

Policy

PROFESSIONAL/CLASSIFIED STAFF POSTING AND ADVERTISING OF VACANCIES

Code GBCA/GCCA Issued 12/15/21

Generally, the practice of the district is to post job vacancies which occur in the district for a minimum of five working days before the position is filled. However, the superintendent is authorized to fill vacancies without posting them if not posting them is in the best interest of the district.

- Should a mid-year vacancy occur, the Board authorizes the superintendent to fill the vacancy for the remainder of the school year in which the vacancy occurs pursuant to a letter of agreement, when appropriate. The superintendent/superintendent's designee may determine whether advertisement of the vacancy is necessary or whether the position may be filled through some other means.
- Supplemental assignments for employees are the responsibility of the school's principal/director and will not be subject to the procedures stated above.

Adopted 8/21/18; Revised 12/14/21
