

# Minutes

6 p.m., November 19, 2013, District Board Room

## Lancaster County School District Board of Trustees Regular Monthly Meeting

### In attendance

#### Board members present-

Janice Dabney (Secretary), Tyrom Faulkner, Margaret Gamble (Vice-Chair), Don McCorkle, Bobby Parker (Chair), Bill Sumner and Mary Etta Taylor

#### Board members absent-

None

#### District personnel-

Linda Blackwell (Elementary Instruction Director), Rick Chandler (Attorney), Gwendolyn Conner (Human Resources Director), Kathy Durbin (Student Services Director), Scott Johnson (Information Technology Director), David Knight (Public Information Director), Gene Moore (Superintendent), Jonathan Phipps (Secondary Instruction Director), Lydia Quinn (Planning & Accountability Executive Director), Mary Sherman (Procurement Director), David Small (Facilities Director), Bryan Vaughn (Safety & Transportation Director) and Tony Walker (Chief Financial Officer)

#### Guests-

Lesley Kelly and Jamie Matthews (McGregor & Company)

#### Press-

Reece Murphy (Lancaster News); Chris Lucas (LearnTV)

#### Citizens-

7

### Open session

#### Call to order and invocation-

BABA

At 6:01 p.m., Mr. Chandler called the meeting to order. Ms. Dabney gave the INVOCATION.

#### Notice to media-

BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, the Fort Mill Times, The Herald, the Kershaw News Era, The Lancaster News, WAGL, WBTV, WRHM and WSOC were notified of the time, date, place and agenda of this meeting.

#### Election of 2014 Chair-

BBAA, BBABA

Mr. Chandler explained the process for election of officers.  
Mr. Chandler called for nominations for chair.  
Mr. McCorkle nominated Mr. Parker for chair.  
Hearing no other nominations, Mr. Chandler called for a motion to close nominations.  
A MOTION to close nominations was made and seconded.  
The motion PASSED unanimously (7-0).  
A VOTE to elect Mr. Parker was 7-0.

#### Election of 2014 Vice Chair-

BBAA, BBABA

Mr. Chandler called for nominations for vice chair.  
Mr. Parker nominated Ms. Gamble for vice chair.  
Hearing no other nominations, Mr. Chandler called for a motion to close nominations.  
A MOTION to close nominations was made and seconded.  
The motion PASSED unanimously (7-0).  
A VOTE to elect Ms. Gamble was 7-0.

#### Election of 2014 Secretary-

BBAA, BBABA

Mr. Chandler called for nominations for secretary.  
Ms. Gamble nominated Ms. Dabney for secretary.

Hearing no other nominations, Mr. Chandler called for a motion to close nominations.  
A **MOTION** to close nominations was made and seconded.  
The motion **PASSED** unanimously (7-0).  
A **VOTE** to elect Ms. Dabney was unanimous 7-0.

## Executive session

**Executive session-**  
BCBK, GBC/D, GBO, CGD, DFN

The chair announced the purpose for executive session was to receive resignations, retirements, terminations, certified employment recommendations and classified employment recommendations  
The **MOTION** to enter executive session was made and seconded.  
The motion **PASSED** unanimously (7-0).

## Open session

**Welcome-**  
BCB

At 7:02 p.m., the chair welcomed the public on behalf of the board.

**Results of executive session-**  
BCBK

The chair noted that the board held an executive session at 6:10 p.m.

- In open session, a **MOTION** was made and seconded to accept the resignations of
  - **Adult Education**– Susan Clemmer, transition specialist
  - **Andrew Jackson High**– Evon Branham, bus driver
  - **Brooklyn Springs Elementary**– Andrew Grasso, special education teacher
  - **Buford Elementary**– Angela Blackwell, cafeteria operator; Sherry Whitaker, cafeteria operator
  - **Indian Land High**– Beverly Gibby, attendance clerk (deceased)
  - **Lancaster High**– Geraldine Gebbia, bus driver; Willie McNeal, bus driver
  - **Maintenance Department**– William Jones, maintenance
  - **South Middle**– Jamie Hutchinson, nurse
  - **Southside Early Childhood Center**– Onia Cureton, instructional assistantThe motion **PASSED** unanimously (7-0).
- In open session, a **MOTION** was made and seconded to approve the superintendent’s certified employment recommendation for
  - **Buford Elementary**– Merridy Andrews, speech language therapist
  - **Clinton Elementary**– Anna Foltz, early childhood
  - **Indian Land Elementary**– Tia Johnson, elementaryThe motion **PASSED** unanimously (7-0).
- In open session, a **MOTION** was made and seconded to approve the superintendent’s classified employment recommendation for
  - **Adult Education**– Donna Williamson, 29-hour employability career facilitator
  - **Andrew Jackson Middle**– Annie Patton, food services
  - **Barr Street Learning Center**– James Crowder, 29-hour teacher
  - **Brooklyn Springs Elementary**– Lakesha Miller, instructional assistant; Virginia Rodriguez, 29-hour parent liaison
  - **Buford Middle**– Lewis Rainey, instructional assistant
  - **Clinton Elementary**– Kelly Crenshaw, 29-hour instructional assistant; Traci Lobeck, 29-hour instructional assistant

- **Fiscal Services**– Jodie Jenkins, administrative assistant
  - **Human Resources**– Jessica Robinson, administrative assistant
  - **Indian Land High**– Patricia Krause, bus driver
  - **Indian Land Middle**– Kimberly Hunter, 29-hour classroom helper
  - **Information Technology**– Audrey Criminger, computer tech 1
  - **Lancaster High**– Mattie Woodley, bus driver
- The motion PASSED unanimously (7-0).

