

Election of 2018 Chair- BBAA, BBABA

Mr. Chandler explained the process for election of officers. Mr. Chandler called for nominations for chair.
Mr. McCorkle NOMINATED Mr. Parker for chair.
Mr. Stroble NOMINATED Ms. Gamble.
Hearing no other nominations, Mr. Chandler called for a MOTION to close nominations.
A MOTION to close nominations was made and seconded.
The motion PASSED unanimously (6-0 Ms. Gamble arrived after the vote).
Voting to ELECT Mr. Parker for chair were Ms. Dabney, Mr. Faulkner, Mr. McCorkle, Mr. Parker and Mr. Sumner.
Voting to ELECT Ms. Gamble for chair was Mr. Stroble.

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Election of 2018 Vice Chair- BBAA, BBABA

Mr. Chandler called for nominations for vice chair.
Mr. McCorkle **NOMINATED** Mr. Faulkner for vice chair.
Hearing no other nominations, Mr. Chandler called for a **MOTION** to close nominations.
A **MOTION** to close nominations was made and seconded.
The motion **PASSED** unanimously (6-0 Ms. Gamble arrived after the vote).
A vote to **ELECT** Mr. Faulkner passed unanimously (6-0 Ms. Gamble arrived after the vote).

Election of 2018 Secretary- BBAA, BBABA

Mr. Chandler called for nominations for secretary.
Mr. Parker **NOMINATED** Ms. Dabney for secretary.
Mr. Stroble **NOMINATED** himself for secretary.
Hearing no other nominations, Mr. Chandler called for a **MOTION** to close nominations.
A **MOTION** to close nominations was made and seconded.
The motion **PASSED** unanimously (6-0 Ms. Gamble arrived after the vote).
Voting to **ELECT** Ms. Dabney for secretary were Ms. Dabney, Mr. Faulkner, Mr. McCorkle, Mr. Parker and Mr. Sumner.
Voting to **ELECT** Mr. Stroble for secretary was Mr. Stroble.

Executive session

Executive session- BCBK, GBC/D, GBO, JD, DFN, BBE, CEI

The chair announced the purpose for executive session was to receive resignations, retirements, terminations, certified and non-certified employment recommendations, administrative employment recommendations, one legal personnel update and receipt of legal advice.
The **MOTION** to enter executive session was made and seconded.
The motion **PASSED** unanimously (6-0).

Open session

Welcome & Pledge of Allegiance- BCB

At 7 p.m., the chair welcomed the public on behalf of the board and led in the Pledge of Allegiance.

Results of executive session- BCBK

The chair noted that the board held an executive session at 6:10 p.m.

- In open session, **MOTION** made, seconded to accept resignations/retirements/terminations of
 - **Adult Education** – Patricia Threatt, 29-hour classroom helper; Iris Hinckley, 29-hour classroom helper
 - **Brooklyn Springs Elementary** – Samantha Brewer, instructional assistant
 - **Discovery School** – Vicki Robinson, Enrichment
 - **Food Services** – Melissa Taylor, cafeteria manager; Melissa Stepp, cafeteria cashier; Joyce Watkins, cafeteria operator
 - **Harrisburg Elementary** – Makina Horton, 29-hour classroom helper
 - **Lancaster High** – Maria Gullledge, English teacher; Michael Duncan, ISS instructional assistant
 - **North Elementary** – Thomas Edwards, fifth-grade teacher
 - **Southside Early Childhood Center** – Denise McMurray, childcare parent educator
 - **Transportation** – Michele Horne, bus driverThe motion **PASSED** unanimously (6-0).
- In open session, **MOTION** made, seconded to approve superintendent's certified employment recommendations for the remainder of the 2017-18 school year.

	<ul style="list-style-type: none">- A.R. Rucker Middle – Susan Brown, English; John Sims, P.E.- Andrew Jackson Middle – Tonya Rape, computer- Discovery School – Airen Hartis, elementary- Kershaw Elementary – Elaine Meyer, special education <p>The motion <u>PASSED</u> unanimously (6-0).</p> <ul style="list-style-type: none">• In open session, <u>MOTION</u> made, seconded to approve superintendent’s non-certified employment recommendation for the remainder of the 2017-18 school year.<ul style="list-style-type: none">- Barr Street – Margo Fritz, receptionist- Brooklyn Springs Elementary – Samantha Brewer, instructional assistant; Mary Cunningham, instructional assistant- Buford High – Toni Ayers, 29-hour classroom helper; Jennifer Bridges, 29-hour classroom helper- Discovery School – Jessica Burns, enrichment- Facilities – William Perry, journeyman- LearnTV – Paul McKenzie Jr., technician I <p>The motion <u>PASSED</u> unanimously (6-0).</p> <ul style="list-style-type: none">• In open session, <u>MOTION</u> made, seconded to approve superintendent’s administrative employment recommendations for the remainder of the 2017-18 school year.<ul style="list-style-type: none">- Harrisburg Elementary – Teryn Dalton, interim principal- New Panhandle Elementary – Steven Puckett, principal <p>The motion <u>PASSED</u> unanimously (6-0). The chair reported that the board had completed its executive session business.</p>
<p>Legislative update- LB</p>	<p>Dr. Phipps had no items to report from the state.</p>
<p>Trustees Awards- KHA</p>	<p>On behalf of the board, the chair presented Trustees Awards to</p> <ul style="list-style-type: none">• Touchstone Energy Cooperative 2017 North-South Bowl Game Participants<ul style="list-style-type: none">Keavius Barnes, Lancaster HighDalton McKittrick, Andrew Jackson High
<p>Public forum- BCBI</p>	<p>The chair outlined the procedures for addressing the board and invited any member of the audience to come forward. No one addressed the board.</p>
<p>Approval of consent action items- BCBD</p>	<p>The chair called for approval of the consent action items below.</p> <ul style="list-style-type: none">• Minutes of Oct. 24 regular meeting (BCBH)• Recommendation to approve Early Head Start monthly financial report (DC)• Recommendation to approve Head Start monthly financial report (DC) <p>A <u>MOTION</u> to approve the consent items without discussion was made and seconded. The motion <u>PASSED</u> unanimously (6-0).</p>
<p>Regular monthly financial report- DCH</p>	<p>Dr. Phipps referred board members to appropriate agenda pages and recognized Mr. Walker, who reported expenditures and revenues were in line with budget. Dr. Phipps recommended the board approve the report. A <u>MOTION</u> to approve the report was made and seconded. The motion <u>PASSED</u> unanimously (6-0).</p>

