

Minutes

6 p.m., October 24, 2017 District Board Room

Lancaster County School District Board of Trustees Regular Monthly Meeting

In Attendance

Board members present-

Janice Dabney (Secretary) Tyrom Faulkner (Vice Chair), Margaret Gamble, Don McCorkle, Bobby Parker (Chair), Melvin Stroble and Bill Sumner

Board members absent-

None

District personnel-

Linda Blackwell (Elementary Instruction Director), Rick Chandler (Attorney), Butch Dutton (Secondary Instruction Director), Scott Johnson (Information Technology Director), David Knight (Public Information Director), Angela McCrorey (Food Services Director), Rodney Miller (CATE Director), Chuck Payne (Security Guard), Jan Petersen (Procurement Director), Jonathan Phipps (Superintendent), Lydia Quinn (Planning & Accountability Executive Director), David Small (Facilities Director) and Tony Walker (Chief Financial Officer)

Guests-

College Advisers Katie Foster (Lewisville High), Naomi Israel (Great Falls High), Sarah Mohr (Andrew Jackson High), Kaitlyn Singleton (Buford High), Tiona Thompson (Chester High), Chelsea Warr (Lancaster High); Gary Clark & Mike Winiski (Furman University); Susan DeVenny & Holly Furr (J. Marion Sims Foundation)

Press-

Hannah Strong (*The Lancaster News*)

Citizens-

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Open Session

Call to order and invocation-

BABA

At 6 p.m., the chair called the meeting to order. Mr. McCorkle gave the INVOCATION.

Notice to media-

BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, the Fort Mill Times, The Herald, the Kershaw News Era, The Lancaster News, WBTW, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

Executive Session

Executive session-

BCBK, GBK, JD, DJE, CEI

The chair announced the purpose for executive session was to receive resignations, retirements, terminations, 2017-18 certified and non-certified employment recommendations, one personnel employment matter, one student personnel matter, superintendent's evaluation and receipt of legal advice.

The MOTION to enter executive session was made and seconded. The motion PASSED unanimously (7-0).

Open Session

Welcome & Pledge of Allegiance-

BCB

At 7 p.m., the chair welcomed the public on behalf of the board and led in the Pledge of Allegiance.



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Results of executive session- BCBK

The chair noted that the board held an executive session at 6 p.m.

- In open session, a **MOTION** was made and seconded to accept the resignations/retirements/terminations of
 - **A.R. Rucker Middle** – Shirley Reed, instructional assistant
 - **Andrew Jackson Middle** – Shelia South, ISS instructor
 - **Brooklyn Springs Elementary** – Terry Young, instructional assistant; Kennedy Threatt, instructional assistant
 - **Clinton Elementary** – Joyce Mahaffey, media instructional assistant
 - **Food Services** – Melissa Guzzi, cafe operator; Alicia Haire, cafe operator; Stacy McInville, cafe operator; Christina Sims, cafe operator
 - **Indian Land Elementary** – Deirdre Cristance, fourth-grade teacher
 - **Indian Land High** – Jacqueline Vaccaro, 29-hour classroom helper
 - **Indian Land Middle** – Tabatha Munn, guidance clerk/registrar
 - **McDonald Green Elementary** – Diana (Caroline) Vela DeGo Paz, instructional assistant
 - **Southside Early Childhood Center** – Denise McMurray, child care parent educator
 - **Transportation** – Denise Nesbit, bus driver

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made and seconded to approve the superintendent's certified employment recommendations for the remainder of the 2017-18 school year.
 - **Indian Land High** – Eavadale Hosaflook, business
 - **Kershaw Elementary** – Deborah Gladden, psychology
 - **Student Services** – Mary K. Durbin, student services director; Celeste Graham, mentor coach; Donald Graham, school psychologist; Beverly Wilson, special education

The motion **PASSED** unanimously (7-0).

