Board Policies

Section A - School District Organization

Board - authority, legal status, powers & duties • Board members - fulfillment of unexpired term, legal status, method of election, number, qualifications, term of office • School district - attendance zones, health & wellness, legal status, organization plan, school day, school year, tobacco-free facilities

Section B - School Board Operations

Administration – administration in policy absence, administrative rules review, annual reports • Board – board code of ethics, board records and files, board meetings, board meetings processes – agendas, broadcasting & taping, executive sessions, notifications, minutes, news coverage, public participation, quorum, rules of order • Board meetings – business, organizational, public hearings, special, work sessions • Committees • Goals & objectives • Members – member duties, orientation, development opportunities, compensation, expenses, memberships • Officers – elections & duties • Policies – policy adoption, policy dissemination, policy drafting (attorney, community, staff & student involvement), policy review, policy suspension • School attorney • School Improvement Council

Section C - General School Administration

Administrative personnel – assignments, compensation & guides, evaluation, hiring, positions, transfers • Board/superintendent relations • Councils & committees • Development opportunities • Ethics • Goals & objectives • Line & staff relations • Policy implementation – administration in policy absence, administrative rules, rules review • Superintendent - appointment, compensation & benefits, development opportunities, duties, evaluation, qualifications, separation

Section D - Fiscal Management

Accounting – bonded employees, cash in schools, expense reimbursements, federal aid, fees & payments, inventories, pay-day schedules, salary deductions, student activities funds management, tuition income • Bonds – bond sales, tax-advantaged bond compliance, tax-advantaged bond compliance procedures, debt limitations • Finance – annual operating budgets, audits, authorized signatures, fiscal year, fund balance • Goals & objectives • Procurement – local purchasing, property sales, sales calls & demonstrations, school properties disposal procedure

Section E - Business Management

Buildings – energy management & sustainability, building repairs, long-range maintenance program • Buses – bus driver drug/alcohol testing program, scheduling & routing of buses, special use of school buses, student transportation management • Equipment & supplies management • Food service management • Goals & objectives • Insurance – property insurance, staff insurance program, lost liability insurance, insurance • Staff compensation • Safety – emergency drills, security of school properties, surveillance on district property, vandalism protection • Staff annuities program

Section F - Facility Expansion Program

Goals & objectives • Needs determination – community involvement in planning, long-range needs determination, obsolescence determination, temporary facilities for expansion • Project completion – educational specifications, names on building plaques, naming new facilities, project administration: contracts, plans & specifications, project planning, site acquisition procedures

Section GA - Personnel - General

Goals & objectives • Relationships – conflict of interest, staff-community relations, student-staff relations • Working conditions – compensations & grievances, development opportunities, drug-free workplace, equal opportunity employment, gifts, involvement in budget preparation & decision making, legal protection, personnel records, political activities, political solicitations on school property, rights & responsibilities, salary deductions, solicitations

Section GB - Personnel - Certified/Professional

Hiring – assignment, compensation guides & contracts, notification of vacancies, orientation, positions, recruitment & hiring, reemployment, professional organizations • Leave – bereavement leave, emergency & personal leave, legal leave, military leave, professional leaves & absences, sick leave, sick leave bank, vacations & holidays • Separation – pro-rata reduction, reduction in work force, resignation, retirement, suspension, transfer, tutoring for pay • Working conditions – ethics, evaluation, expenses, extra duty, health exams, meetings, non-school employment, time schedules, tobacco use

Section GC - Personnel - Classified

Hiring – assignment, compensation guides & contracts, notification of vacancies, orientation, positions, recruitment & hiring, reemployment, professional organizations • Leave – bereavement leave, emergency & personal leave, legal leave, military leave, professional leaves & absences, sick leave, sick leave bank, vacations & holidays • Separation – pro-rata reduction, reduction in work force, resignation, retirement, suspension, transfer, tutoring for pay • Working conditions – ethics, evaluation, expenses, extra duty, health exams, meetings, non-school employment, overtime pay, time schedules, tobacco use

Section I - Instructional Program

Academic freedom • Assessment – acceleration requirements, assessment program, class rankings, grading systems, graduation requirements, homework, honor rolls, instruction at place other than school, interscholastic activities, interscholastic athletics, make-up opportunities, parent conferences, promotion & retention, semester/quarter, work report cards, test security • Curriculum – advanced college placement programs, adult education program, basic programs – K-12, character education, child development, controversial issues, curriculum development, driver education, drug education, environmental education, evaluation of instructional program, field-learning experiences & enrichment activities • Instruction, health education, higher-order thinking, homebound instruction, special education, teaching about religion • Extracurricular activities • Flag displays • Goals & objectives • Guidance • Instructional materials – selection of books & non-print materials, selection of media & equipment, supplementary materials & supplies, textbook selection & adoption • Philosophy • Summer school

Section J - Students

Activities – clubs, contests, interscholastic activities, interscholastic athletics, performances, publications • Conduct – bullying, bus conduct, corporal punishment, detention/suspension/expulsion, discipline code, dress code, hazing, gang activity, possession & use of alcohol/drugs/tobacco, selection & restriction, sexual harassment, solicitations • Gifts • Safety • Behavior guidelines • Discipline • Dropouts • Extra duty • Health exams • Meetings, news media • Parent involvement in instruction, parent rights & responsibilities • Public use of school facilities • Solicitations – free materials distribution in schools, political solicitations on school property • Student/employee recognition

Section L - Interorganizational Relations

Community relations – parent/booster organizations, school-community cooperation • Goals & objectives • Government relations – county government, law enforcement, recreation department

Section M - Relations With Other Education Agencies

Educational accreditation agencies, goals & objectives, interdistrict relations/shared services, interscholastic athletics, student teaching & internships