Affirmation of board policies for 2018-
BDE

Dr. Phipps stated the board needed to affirm its policies and the board could change the policies during the year as allowed by policy. A MOTION to affirm policies was made and seconded. The motion PASSED unanimously (6-0).

Statement of 2018 regular meeting dates and times-
BCAA, BCAB

Dr. Phipps stated the board meetings would be on the third Tuesday, except for June, November and Decemeber. He also noted the board would set its spring and fall board-superintendent planning meetings later. A MOTION to set the board meeting dates and times was made and seconded. The motion PASSED unanimously (6-0).

Recommendation to approve first reading of revisions to Board Policy KAA Parent Involvement in Education -
KAA, BDE

Dr. Phipps referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revisions. A MOTION was made and seconded to approve first reading. The motion PASSED unanimously (6-0).

Recommendation to approve first reading of revisions to Board Policy KAAAB Volunteers in Schools-
KAAAB, BDE

Dr. Phipps referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revisions. A MOTION was made and seconded to approve first reading. The motion PASSED unanimously (6-0).

Recommendation to approve first reading of revisions to Board Policy KB Public Information Program-
KB, BDE

Dr. Phipps referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revisions. A MOTION was made and seconded to approve first reading. The motion PASSED unanimously (6-0).

Recommendation to approve first reading of revisions to Board Policy KBA Public's Right to Know-
KBA, BDE

Dr. Phipps referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revisions. A MOTION was made and seconded to approve first reading. The motion PASSED unanimously (6-0).

Recommendation to approve first reading of revisions to Board Policy KBCA News Releases-
KBCA, BDE

Dr. Phipps referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revisions. A MOTION was made and seconded to approve first reading. The motion PASSED unanimously (6-0).

Recommendation to approve first reading of revisions to Board Policy KI Free Materials Distribution in Schools-
KI, BDE

Dr. Phipps referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revisions. A MOTION was made and seconded to approve first reading. The motion PASSED unanimously (6-0).

Recommendation to approve first reading of revisions to Board Policy KN Complaints-
KN, BDE

Dr. Phipps referred board members to appropriate pages and recognized Mr, Knight, who reviewed the revisions. A MOTION was made and seconded to approve first reading. The motion PASSED unanimously (6-0).

Recommendation to approve first reading of revisions to Board Policy KNBA Complaints about Instructional Material-
KNBA, BDE

Dr. Phipps referred board members to appropriate pages and recognized Mr, Knight, who reviewed the revisions. A MOTION was made and seconded to approve first reading. The motion PASSED unanimously (6-0).

Consent information items-
BCBD

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- FY2017-17 45-day average daily membership (JB/JBA/D)
- EHS/HS monthly federal progress summary (IDDH)
- EHS/HS enrollment and attendance (IDDH)
- SCSBA information (MGB, BBBC)

**Receipt of 2016-17 external audit-
DID**

Dr. Phipps recognized Mr. Walker, who introduced Ms. Kelly. She reviewed the audit and stated the district received a clean, unqualified opinion.

She thanked the accounting staff for its cooperation and commended the district for its financial program. The report will be presented for approval during Dec. 12 meeting.

**Leader in Me update-
IHAK, LB**

Dr. Phipps recognized Dr. Blackwell, who introduced Ms. Stinson, Ms. Mickles, Ms. Ribelin and Mr. Faile.

The three principals gave an update on the program at their schools and how the program was affecting student leadership, behavior and classroom performance.

Mr. Faile then thanked the principals for their work to make the program a success and reiterated the programs' goal – to teach students the skills they need to be successful after graduation.

Dr. Blackwell then shared with the board the district's plans to train middle and high school teachers so that they can help students continue to build the skills the program teaches.

**Facilities update-
EB**

Dr. Phipps recognized Mr. Small, who reported on maintenance activities and that bond referendum projects are on schedule.

**Adjournment-
BCBF**

With no other business before the board, the chair adjourned the meeting at 8:09 p.m.

Respectfully submitted,

Approved: _____

Janice C. Dabney, Secretary

Robert W. Parker, Chair