- In open session, a **MOTION** was made and seconded to approve the superintendent's non-certified employment recommendations for the remainder of the 2017-18 school year.
 - **A.R. Rucker Middle** – Gloria Campos, 29-hour bilingual receptionist; Andrea Duncan, nurse; Shirley Reed, instructional assistant
 - **Andrew Jackson High** – Amber Forrester, 29-hour classroom helper
 - **District Office** – Annette Adkins, 29-hour accounting support
 - **Facilities** – Dillon Hydrick, HVAC technician; Justin Mackey, plumber
 - **First Steps** – Natlie Barrino, infant & toddler specialist
 - **Food Services** – Belinda Carter, cafe operator; Jeffrey Humphries, cafe operator; Brittany Jordan, cafe operator; Kim Lechner, cafe operator; Audrey Maroti, cafe operator; Annabelle Santos, cafe operator
 - **Heath Springs Elementary** – Melinda Alm, 29-hour classroom helper
 - **Indian Land Elementary** – Kristin Shaw, 29-hour classroom helper
 - **Kershaw Elementary** – Margaret Blackburn, 29-hour classroom helper
 - **Lancaster High** – Michael Duncan, ISS instructional assistant; Tristin Ewing, 29-hour classroom helper; William Graham, 29-hour classroom helper

Legislative update-

LB

Trustees Awards-

KHA

- **Transportation** – Ashley Jones, 29-hour bus aide

The motion **PASSED** unanimously (7-0).

The chair reported the board had completed its executive session business.

Dr. Phipps stated there was nothing to report this month, and the chair stated the top two educational issues were start-date and small-district consolidation legislation.

On behalf of the board, the chair presented Trustees Awards to

- **2017 National Beta School of Merit**
 - Buford High
- **Assoc. of Cosmetology Teachers in Vocational Education’s 2017 ACTIVE Teacher of the Year Award**
 - Jan Williamson, Lancaster High
- **Jessie Williams Little “Leading the Way” Award for Outstanding Teacher Mentorship**
 - Standrick Rhodes, Harrisburg Elementary
- **Voya Financial 2017 Unsung Hero Award**
 - Thomas Townsend, Indian Land High
- **2017 International Junior Civitan Campus Project of the Year**
- **2017 International Junior Civitan Award for Largest Overall Donation to the Civitan International Research Center (CIRC)**
- **2017 International Junior Civitan Foundation Award for Largest Per Capita Donation to CIRC**
- **2017 International Junior Civitan Honor Club**
- **2017 S.C. Junior Civitan Club of the Year**
- **2017 S.C. Junior Civitan Campus Project of the Year**
- **2017 S.C. Junior Civitan Environmental Project of the Year**
- **2017 S.C. Junior Civitan Community Project of the Year**
- **2017 S.C. Junior Civitan On-Going Project of the Year**
- **2017 S.C. Junior Civitan Junior/Senior Project of the Year**
- **2017 S.C. Junior Civitan CIRC First Place Award**
- **2017 S.C. Junior Civitan Social Causes First Place Award**
- **2017 S.C. Junior Civitan Collection Selection Award**
- **2017 S.C. Junior Civitan Outstanding Sponsoring Club Award**
- **2017 S.C. Junior Civitan Club with Most Service Hours**
 - Lancaster High Junior Civitan Chapter
- **2017 S.C. Junior Civitan Club Officer of the Year**
 - Jose Robles, Lancaster High
- **2017 International Junior Civitan of the Year**
- **2017 S.C. Junior Civitan of the Year**
 - Avery Hinkle, Lancaster High
- **2017 S.C. Junior Civitan of the Year**
 - Avery Hinkle, Lancaster High
- **2017 S.C. Junior Civitan State Chaplain**
 - Ryan Knight, Lancaster High
- **2017 S.C. Junior Civitan State Secretary**
 - Alex Barton, Lancaster High
- **2017 S.C. Junior Civitan State Sergeant at Arms**
 - Connor Parman, Lancaster High
- **2017 International Junior Civitan District Officer of the Year**

- **2017 S.C. Junior Civitan District Officer of the Year**
- **2017 S.C. Junior Civitan Patty Meetze District Officer Service Award**
 - Cody Catoe, Lancaster High

Recognition of school cafeteria staff-
EE, KHA

The chair presented certificates to the cafeteria managers whose cafeterias received 100% rating from DHEC. He praised the managers and Ms. McCrorey for their leadership and hard work to achieve these ratings.

Recognition of J. Marion Sims Foundation College Advisory committee-
JE, MD/MDA

The chair recognized Ms. Devenny, who gave an overview of the foundation and recognized Ms. Foster, Ms. Israel, Ms. Mohr, Ms. Singleton, Ms. Thompson and Ms. Warr. The advisers presented a Powerpoint and gave an overview of the program and the work they're doing to help students with college admissions.

Public forum-
BCBI

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward.

Melissa Horton urged the board to consider beginning a barbering program to expand cosmetology programs in the district. She stated the limited number of seats available in cosmetology meant students who wanted to pursue that career could not get the training they needed. She stated that the barbering program had the same stringent requirements as cosmetology.

