

Minutes

1:30-6:10 p.m., Feb. 3, 2012, Bus Tour

8:30 a.m.-1:46 p.m., Feb. 4, 2012, USCL Carole Ray Dowling Center

Lancaster County School District Board/Superintendent Planning Meeting

In Attendance

Board members present-

Janice C. Dabney (Secretary), Tyrom Faulkner, Margaret Gamble (Vice Chair), Don L. McCorkle, Bobby Parker (Chair), Bill Sumner and Mary Etta Taylor

Board members absent-

None

District personnel-

Gwendolyn Conner (Human Resources Director), Kathy Durbin (Student Services Director), Carolyn Jordan (Instructional Services Executive Director), Scott Johnson (Information Technology Director), David Knight (Public Information Director), Gene Moore (Superintendent), Lydia Quinn (Planning & Accountability Executive Director), David Small (Facilities Director), Bryan Vaughn (Safety/Transportation Director) and Tony Walker (Chief Financial Officer)

Press-

None

Citizens-

No citizens attended

Open Session

Call to order and welcome- BABA

At 1:30 p.m., the chair called the meeting to order and welcomed the public on behalf of the board.

Notice to media- BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, the Fort Mill Times, the Kershaw News Era, and the Lancaster News were notified of the time, date, place and agenda of this meeting.

Approval of meeting agenda- BCBD

The chair called for amendments to the agenda. Hearing none, the chair called for approval of the agenda as emailed.

A **MOTION** was made and seconded to approve the agenda as emailed.

The motion **PASSED** unanimously (6-0 Mr. McCorkle arrived after the vote).

Tour of subdivisions in Indian Land area- FDB

Dr. Moore recognized Mr. Vaughn, who gave the tour.

Tour of former Springs Truck Garage- FDB

Dr. Moore recognized Mr. Small, who gave the tour.

Adjournment- BCBF

After the tour, the board had dinner at Charley's. With no other business before the board, the chair adjourned the meeting at 6:10 p.m.

Open Session

Call to order and welcome-
BABA

At 8:35 a.m., the chair called the meeting to order and welcomed the public on behalf of the board.

Notice to media-
BCBB

In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, the Fort Mill Times, the Kershaw News Era, and the Lancaster News were notified of the time, date, place and agenda of this meeting.

2012-13 budget update-
DCC, DCE

Dr. Moore referred board members to the appropriate agenda pages and handouts and recognized Mr. Walker, who gave an update on the 2012-13 budget, including the Governor's budget proposal and budget projections and strategies for dealing with budget shortfall.

Instructional programs
- **Student achievement update**
- **Programs**
- **Resources**
I, IDAF

Dr. Moore referred board members to the appropriate agenda pages and recognized

- Ms. Quinn, who gave an update on student achievement;
- Ms. Jordan, who reported on programs and resources for student on free and reduced meals, students struggling to achieve and students who are academically gifted; and
- Ms. Durbin, who reported on program and resources for special needs children.
- Ms. Durbin also reported on a new State Department of education Cradle to Careers grant the district will receive to develop more effective discipline strategies.

Human resources-
- **Applitrac**
- **Leave for illness policy**
- **Non-faculty coaches**
GBC/D, GBRI, GBB

Dr. Moore referred board members to the appropriate agenda pages and recognized Ms. Conner, who gave an update on work to implement Applitrac, a computer program for receiving and managing employment applications.

Dr. Moore and the board then discussed the requirement in the district's Leave for Illness policy that an employee be written out of work by a licensed physician. After discussion, the consensus was that the requirement remain.

Dr. Moore then gave an update on how and why non-faculty coaches are used and on the district's expectations of these coaches.

Administrative services-
- **School supplies**
- **Discipline**
- **Student dress code**
- **Food service regulations**
- **Supervision**
- **Surveys**
DFG, JD, JCDB, EE, JA, KAA

Dr. Moore referred board members to the appropriate agenda pages and discussed with the board the school supply lists and possible ways to make the lists more effective.

Dr. Moore referred board members to enclosures and discussed with the board the discipline code and dress code enforcement procedures.

Dr. Moore referred board members to appropriate agenda pages and recognized Ms. Quinn, who reviewed food service regulations.

Dr. Moore and board members discussed expectations for supervision of students before and after school. Dr. Moore will find out more about the district's liability at these times.

Dr. Moore reported that the district still does customer service surveys on the district office and uses the results to improve district operations.

2012-13 school year calendar development process-

AEA

Dr. Moore referred board members to appropriate agenda pages and recognized Mr. Knight, who outlined the process for developing the calendar, reviewed the two options teachers and staff considered and reviewed the survey results and comments.

Dr. Moore then recommended the board approve Option 1, the option favored by the majority of the employees who responded to the calendar survey.

The chair called for amendments to the agenda. Hearing none, the chair called for approval of the agenda as emailed.

A **MOTION** was made and seconded to approve Option 1 as the 2012-13 school year calendar.

The motion **PASSED** unanimously (7-0).

Adjournment-
BCBF

With no other business before the board, the chair adjourned the meeting at 1:46 p.m.

Respectfully submitted,

Approved: _____

Janice C. Dabney, Secretary

Bobby Parker, Chair