**Legislative update-  
LB**

Dr. Moore gave an update on the state evaluation for teachers and principals.

**Public forum-  
BCBI**

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward.  
No one addressed the board.

**Approval of consent action items-  
BCBD**

The chair called for approval of the consent action items below.

- Minutes of Oct. 15 regular meeting (BCBH)
- Recommendation to approve Early Head Start monthly financial report (DC)
- Recommendation to approve YouthBuild monthly financial report (DC)
- Recommendation to approve 2014-15 Course Guide (IDAB)
- Recommendation to approve second reading of Board Policy JGCE - Concussions and Student Athletes (BDC, JGCE)
- Recommendation to approve second reading of Board Policy KM – Visitors to Schools revisions (BDC, KM)
- Recommendation to approve Early Head Start Corrective Action Plan (MK)

A MOTION to approve the consent items without discussion was made and seconded.  
The motion PASSED unanimously (7-0).

**Affirmation of  
board policies for 2014-  
BDE**

The chair referred board members to the appropriate agenda page and noted that the board needed to affirm policies for the next year.  
A MOTION to affirm policies was made and seconded.  
The motion PASSED unanimously (7-0).

**Statement of 2014  
regular meeting dates  
and times-  
BCAA, BCAB**

The chair referred board members to the appropriate agenda page and noted the board meets at 6 p.m. on the third Tuesday of each month, except for December, when it meets the second Tuesday. Planning meetings will be held in the spring and fall semesters, with dates to be set later. The board also agreed to change the June 2014 from June 17 to June 24, due to scheduling conflicts.  
A MOTION to set the board meeting dates and times, with the June meeting to be moved, was made and seconded.  
The motion PASSED unanimously (7-0).

**Regular monthly  
financial report-  
DCH**

Dr. Moore referred board members to appropriate agenda pages and recognized Mr. Walker, who reviewed the report.  
After discussion, Dr. Moore recommended the board approve the reports.  
A MOTION to approve the reports was made and seconded.  
The motion PASSED unanimously (7-0).

**Consent information items-  
BCBD**

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

**State school report cards-**  
IDAF, MK

- FY 2013-14 45-day enrollment report (JB/JBA/D)
- Arts grants update (IB)
- Parent/teacher conference results (IHAD)
- SCSBA information (MGB, BBBC)

Dr. Moore recognized Ms. Quinn, who gave the update.

**Proposed name, mascot and colors  
for new school on Harrisburg Road-**  
FDC

Dr. Moore recognized Ms. Quinn, who presented the report from committee to name new Indian Land elementary school.

Committee members included: Linda Blackwell, Director of Elementary Education; Beth Blum, Indian Land Elementary Principal; Pat Eudy, Indian Land Action Council President; Ted Hoover, Community Member/Retired Educator; Jen Kiel, Indian Land Elementary PTA President; Don McCorkle, Board of Trustees Member; Lindsay Pettus, Katawba Valley Land Trust Founder; and Ms. Quinn. She reviewed the committee's recommendation and its rationale for choosing Harrisburg Elementary for the school's name, The Tomahawks for the mascot and blue, gold and white for the school colors.

The board will act on the committee's recommendations during the December 10 regular board meeting.

**Proposed attendance lines  
for new school on Harrisburg Road-**  
JBCB, C/D

Dr. Moore recognized Mr. Vaughn, who reviewed the proposed school attendance lines for the new Indian Land elementary.

Mr. Vaughn showed the board a map of the proposed attendance lines, a list of the subdivisions included in the proposed attendance zone and a list of the traffic arteries affected by the proposed attendance boundaries.

The board will act on the committee's recommendations during the December 10 regular board meeting.

**Receipt of 2012-13 external audit-**  
DID

Dr. Moore recognized Mr. Walker, who introduced Ms. Kelly and Mr. Matthews.

The auditors reviewed the audit and stated the district, for the sixteenth year, received a clean, unqualified opinion. Mr. Matthews thanked the accounting staff for its cooperation with the audit and commended the district for its financial program.

The report will be presented for board approval during the December 10 regular board meeting.

**Receipt of 2012-13 procurement audit-**  
DID, DJE

Dr. Moore recognized Mr. Walker, who introduced Ms. Kelly. She reviewed the procurement audit and stated no findings in the audit.

Ms. Kelly thanked the procurement staff for its help with the audit and commended the district for adherence to procurement procedures.

The report will be presented for board approval during the regular December meeting.

**Facilities update-**  
FG

Dr. Moore recognized Mr. Small, who gave the update.

**Adjournment-**  
BCBF

With no other business before the board, the chair adjourned the meeting at 8:15 p.m.

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Respectfully submitted,

Approved: \_\_\_\_\_

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Janice C. Dabney, Secretary

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Robert W. Parker, Chair