Approval of consent action items-
BCBD

The chair called for approval of the consent action items below.

- Minutes of Sept. 19 regular meeting and Sept. 29-30 board/superintendent planning meeting (BCBH)
- Early Head Start monthly financial report (DC)
- Head Start monthly financial report (DC)

A **MOTION** to approve the items was made and seconded.
The motion **PASSED** unanimously (7-0).

Recommendation to approve regular monthly financial report-
DCH, DID

Dr. Moore referred board members to appropriate agenda pages and recognized Mr. Walker, who reported revenues and expenditures were in line.

Dr. Moore recommended the board approve the report.
A **MOTION** to approve the reports was made and seconded.
The motion **PASSED** unanimously (7-0).

Recommendation to change November board meeting date-
BCAB

Dr. Phipps referred board members to appropriate page and stated that the Nov. 21 meeting was the week of Thanksgiving and recommended the meeting be moved to Nov. 14.

A **MOTION** was made and seconded to approve the change.
The motion **PASSED** unanimously (7-0).

Recommendation to approve second reading of revisions to Board Policy EBB Buildings & Grounds Management -
EB, BDE

Mr. Parker referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revisions.

A **MOTION** was made and seconded to approve second reading.
The motion **PASSED** unanimously (7-0).

Recommendation to approve second reading of revisions to Board Policy EBB Buildings & Ground Safety -
EBB, BDE

Mr. Parker referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revisions.

A **MOTION** was made and seconded to approve second reading.
The motion **PASSED** unanimously (7-0).

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Recommendation to approve second reading of revisions to Board Policy EC Equipment & Supplies Management -
EC, BDE

Mr. Parker referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revisions.

A **MOTION** was made and seconded to approve second reading. The motion PASSED unanimously (7-0).

Recommendation to approve second reading of revisions to Board Policy EDD Scheduling & Routing of Buses-
EDD, BDE

Mr. Parker referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revision.

A **MOTION** was made and seconded to approve second reading. The motion PASSED unanimously (7-0).

Recommendation to approve second reading of revisions to Board Policy EE Food Services Management-
EE, BDE

Mr. Parker referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revision.

A **MOTION** was made and seconded to approve second reading. The motion PASSED unanimously (7-0).

Recommendation to approve second reading of revisions to Board Policy EGA Staff Insurance Program-
EGA, BDE

Mr. Parker referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revision.

A **MOTION** was made and seconded to approve second reading. The motion PASSED unanimously (7-0).

Recommendation to approve second reading of revisions to Board Policy EGAA Workers' Compensation-
EGAA, BDE

Mr. Parker referred board members to appropriate pages and recognized Mr. Knight, who reviewed the revision.

A **MOTION** was made and seconded to approve second reading. The motion PASSED unanimously (7-0).

Delegates to the SCSBA Delegate Assembly-
LD, DF

Dr. Phipps stated the board needed to select delegates for the assembly. After discussion, the board agreed by consensus that Mr. Faulkner, Mr. Parker, Mr. Stroble and Mr. Sumner would serve as delegates, with Ms. Dabney as an alternate.

Consent information items-
BCBD

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- Procurement reports for emergency purchases, sole source procurements, trade-ins update and money spent with minority vendors (DJE)
- FY 2016-17 external audit update (DID)
- Update on sale of 8% GO bonds (DFD)
- Red Ribbon Week report (IDBB)
- National School Bus Safety Week (ED, JGG)
- 2016-17 Head Start program information report (IDDH)
- Early Head Start/Head Start monthly federal progress summary (IDDH)
- Early Head Start/Head Start enrollment and attendance (IDDH)
- SCSBA information (MGB, BBBC)

Assessment reports-
– ACT WorkKeys
– End of Course testing
– SC Ready
– PASS results
GBI, IDAF

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn, who reviewed district results of ACT WorkKeys, End of Course testing, SC Ready and PASS results.

Facilities update-
EE

Dr. Phipps referred board members to appropriate agenda pages and recognized Mr. Small and Ms. Blackwell, who gave an update on colors chosen by a parent/staff committee for the new elementary school in the panhandle.

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Adjournment-
BCBF

With no other business before the board, the chair adjourned the meeting at 8:32 p.m.

Respectfully submitted,

Approved: _____

Janice C. Dabney, Secretary

Robert W. Parker, Chair